

THE CITY OF EDMONTON
BYLAW 19715
BYLAW TO DESIGNATE THE BASHOR RESIDENCE AS A
MUNICIPAL HISTORIC RESOURCE

WHEREAS the *Historical Resources Act*, R.S.A. 2000, c. H-9, as amended, permits the municipal council of a municipality to designate any Historic Resource within the municipality whose preservation it considers to be in the public interest together with any specified land in or on which it is located, as a Municipal Historic Resource; and

WHEREAS it is deemed in the public interest to designate the building located at 10750 - 125 Street NW, known as the Bashor Residence and the land on which the building is located as a Municipal Historic Resource; and

NOW THEREFORE the Municipal Council of the City of Edmonton, having complied with the *Historical Resources Act*, and duly assembled, hereby enacts as follows:

1. BUILDING AND LANDS DESIGNATED AS A MUNICIPAL HISTORIC RESOURCE

The building known as the Bashor Residence (specifically described in Schedule “A”) (the “Building”) and the land on which the building is located being legally described as:

PLAN RN22B (XXIIB)
BLOCK 45
LOT 20
EXCEPTING THEREOUT ALL MINES AND MINERALS

(the “Land”) are hereby designated as a Municipal Historic Resource.

2. PERMITTED REPAIRS AND REHABILITATION

Subject to Section 3 hereof, the Building and Land shall not be removed, destroyed, disturbed, altered, rehabilitated, repaired or otherwise permanently affected, other than in accordance with the terms of Schedule “A” attached, and the General Guidelines for Rehabilitation and Guidelines for Development on the Regulated Land attached as Schedule “B”, to this Bylaw.

3. ADMINISTRATOR

The City Manager is hereby appointed to administer the implementation of any matters arising from the matters set out in this Bylaw, and the Schedules attached hereto which form part of this Bylaw, including, without limitation, the execution of a Rehabilitation Incentive and Maintenance Agreement as set out in Schedule “C”.

SCHEDULE "A"

THE IDENTIFICATION OF REGULATED PORTIONS OF THE BASHOR RESIDENCE

The purpose of this Schedule is to identify by written description and photographs, those portions of the Building known as the Bashor Residence, which shall be regulated by the “General Guidelines for Rehabilitation” (Schedule “B”) and must be preserved (“the Regulated Portion”).

The Regulated Portion of the Building includes all historic façades. This includes the form, massing, scale, and materials of the Bashor Residence as described below. These features of the Building shall be rehabilitated in accordance with the “Rehabilitation Work” which is part of Schedule “C”.

Non-regulated portions of the Building, being all other portions of the Building not specifically identified as a Regulated Portion, may be rehabilitated, altered, repaired or otherwise permanently affected in any manner provided that such rehabilitation, alteration or repair does not impact on the regulated historic features of the Building. Any development or alterations considered to be non-regulated portions of the Municipal Historic Resource, however, must meet the General Guidelines for Rehabilitation of Designated Historic Resources as identified in the *“Standards and Guidelines for the Conservation of Historic Places in Canada.”* Any development of any portion of the Land shall be undertaken in a manner that is sympathetic to the building façades of the Bashor Residence. New development should also make reference to this resource’s Statement of Significance as identified on the Alberta Register.

The following character defining architectural elements as expressed in the style, form, scale, massing, and materials of the building façades must be retained:

- Form, scale, and massing
- Wood frame construction with Craftsman design influences
- Medium-pitch, side-facing gable roof with original wood brackets, soffit, fascia
- Pattern, style and construction of all original hung-style windows is maintained
- Stucco exterior

East Elevation (Front Façade)

- Half-width unenclosed offset front porch with tapered pillars, side-stair entrance and closed railing
- Offset gable dormer with projecting eaves and verges, brackets, and original soffits and fascia

- Matching sidelights on main entrance, each with 10 panes and each with a 1 over 1 storm window
- Four-paneled window to the right of the main entrance; each panel has 15 panes and each with a 1 over 1 storm window
- Tripartite window in dormer, with central panel with nine panes, and two flanking panels, each with six panes, and a wood lintel with dentilation; centre window with 1 over 1 storm window

North Elevation

- Two brick chimneys
- Distinctive offset gable
- A tripartite window with fifteen panes in each panel, each with a 1 over 1 storm window
- Two clerestory 12-paned windows flanking northeast chimney
- On the second storey: paired 12-paned window, hung-style, each with 1 over 1 storm windows

