



# EXECUTIVE COMMITTEE MINUTES

September 10, 2018 – River Valley Room

## PRESENT

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

## ABSENT

None

## ALSO IN ATTENDANCE

J. Dziadyk, A. Knack, B. Henderson, S. McKeen, M. Walters  
 L. Cochrane, City Manager  
 K. Gibson, Office of the City Clerk  
 R. Yusuf, Office of the City Clerk

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	<b>Audited Financial Statement</b>	<b>5</b>	Carried
<b>6.2</b>	<b>North Edge Business Association 2017 Annual Report and Audited Financial Statement</b>	<b>5</b>	Carried
<b>6.3</b>	<b>The Crossroads Business Association 2017 Annual Report and Audited Financial Statement</b>	<b>5</b>	Carried
<b>6.4</b>	<b>Facade Improvement Program/Development Incentive Program Review</b>	<b>6</b>	Action
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<b>6.6</b>	<b>Corner Store Pilot Program Review - Pilot Project Review</b>	<b>7</b>	Carried
<b>6.7</b>	<b>Current Planning Reserve - Replenishment of Funds</b>	<b>8</b>	Carried
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<b>6.9</b>	<b>Future Neighbourhood Integration - Strategy for Community Hubs Advancement</b>	<b>9</b>	Carried
<b>6.10</b>	<b>Recruitment Process Update - Name Blind Recruitment and Actions to Diversify the Workforce</b>	<b>9</b>	Action
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<b>8.2</b>	<b>Land Acquisition</b>	<b>13</b>	Carried
<b>8.3</b>	<b>Valley Line West LRT - Extension of Engineering Contract</b>	<b>13</b>	Carried
<b>8.2</b>	<b>Land Acquisition</b>	<b>14</b>	Carried
<b>9.</b>	<b>NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOMARY NOTICE</b>	<b>14</b>	None
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## DECISION SUMMARY

ITEM	DECISION
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### 1. CALL TO ORDER AND RELATED BUSINESS

#### 1.1 Call to Order

Mayor D. Iveson called the meeting to order at 9:32 a.m.

#### 1.2 Adoption of Agenda

##### Moved M. Nickel:

That the September 10, 2018, Executive Committee meeting agenda be adopted with the following change:

That items 6.10, 6.11 and 7.1 be dealt with together.

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

### 1.3 **Adoption of Minutes**

**Moved M. Nickel:**

That the August 27, 2018, Executive Committee meeting minutes be adopted.

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

### 1.4 **Protocol Items**

There were no protocol items.

## 2. **ITEMS FOR DISCUSSION AND RELATED BUSINESS**

### 2.1 **Select Items for Debate**

The following items were selected for debate: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, 7.1, 7.2 and 8.3.

### 2.2 **Requests to Speak**

**Moved M. Nickel:**

That Executive Committee hear from the following speakers, in panels when appropriate:

#### **6.4 Facade Improvement Program/Development Incentive Program Review**

#### **6.5 Business Improvement Area Economic Indicators - 2017 Results and Next Steps**

- J. Holtz, Alberta Avenue Business Association
- I. O'Donnell, Downtown Business Association of Edmonton
- E. Sasseville, Improvement Area Council and KDA
- C. Klassen, Old Strathcona Business Association

#### **6.9 Future Neighbourhood Integration - Strategy for Community Hubs Advancement**

- L. Cunningham-Shpeley, Edmonton Federation of Community Leagues
- C. Saad, C5

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

### 2.3 Requests for Specific Time on Agenda

There were no requests for any items to be dealt with at a specific time

### 3. COUNCILLOR INQUIRIES

There were no Councillor Inquiries.

### 4. REPORTS TO BE DEALT WITH AT A FUTURE MEETING - NONE REPORTS RE-ROUTED BY AGENDA REVIEW COMMITTEE

#### Terwillegar Drive Improvements

**Re-routed to:** September 11, 2018, Urban Planning Committee.

### 5. STATUS REPORT

#### 5.1 Construction Damage Claim Data - Follow-up

#### Moved M. Nickel:

That the revised due date of October 29, 2018, be approved.	Financial and Corporate Svcs.
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#### In Favour:

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**Carried**

### 6. REPORTS

#### 6.1 French Quarter Business Improvement Area/Association des Intérêts Commerciaux du Quartier Francophone 2017 Annual Report and Audited Financial Statement

M. Van Keimpema, French Quarter Business Association, made a presentation and answered the Committee's questions. J. Johnson, French Quarter Business Association, answered the Committee's questions.

#### Moved M. Nickel:

That the September 10, 2018, Urban Form and Corporate Strategic Development report CR_6242, be received for information.	Urban Form and Corp. Strategic Dev.
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#### In Favour:

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**Carried**

#### 6.2 North Edge Business Association 2017 Annual Report and Audited Financial Statement

L. Viarobo, North Edge Business Association, made a presentation and answered the Committee's questions.

**Moved M. Nickel:**

That the September 10, 2018, Urban Form and Corporate Strategic Development report CR_6243, be received for information.	Urban Form and Corp. Strategic Dev.
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**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

6.3

**The Crossroads Business Association 2017 Annual Report and Audited Financial Statement**

A. Sladen, The Crossroads Business Association, made a presentation and answered the Committee's questions.

**Moved B. Esslinger:**

That the September 10, 2018, Urban Form and Corporate Strategic Development report CR_6244, be received for information	Urban Form and Corp. Strategic Dev.
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**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

6.4

**Facade Improvement Program/Development Incentive Program Review**

Items 6.4, 6.5 and 6.6 were dealt with together.

