



# SPECIAL AUDIT COMMITTEE

## MINUTES

October 15, 2018 – Office of the City Clerk Boardroom

### PRESENT

A. Knack, T. Cartmell, B. Esslinger, M. Nickel, M. Persson

### ABSENT

D. Iveson, O. Edmondson  
Mayor D. Iveson was absent due to City business.

### ALSO IN ATTENDANCE

D. Beaudry, Deputy City Clerk  
W. Allsopp, Office of the City Clerk

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### DECISION SUMMARY

ITEM	DECISION
1. <b>CALL TO ORDER AND RELATED BUSINESS</b>	
1.1 <b>Call to Order</b>	

Councillor A. Knack called the meeting to order at  
12:07 p.m.

## 1.2 Adoption of Agenda

**Moved M. Nickel:**

That the October 15, 2018, Special Audit Committee meeting agenda be adopted.

**In Favour:**

**Carried**

A. Knack, T. Cartmell, B. Esslinger, M. Nickel, M. Persson

**Absent:**

D. Iveson, O. Edmondson

## 2. ITEMS FOR DISCUSSION AND RELATED BUSINESS

All items were selected for debate.

### 2.1 Requests to Speak

There were no requests to speak.

## 3. REPORTS - NONE

## 4. PRIVATE REPORTS

**Moved B. Esslinger:**

That the Committee meet in private pursuant to sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act* for the discussion of items 4.1 and 4.2.

**In Favour:**

**Carried**

A. Knack, T. Cartmell, B. Esslinger, M. Nickel, M. Persson

**Absent:**

D. Iveson, O. Edmondson

The Committee met in private at 12:07 p.m.

**Moved T. Cartmell:**

That the Committee meet in public.

**In Favour:**

**Carried**

A. Knack, T. Cartmell, B. Esslinger, M. Nickel, M. Persson

**Absent:**

D. Iveson, O. Edmondson

The Committee met in public at 12:08 p.m.

#### 4.1 External Auditor - Non-audit Services Request

Council met in private at 12:07 p.m. pursuant to sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

##### **In Attendance:**

A. Knack (Councillor)  
T. Cartmell (Councillor)  
B. Esslinger (Councillor)  
M. Nickel (Councillor)  
M. Persson (Citizen Member)  
D. Beaudry, Deputy City Clerk, (Meeting clerk)  
W. Allsopp, Office of the City Clerk (Meeting clerk)  
S. Padbury, Deputy City Manager, Financial and Corporate Services (Subject Matter Expert)  
I. Johnson, Financial and Corporate Services (Law) (Legal advisor)  
H. Rai, Financial and Corporate Services (Subject Matter Expert)  
C. Tomanek, Financial and Corporate Services (Subject Matter Expert)  
I. Gallagher, Urban Form and Corporate Strategic Development (Subject Matter Expert)  
A. Wrightsell, Financial and Corporate Services (Subject Matter Expert)

The Committee met in public at 12:08 p.m.

##### **Moved T. Cartmell:**

1. That the request from KPMG to submit a proposal for consulting services as outlined in Attachment 1 of the October 15, 2018, Financial and Corporate Services report CR_6501, be approved.	Financial and Corporate Svcs.
2. That the October 15, 2018, Financial and Corporate Services report CR_6501 remain private pursuant to sections 16 (disclosure harmful to business interests of a third party) and 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act .	

**In Favour:****Carried**

A. Knack, T. Cartmell, B. Esslinger, M. Nickel, M. Persson

**Absent:**

D. Iveson, O. Edmondson

**4.2 External Auditor - Non-audit Services Request**

Council met in private at 12:07 p.m. pursuant to sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

**In Attendance:**

A. Knack (Councillor)  
T. Cartmell (Councillor)  
B. Esslinger (Councillor)  
M. Nickel (Councillor)  
M. Persson (Citizen Member)  
D. Beaudry, Deputy City Clerk, (Meeting clerk)  
W. Allsopp, Office of the City Clerk (Meeting clerk)  
S. Padbury, Deputy City Manager, Financial and Corporate Services (Subject Matter Expert)  
I. Johnson, Financial and Corporate Services (Law) (Legal advisor)  
H. Rai, Financial and Corporate Services (Subject Matter Expert)  
C. Tomanek, Financial and Corporate Services (Subject Matter Expert)  
I. Gallagher, Regional and Economic Development (Subject Matter Expert)  
A. Wrightsell, Financial and Corporate Services (Subject Matter Expert)

The Committee met in public at 12:08 p.m.

**Moved T. Cartmell:**

1. That the request from KPMG to submit a proposal for consulting services as outlined in Attachment 1 of the October 15, 2018, Financial and Corporate Services report CR_6511, be approved.	Financial and Corporate Svcs.
2. That the October 15, 2018, Financial and Corporate Services report CR_6511 remain private pursuant to sections 16 (disclosure harmful to business interests of a	

third party) and 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.	
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**In Favour:**

**Carried**

A. Knack, T. Cartmell, B. Esslinger, M. Nickel, M. Persson

**Absent:**

D. Iveson, O. Edmondson

**5. NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOMARY NOTICE**

Councillor A. Knack asked whether there were any Notices of Motion. There were none.

**6. ADJOURNMENT**

The meeting adjourned at 12:09 p.m.

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Chair

\_\_\_\_\_  
City Clerk