West Elevation (Rear Façade)

- Shed dormer with projecting eaves and exposed rafters
- On the second storey: Paired hung-style windows with 12 panes in each panel, each with a 1 over 1 storm window

South Elevation

- Paired hung-style windows with 15 panes in each panel, each with a 1 over 1 storm window
- Paired casement-style windows with 15 panes each and a single 4 paned storm window
- On the second storey: Paired hung-style windows with 12 panes in each panel, each with a 1 over 1 storm window

PHOTOGRAPHIC DETAILS

Photo #1 – Front (East) Elevation



Photo #2 – Side (North) Elevation



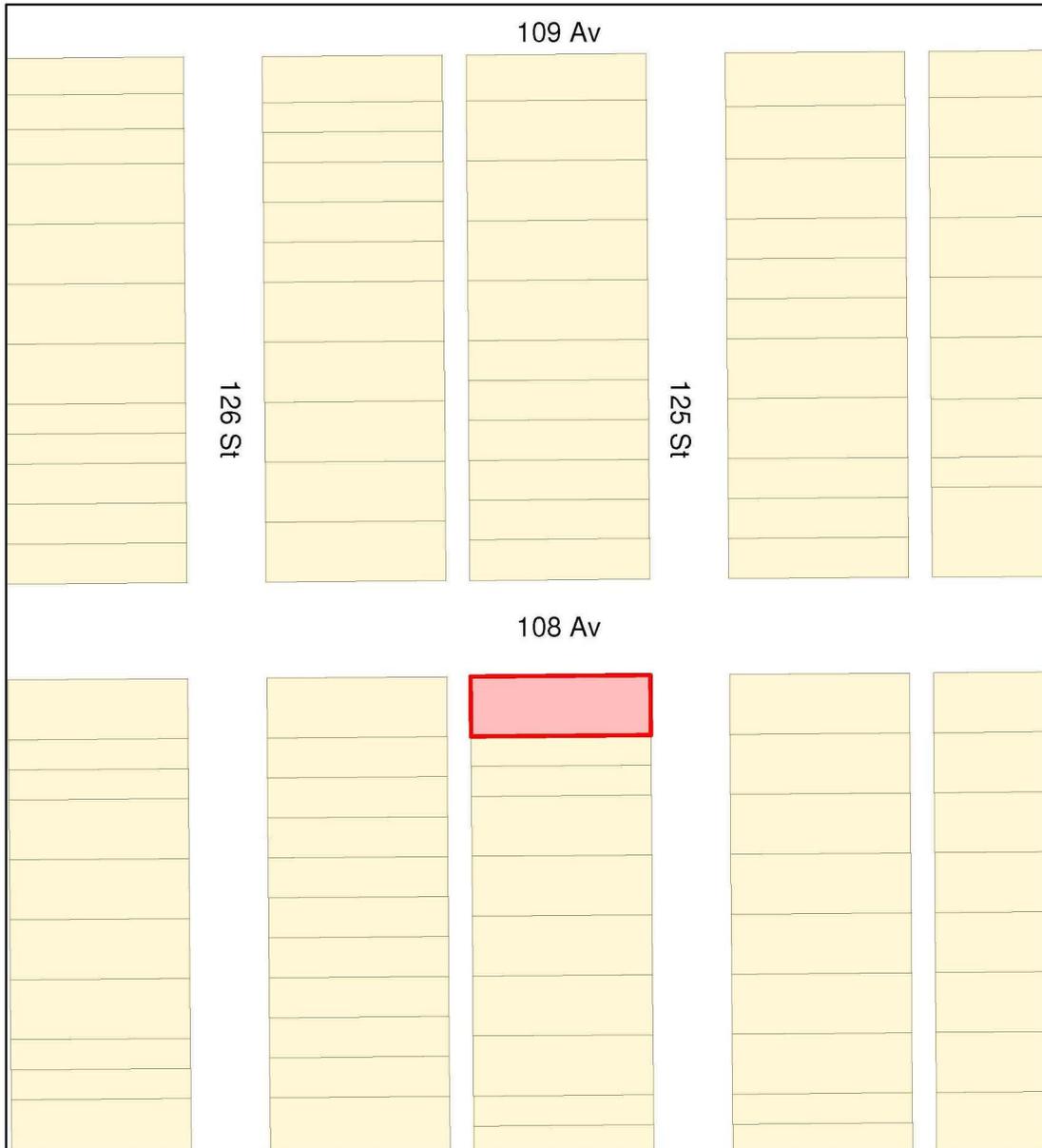
Photo #3 – Rear (West) Elevation



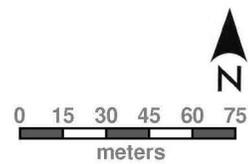
Photo #4 – Side (South) Elevation



LOCATION PLAN



10750 - 125 Street NW



SCHEDULE "B"

GENERAL GUIDELINES FOR REHABILITATION

The General Guidelines for Rehabilitation are intended to assist in applying accepted principles and practices to the conservation of Historic Resources. The guidelines are set out in the *“Standards and Guidelines for the Conservation of Historic Places in Canada.”* In a manner consistent with accepted practice, City Heritage Policy C450B requires that the standards be used in conjunction with the guidelines to ensure that the basis for a clear and consistent interpretation of the guidelines is provided to assist owners of Historic Resources throughout any rehabilitation process. The following guidelines and the referenced standards shall apply to the Bashor Residence and the land on which the building is located (together, the “Municipal Historic Resource”) and any rehabilitation or maintenance work undertaken with respect to the Municipal Historic Resource at any time.

1. **Compatible Uses:**

Wherever possible, the uses proposed for a Municipal Historic Resource shall be compatible with the existing building such that only minimal changes are required to the building. The use of a Municipal Historic Resource for its original purpose is desirable.

2. **Original Character:**

The original distinctive qualities and character of the building as designated by the Municipal Historic Resource Bylaw should be preserved. The removal or alteration of any historical materials or features shall be avoided whenever possible.

3. **The Historic Period:**

The Municipal Historic Resource should be recognized as a product of its own time. Alterations which are not based on historical fact or which recreate an earlier or a later design idiom shall be discouraged.

4. **Witness to Change:**

