



City Manager and City Auditor Performance Evaluation Committee Minutes

June 4, 2021

3 p.m.

Council Chamber, 2nd floor, City Hall

Present: B. Esslinger, A. Paquette, T. Caterina

1. Call to Order and Related Business

1.1 Call to Order

Councillor B. Esslinger called the meeting to order at 3:03 p.m., Friday, June 4, 2021.

1.2 Roll Call

Councillor B. Esslinger conducted roll call and confirmed the attendance of Members of City Manager and City Auditor Performance Evaluation Committee.

A. Giesbrecht, City Clerk; and C. Schlamp, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: T. Caterina

That the June 4/11, 2021, City Manager and City Auditor Performance Evaluation Committee meeting agenda be adopted.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

1.4 Approval of Minutes

Moved by: T. Caterina

That the April 6, 2021, City Manager and City Auditor Performance Evaluation Committee meeting minutes be approved.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1 and 7.2.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for any items to be dealt with at a specific time.

3. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

4. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

5. Reports

There were no public reports on the agenda.

6. Motions Pending

There were no Motions Pending on the agenda.

7. Private Reports

Moved by: T. Caterina

That City Manager and City Auditor Performance Committee meet in private pursuant to sections 24 (advice from officials) and 25 (harmful to the business interests of the public body) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 7.2.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

City Manager and City Auditor Performance Evaluation Committee met in private at 3:08 p.m., Friday, June 4, 2021.

Moved by: A. Paquette

That City Manager and City Auditor Performance Evaluation Committee meet in public.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

City Manager and City Auditor Performance Evaluation Committee met in public at 3:37 p.m., Friday, June 4, 2021.

City Manager and City Auditor Performance Evaluation Committee adjourned at 3:38 p.m., Friday June 4, 2021, and reconvened at 8:01 a.m. on Friday, June 11, 2021.

Moved by: T. Caterina

That City Manager and City Auditor Performance Committee meet in private pursuant to sections 24 (advice from officials) and 25 (harmful to the business interests of the public body) of the *Freedom of Information and Protection of Privacy Act* for the discussion of items 7.1 and 7.2.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

City Manager and City Auditor Performance Committee met in private at 8:02 a.m., Friday, June 11, 2021.

Moved by: A. Paquette

That City Manager and City Auditor Performance Evaluation Committee meet in public.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

City Manager and City Auditor Performance Evaluation Committee met in public at 9:21 a.m., Friday, June 11, 2021.

7.1 City Manager Update - Verbal report

City Manager and Performance Evaluation Committee met in private at 8:02 a.m., Friday, June 11, 2021.

City Manager and Performance Evaluation Committee met in public at 9:21 a.m., Friday, June 11, 2021.

Moved by: A. Paquette

That the City Manager Update - Verbal report, OCM00532rev, be received for information and remain private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

7.2 City Manager and City Auditor Performance Evaluation Procurement - Verbal report

City Manager and City Auditor Performance Evaluation Committee met in private at 3:08 p.m., Friday, June 4, 2021.

S. Van Dorp, Financial and Corporate Services, made a presentation and answered questions.

A. Giesbrecht, City Clerk, answered questions.

City Manager and City Auditor Performance Evaluation Committee met in public at 3:37 p.m., Friday, June 4, 2021.

City Manager and City Auditor Performance Evaluation Committee met in private at 8:02 a.m., Friday, June 11, 2021.

S. Van Dorp, Financial and Corporate Services; L. Dornan, M. Fix and C. Lavin, MNP; made a presentation.

L. Dornan and C. Lavin, MNP, answered questions.

City Manager and City Auditor Performance Evaluation Committee met in public at 9:21 a.m., Friday, June 11, 2021.

Moved by: T. Caterina

1. That Attachment 1 be added to the Office of the City Clerk verbal report OCC00652, and remain private pursuant to sections 24 (advice from officials) and 25 (harmful to the business interests of the public body) of the *Freedom of Information and Protection of Privacy Act*.
2. That Attachment 2 be added to the Office of the City Clerk verbal report OCC00652, and that the actions outlined in Attachment 2 be approved and remain private pursuant to sections 24 (advice from officials) and 25 (harmful to the business interests of the public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

1. That Attachments 3 and 4 be added to the Office of the City Clerk verbal report OCC00652, and remain private pursuant to sections 24 (advice from officials) and 25 (harmful to the business interests of the public body) of the *Freedom of Information and Protection of Privacy Act*.
2. That the actions outlined in Attachments 4 be approved and remain private pursuant to sections 24 (advice from officials) and 25 (harmful to the business interests of the public body) of the *Freedom of Information and Protection of Privacy Act*.

Moved by: B. Esslinger

That City Manager and City Auditor Performance Evaluation Committee meetings be scheduled as follows:

- Thursday, July 8, 2021, 8:30 a.m. to 9:30 a.m.
- Thursday, August 26, 2021, 8:30 a.m. to 10:30 a.m.

In Favour (3): B. Esslinger, A. Paquette, and T. Caterina

Carried (3 to 0)

8. Notices of Motion and Motions without Customary Notice

Councillor B. Esslinger asked if there were any Notices of Motion. There were none.

9. Adjournment

The meeting adjourned at 9:22 a.m., Friday, June 11, 2021.

Chair

City Clerk