Changes to the Municipal Historic Resource may have occurred over time. These alterations are evidence of the history and development of the building. Because this evolution may have acquired a significance in its own right, alterations to the original building should be recognized and respected where indicated.

5. **Style and Craftsmanship:**

Distinctive stylistic features and examples of skilled craftsmanship which have been designated by the Municipal Historic Resource Bylaw shall be preserved and treated sensitively.

6. Repair and Replacement:

Deteriorated architectural features shall be repaired rather than replaced whenever possible. Where replacement is necessary, the new material should match the original as to composition, color, texture, design, etc. The repair or replacement of architectural features shall be based on a sound knowledge of the original characteristics of the feature. Such knowledge shall be based on historical or pictorial evidence and not upon conjecture.

7. Cleaning:

In all cases, surface cleaning shall be undertaken with the gentlest means available. Sandblasting in particular, but also other cleaning methods, damage historic buildings and should not be undertaken without thorough testing prior to use on a building. Sandblasting is not recommended on brick, stone or wood. In all instances, it should be ascertained that a building exterior is really in need of cleaning prior to undertaking the work.

8. Reversibility of Improvements:

When the introduction of new elements or materials is necessary to stabilize or preserve a municipally designated historic resource, alteration shall be undertaken such that the new materials, should they fail, may be removed at a later date without damage to the original fabric of the Municipal Historic Resource. Where this is not possible (i.e. use of epoxy) only those methods and materials which have been thoroughly tested and found satisfactory in situ, shall be used.

9. Recording:

Prior to undertaking any alterations, particularly in cases where alterations may threaten the building fabric (underpinning, moving structures), the applicant shall compile a complete record of the architectural features of the Municipal Historic Resource. Measured drawings and photographs of details may prove invaluable if major features are damaged or lost during the subsequent repair work.

10. Original Construction Details:

In some historic structures, poor construction details or inappropriate materials resulted in rapid deterioration of certain building elements. In these instances, accurate reconstruction of the original detail will inevitably result in the failure of the element. Therefore, reconstruction should be undertaken in such a fashion as to duplicate the original appearance as closely as possible while using details based on sound construction practice.

11. Codes:

At no time should the life and safety of occupants of a Municipal Historic Resource be deemed of lesser importance than the preservation of the original fabric of the Municipal Historic Resource. The required life and safety standards are those required by the current Alberta Building Code. However, notwithstanding these Code requirements, where the essential character of the structure is threatened by changes for Code reasons, every effort shall be made to achieve an equivalent safety standard by alternate means so as to minimize the impact on the historic fabric.

12. Improvements:

Prior to undertaking any improvements, a schedule of alterations should be prepared. This schedule should include phasing of alterations where necessary due to program or budget restrictions. The type and timing of both short and long term maintenance work shall also be included.

13. Signs:

As a general rule signs should be limited to signs which were originally present on the building. In instances where new uses or interpretive functions dictate the use of additional signs, these new elements should be integrated into the general design of the project. The size, typeface, graphics, and materials should be chosen to suit the period of the Municipal Historic Resource wherever possible. Avoid installing new signs such that the repair, replacement or removal of the signs damages the original fabric of the structure.

14. Enforcement:

The Owners and the City shall enter into an agreement to provide that the designated structure will be maintained in such a manner as to prevent any deterioration.

15. Alterations and Additions to Historic Resources:

Contemporary design for alterations and additions to existing Historic Resources shall not be discouraged when such alterations and additions do not diminish the overall historic character of the resource and such design is compatible with the size, scale, colour, material and character of the resource, neighbourhood or environment.

GUIDELINES FOR DEVELOPMENT ON THE REGULATED LANDS

1. General Purpose:

To establish guidelines on future development on the lands on which the Bashor Residence is located to protect the heritage character of the Bashor Residence (the “Municipal Historic Resource”).

2. Area of Application:

The area of application is the portion of land located at 10750 - 125 Street NW and legally described as:

PLAN RN22B (XXIIB)

BLOCK 45

LOT 20

EXCEPTING THEREOUT ALL MINES AND MINERALS

as shown in Schedule “A” of this Bylaw (the “Land”).

3. Development Criteria:

The Development Officer and the Heritage Officer shall have regard for the following guidelines when reviewing a development permit application for any additions or alterations to the Municipal Historic Resource , or any other proposed development on the Land.

4. Historic Integrity:

4.1. Any redevelopment of the Municipal Historic Resource must respect the historic character of the regulated portions of the Municipal Historic Resource. As well, any future development on the Land, including any ancillary structures, must conform to “General Guidelines for Rehabilitation” and the “*Standards and Guidelines for the Conservation of Historic Places in Canada.*”

4.2. There shall be no building development in the front yard of the Municipal Historic Resource.

SCHEDULE “C”

5. In anticipation that the Municipal Council of the City shall designate the Land and Building as a Municipal Historic Resource, the City wishes to enter into this agreement with the Owners in satisfaction of the Owners or successors' right to compensation under the Act, and the Owners agree to accept the consideration herein in lieu of compensation under the Act. The Owners expressly acknowledge that its right to compensation is waived whether or not any payment is made by the City for Rehabilitation Work.

THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Owners, the parties agree as follows:

1. CONDITION PRECEDENT:

- 1.1. This Agreement is conditional upon Council passing a Bylaw to designate the Land and the Building a Municipal Historic Resource by June 22, 2021, or such later date as the parties may agree to in writing. If the Designating Bylaw is not passed by June 22, 2021, and the parties have not agreed to extend the time for satisfaction of the condition precedent, this Agreement shall be of no force and effect.

2. DEFINITIONS:

In this Agreement:

- 2.1. "Act" means the *Historical Resources Act*, R.S.A. 2000, c. H-9.
- 2.2. "Certification" means the written confirmation provided by the Owners to the City in a form satisfactory to the City certifying that a Phase or Phases of the Rehabilitation Work has been completed, or a Deficiency List has been remedied, which shall include the following:
 - 2.2.1. Receipts for all materials, supplies, labour and services and any other relevant documentation or other documents satisfactory to the City;
 - 2.2.2. Receipts or other documents satisfactory to the City indicating that all suppliers and contractors involved in performing that Phase of the Rehabilitation Work or remedy of the Deficiency List have been paid in full for their goods or services; and
 - 2.2.3. Evidence that the Owners received competitive bids or estimates before engaging any contractor or supplier.
- 2.3. "Council" means the municipal council of the City of Edmonton.

- 2.4. “Deficiency List” means a description of the particulars given by the City to the Owners that specifies how the Rehabilitation Work or the Certification is inadequate or deficient.
- 2.5. “Designating Bylaw” means a Bylaw passed by Council under the authority of Section 26 of the Act relating to the Land and Building.
- 2.6. “Maximum Incentive” means the amount set forth within Section 6.1 of this Agreement.
- 2.7. “Owners” includes the current registered Owners and all future registered owner(s) of the Land at the North Alberta Land Registration District.
- 2.8. “Rehabilitation Work” means the work set out in Section 4.1 of this Agreement to be completed by the Owners.

3. OWNER’S WAIVER OF RIGHTS:

- 3.1. The Owners and successors hereby expressly agree to waive all rights to claim additional or alternative compensation beyond the Maximum Incentive of this Agreement for any cause, whether arising in common law, equity or by statute, because of the City’s designation of the Land and Building as a Municipal Historic Resource or the City’s issuance of the Notice of Intention to Designate.
- 3.2. The Owners waive any rights the Owners may have to dispute the sufficiency of the Notice of Intention to Designate and hereby releases the City, its agents and employees from any deficiencies of the Notice of Intention to Designate or the issuance thereof.

4. **REHABILITATION WORK:**

4.1. Upon the passage of the Designating Bylaw, the Owners shall commence the Rehabilitation Work as set out in the table below:

Phase	Description of City-Funded Work	Estimated Cost	Amount Allocated
1	Paint: surface preparation; abatement of lead paint; application of 2-3 coats of paint to all wood elements as directed	\$18,270.00	\$9,135.00
2	Front Verandah Restoration: controlled disassembly and reassembly	\$21,924.00	\$10,962.00
3	Cladding: wood cladding and stone dash cladding - restore and repair as required	\$23,751.00	\$11,875.50
4	Storm Window Renewal: localized repairs, resealing, replacement of bathroom window	\$20,097.00	\$10,048.50
5	Chimney Restoration: repair and repointing as required on two chimneys	\$7,308.00	\$3,654.00
6	Foundation Repair: shoring of foundation with treated lumber and blocking; inspection by engineer	\$11,502.75	\$5,751.38
7	Roof: removal of asphalt roofing; installation of ice and water shield, underlayment, cedar shingles	\$41,578.00	\$20,789.00
8	Contingency: up to 5% of eligible costs	\$7,221.54	\$2,784.62
	TOTAL	\$151,652.29	\$75,000.00

4.2. The Owners shall complete the Rehabilitation Work by December 31, 2024.

4.3. In undertaking the Rehabilitation Work the Owners shall follow the “General Guidelines for Rehabilitation” in the Designating Bylaw and the “*Standards and Guidelines for the Conservation of Historic Places in Canada.*”

5. PAYMENT OF REHABILITATION INCENTIVE:

- 5.1. The City and the Owners agree that the sums described in the table contained in Section 4.1. of this Agreement in the “Amount Allocated” column are estimated amounts of the Maximum Incentive allocated to each phase of the Rehabilitation Work (a “Phase”), to be paid to the Owners by the City pursuant to the provisions of Article 6 of this Agreement.
- 5.2. Upon completing a Phase or Phases, or remedying a Deficiency List, the Owners shall provide the City with a Certification.
- 5.3. Within fourteen (14) days of receiving a Certification, the City may inspect the Building and either:
 - 5.3.1. Issue a Notice of Completion, stating that:
 - 5.3.1.1. The Phase(s) of the Rehabilitation Work has been performed to the satisfaction of the City and that a satisfactory Certification has been received;
 - 5.3.1.2. The Deficiency List has been remedied to the satisfaction of the City and that a satisfactory Certification has been received;
or
 - 5.3.2. Provide the Owners a Deficiency List.
- 5.4. If the City issues a Deficiency List, the Owners shall forthwith commence remediation of the deficiencies described in the Deficiency List.
- 5.5. In calculating the cost of performing the Rehabilitation Work, the Owners and the City shall only include the cost of labour and building materials specifically associated with the Rehabilitation Work. The Owners and the City shall not include other costs, including but not limited to, for example, the interruption of use of the Building or the Land or the cost of repairing damage to the Building while the Rehabilitation Work was underway.

6. PAYMENT:

- 6.1. The City shall not be liable to pay the Owners more than the sum of \$75,000.00 described in the table contained in Section 4.1 of this Agreement, as the total compensation payable by the City pursuant to this Agreement and the Designating Bylaw (the “Maximum Incentive”), and only upon completion of all Rehabilitation Work in accordance with the provisions of this Agreement.

- 6.2. Notwithstanding anything else herein contained, the City shall not be obligated to pay any portion of the Maximum Incentive until the City is satisfied, in its sole discretion, as to the registration of the Designating Bylaw and this Agreement against the title to the Land.
- 6.3. The City will hold back up to 10% of the grant monies allocated until all the project work is completed or the Deputy City Manager of Urban Planning and Economy is satisfied that the work completed is satisfactory for full or partial payment.

Payment in the First Year

- 6.4. On or before December 31, 2021, the City shall pay the Owners the lesser of:
 - 6.4.1. A maximum payment of \$75,000.00; or
 - 6.4.2. The sums set out in the “Amount Allocated” column in the table contained in Section 4.1 of this Agreement that are attributable to the Phase or Phases of the Rehabilitation Work for which the City has issued Notices of Completion in 2021.

If by December 31, 2021, the Owners have not completed enough Rehabilitation Work (verified by Notices of Completion) to qualify for the full Maximum Incentive, the difference shall be applied to payments in 2022 and 2023.

If by December 31, 2024, or date of the Designation Bylaw plus three years, whichever is earlier, the Owners have not completed all Phases of the Rehabilitation Work (verified by Notices of Completion) to qualify for the Maximum Incentive, the City shall not be obligated to pay the difference to the Owners in that year or in any future years. Notwithstanding the foregoing, the City may agree with the Owners in writing to carry forward some or all of the unpaid Maximum Incentive. The Owners expressly agree, however, that payment of any or all of the Maximum Incentive is conditional upon completion of the Rehabilitation Work strictly in accordance with this Agreement.

- 6.5. The City may, in its absolute discretion, provide for partial payment of any amount up to the Maximum Incentive for any Phase(s) notwithstanding that a Notice of Completion for the Phase(s) has not yet been issued.

7. MAINTENANCE:

- 7.1. In January of the fifth (5th) year after the issuance of the Notice of Completion for the final Phase(s) of the Rehabilitation Work, and every five (5) years after that, the City may, at its sole and unfettered discretion, conduct an inspection of all the regulated portions of the Building and upon the City’s request, the Owners shall

allow the City's Heritage Officer or designate (the "Inspector") to conduct such inspection.

- 7.2. Within sixty (60) days of the inspection, the Inspector shall prepare a written report setting out recommendations for remedial or maintenance work on the Building, including a proposed schedule for the work and suggestions as to methods and materials to be used.
- 7.3. The Owners and the City shall meet within fourteen (14) days of the receipt of the Inspector's report and establish the remedial work that shall be carried out, the timing for the completion of such remedial work and the manner in which such remedial work shall be undertaken (the "Remedial Work Plan").
- 7.4. The Owners shall promptly carry out the Remedial Work Plan and notify the City on completion.
- 7.5. On receipt of notice that the Remedial Work Plan has been completed, the City may inspect and identify any deficiencies in writing to the Owners. The Owners shall correct the deficiencies and provide the City notice that such corrective action has been carried out, and the City may then re-inspect.
- 7.6. Notwithstanding any other provision of this Agreement, if at any time the Owner or the City become aware of any disrepair that may endanger the Building, the Owners and the City shall meet and the Owners shall prepare and submit to the City a plan for repairs to the satisfaction of the City. The Owners shall promptly carry out the required repairs and notify the City on completion within a time frame determined by the City. Nothing herein shall be deemed or construed, however, to limit the City's ability to rely on or enforce laws or bylaws relating to real property which is unsafe, dangerous or unsightly.
- 7.7. In addition to inspections permitted pursuant to the Remedial Work Plan, the City may on reasonable notice to the Owners and no more than four (4) times a year, inspect the Building at the City's own expense.
- 7.8. The Owners shall be solely responsible for ensuring that the Building and Land and any improvements thereto comply with all applicable federal, provincial and municipal laws, regulations, bylaws, codes and guidelines. The Owners acknowledge and agree that nothing in this Agreement shall be deemed or construed as an obligation on or duty of the City to ensure compliance with this section or advise the Owners of deficiencies in the Owners' compliance with this section.
- 7.9. **If the Owners fail to perform any obligation under this Article 7 or made pursuant to this Article 7, the City may give notice of the breach to the Owners and without any further notice in the case of a breach pursuant to**

Section 7.6 of the Agreement, or at the expiration of twenty-one (21) days after service of the notice in the case of any other breach, the City may without further notice, take all steps as the City may in its absolute and uncontrolled discretion deem necessary to remedy the Owners' breach. Any monies expended by the City in remedying the said breach, together with a surcharge of fifteen percent (15%), shall be paid by the Owners to the City, and until such payment shall, together with interest thereon at the rate of one percent (1%) per annum above the prime rate, be a debt owing by the Owners to the City. This amount shall be recoverable by the City from the Owners within thirty (30) days of the Owners receiving a written demand and summary of costs from the City, failing which such amount payable shall be a charge on the Land and the City is at liberty to register such charge on title to the Land. The rights of the City under this clause shall be in addition to and not substitution of any other rights of the City against the Owners whether by way of damages for breach of covenant or otherwise.

- 7.10. The failure of the City at any time to require performance by the Owners of any of the Owners' covenants shall in no way affect the City's right to enforce such covenant, nor shall the waiver by the City of the performance of any covenant be taken or be held to be a waiver of the performance of that covenant or any other covenant hereunder at any later time.
- 7.11. The Owners hereby release the City, its agents and employees from any liability whatsoever that the City may have to the Owners arising out of or related to the City's performance of such obligations, save for any such liability as may be due to the City's negligence. The Owners hereby agree to cooperate with the City and allows the City such necessary access to the Building and the Land as is requisite for the City to fulfil the requirements of this section.
- 7.12. Pursuant to and in accordance with Section 29 of the Act this Agreement shall be registered on title to the Land and the conditions and covenants herein shall run with the Land and shall bind the Owners and subsequent owner(s) and successors in title to the Owners.

8. REZONING:

- 8.1. The Owners may apply to the City to have the Land re-zoned to (DC1) Direct Development Control Provision. Nothing in this Agreement fetters Council's discretion to approve or reject the Owners' re-zoning application.

9. INSTALLATION OF PLAQUES:

- 9.1 The Owners shall permit the placement of two (2) plaques in a visible location on or in proximity to the Building upon, or any time after, the passing of the

Designating Bylaw. One plaque shall be created and installed by the City at the City's sole expense to a design and specification solely within the City's discretion identifying the Building and the Land as a Municipal Historic Resource. A second plaque shall be created and installed by the Edmonton Historical Board as an interpretative plaque, to a design and specification solely within the Board's discretion. The location of the City's and the Board's plaques shall be mutually agreed to by the Owners and the City, both parties acting reasonably. For greater clarity, the City or the Board shall have no obligation to create and install such plaques, and the decision to do so shall be solely within each of the City's and the Board's discretion. The Owners shall not permit or cause the damage, destruction, removal, disturbance or obscuring of such plaques.

10. CANADIAN REGISTER OF HISTORIC PLACES:

10.1. The Owners consent to having the property listed on the Canadian Register of Historic Places which will at minimum entail having the address, historic descriptions, statements of significance and photographs available for public viewing, in print or electronic format.

11. INSURANCE:

11.1. The Owners will maintain all risks broad form property insurance on the Building and Land.

11.2. The limits of such policy will insure the structure to full replacement value.

11.3. In the event of a loss every effort should be made to replace, repair or restore the Building to conserve the characteristics of the Building which give it its historical significance. Parts of the Building designated as being historic shall be restored, as closely as possible, to the details and characteristics of the original Building so designated as being historic.

11.4. Any exceptions to this insurance provision must be approved by the designated Heritage Officer for the City of Edmonton.

12. DISPUTE RESOLUTION:

12.1. If a dispute arises between the City and the Owners as to the proper interpretation or effect of any of the terms or conditions of this Agreement, such dispute shall be resolved in accordance with the following procedure:

- 12.1.1. The party requesting that the matter in dispute be resolved in accordance with the provisions of this Dispute Resolution Article (the “Disputing Party”) shall notify the other party (the “Defending Party”) in writing of the details of the nature and extent of the dispute (the “Arbitration Notice”);
- 12.1.2. Within seven (7) days of the receipt of the Arbitration Notice, the Defending Party shall by written notice advise the Disputing Party that it disputes all matters referred to in the Arbitration Notice except those for which the Defending Party admits responsibility and proposes to take remedial action;
- 12.1.3. The terms of reference for arbitration shall be those areas of dispute referred to in the Arbitration Notice with respect to which the Defending Party has not admitted or proposes to take remedial action;
- 12.1.4. The Defending Party and the Disputing Party shall within ten (10) days after the date of receipt by the Disputing Party of the Defending Party’s notice, appoint an arbitrator who shall be acceptable to both parties (the “Arbitrator”). In the event that the parties shall fail to appoint the Arbitrator, then either party may, on written notice to the other, apply to the President of the Alberta Arbitration and Mediation Society to name the Arbitrator;
- 12.1.5. Not later than twenty (20) days after the appointment of the Arbitrator, the Arbitrator shall make his written decision, and shall give it to the parties immediately;
- 12.1.6. Unless the Arbitrator orders otherwise, the City and the Owners shall equally bear the costs of the arbitration;
- 12.1.7. The decision of the Arbitrator is final and binding on the parties and there shall be no appeal of the decision to the courts; and
- 12.1.8. Except as modified by this Agreement, the provisions of the Arbitration Act R.S.A. 2000 c. A-43, as amended, shall apply.

13. NOTICE:

13.1. Any notice given pursuant to the terms of this Agreement shall be sufficiently given:

13.1.1. In case of notice to the City, if such notice is sent by prepaid registered mail, or personally delivered, in an envelope addressed to:

Deputy City Manager, Urban Planning and Economy

c/o City Hall
#1 Sir Winston Churchill Square NW
Edmonton AB T5J 0R2

and also to:

Office of the City Manager, Legal Services

c/o City Hall
#1 Sir Winston Churchill Square NW
Edmonton AB T5J 0R2

13.1.2. In case of notice to the Owners, if such notice is sent by prepaid registered mail, or personally delivered, in an envelope addressed to:

Fred Deis & Kelly Deis

10750 125 Street NW
Edmonton, AB
T5M 0L2

13.2. Notice given as aforesaid, if posted, other than during an actual or threatened postal disruption, shall conclusively be deemed to have been given on the fifth (5th) business day following the date on which the notice is mailed. Any notice personally delivered or sent by telecopier or other form of facsimile transmission shall be deemed to have been given on the date of actual delivery.

13.3. Either party may, at any time, give notice in writing to the other of any change of address of the party giving such notice and, from and after giving of such notice, the address therein specified shall be deemed to be the address of the party for the giving of notice hereunder.

14. GENERAL PROVISIONS:

- 14.1. The parties to this Agreement shall execute and deliver to the other all such further assurances and documents which may reasonably be deemed necessary by the solicitors for either of them to give full force and effect to the Agreement. The Agreement is not intended and shall not be deemed nor construed to nullify, replace, circumvent, extend or modify any existing statutes, bylaws or permit conditions, which govern development or construction within the City.
- 14.2. If any portion of this Agreement is found to be unenforceable, the remaining portions of this Agreement shall be given full force and effect.
- 14.3. The Designating Bylaw and this Agreement shall be registered on title to the Land by the City. Notwithstanding any other provisions of this Agreement, the Owners shall forthwith upon execution of this Agreement use reasonable efforts to have the Designating Bylaw placed as a registration prior to any security interest on the title to the Land.
- 14.4. No amendments to this Agreement are valid unless they are in writing and signed by both parties to this Agreement.
- 14.5. Time is of the essence in this Agreement.
- 14.6. Everything herein contained shall inure to the benefit of and be binding upon the parties hereto, their administrators, successors and assigns respectively.

IN WITNESS WHEREOF the parties have signed this Agreement on the day and year first above written.

A P P R O V E D

As to Form:
Financial and Corporate Services
Legal Services

The City of Edmonton
as represented by the Deputy City
Manager, Urban Planning and
Economy

Per: _____
Veronika Ferenc-Berry

Per: _____
Stephanie McCabe

As to Content:
Branch Manager
Planning and Environment Services Branch

Per: _____
Kent Snyder

The Owners

Witness

Per: _____
Fred Deis

Per: _____
Kelly Deis