L. Larson, Regional and Economic Development, made a presentation.

J. Holtz, Alberta Avenue Business Association; C. Klassen, Old Strathcona Business Association; I. O' Donnell, Downtown Business Association of Edmonton; E. Sasseville, Improvement Area Council and KDA, made presentations. E. Sasseville; I. O'Donnell; and J. Holtz, answered the Committee's questions.

P. Ross, Acting Deputy City Manager; J. Chase, L. Larson and A. Shamchuk, Regional and Economic Development, answered the Committee's questions.

**Moved M. Nickel:**

<p>1. That Administration bring forward an unfunded service package for the Development Incentive Program for Council's consideration as part of the 2019-2022 operating budget deliberations.</p>	<p>Urban Form and Corp. Strategic Dev.</p>
<p><b>Policy Amendments for the Facade Improvement Program</b></p>	<p><b>Due by:</b> 2019-2022 Operating Budget</p>
<p>2. That Administration provide a report in the first Quarter 2019 with policy amendments for the Facade Improvement Program and Development Incentive Program that reflect the future directions for these programs as outlined in the June 18, 2018, Regional and Economic Development report CR_5478.</p>	<p><b>Due by:</b> March 2019</p>

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**Moved A. Paquette:**

<p><b>Small Business Community - Advisory Group</b></p>	<p>Urban Form and Corp. Strategic Dev.</p>
<p>That Administration provide a brief report summarizing:</p>	
<p>1. The City of Edmonton's past efforts to engage the small business community to explore the possibility of forming an advisory group.</p>	<p><b>Due by:</b> March 2019</p>
<p>2. The potential advantages to engaging the small business community and Business Improvement Areas going forward to identify what local challenges can be addressed by Administration and Council to support both startups and growth of existing small businesses.</p>	

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

6.5

**Business Improvement Area Economic Indicators - 2017  
Results and Next Steps**

Items 6.4, 6.5 and 6.6 were dealt with together.

**Moved M. Banga:**

That the June 18, 2018, Regional and Economic Development report CR_5334, be received for information.	Regional and Economic Dev.
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**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**6.6 Corner Store Pilot Program Review - Pilot Project Review**

Items 6.4, 6.5 and 6.6 were dealt with together.

**Moved B. Esslinger:**

That Administration bring forward an unfunded service package and capital profile for the Corner Store Program for Council's consideration during the 2019-2022 budget deliberations.	Urban Form and Corp. Strategic Dev.  <b>Due by:</b> 2019-2022 Capital Budget
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**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**6.7 Current Planning Reserve - Replenishment of Funds**

S. Padbury, Acting Deputy City Manager, Financial and Corporate Services, answered the Committee's questions.

**Moved D. Iveson:**

That Executive Committee recommend to City Council:

That a total of \$12.5 million be transferred from the Financial Stabilization Reserve to the Current Planning Reserve on a one-time basis in 2018.

**In Favour:**

**Carried**

D. Iveson, B. Esslinger, A. Paquette

**Opposed:**

M. Nickel, M. Banga

**6.8 Fort Edmonton Park Train Barn Rehabilitation**

J. Meliefste, Integrated Infrastructure Services, made a presentation and answered the Committee's questions. L. Cochrane, City Manager; A. Laughlin, Deputy City Manager and P. Ladouceur, Integrated Infrastructure Services, answered the Committee's questions.

Mayor D. Iveson and Councillor M. Nickel referred this item to City Council without a Committee recommendation.

6.9

### **Future Neighbourhood Integration - Strategy for Community Hubs Advancement**

B. Latchford, Citizen Services, made a presentation.

C. Saad, C5; and L. Cunningham-Shpeley, Edmonton Federation of Community Leagues, made a presentation and answered the Committee's questions.

A handout provided by C. Saad was distributed to Members of the Committee and a copy was filed with the Office of the City Clerk.

R. Smyth, Deputy City Manager; B. Latchford and N. Anderson, Citizen Services, answered the Committee's questions.

#### **Moved M. Nickel:**

That the June 18, 2018, Citizen Services report CR_4891, be received for information.	Citizen Svcs.
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#### **In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

6.10

### **Recruitment Process Update - Name Blind Recruitment and Actions to Diversify the Workforce**

Items 6.10, 6.11 and 7.1 were dealt with together.

*The following speakers were approved at the July 5, 2018, Executive Committee meeting:*

- J. Garland, EmployAbilities
- W. McDonald, Inclusion Alberta
- D. Piquette, Edmonton Region Immigrant Employment Council
- A. Abdulkadir
- U. Odebala-Fregene
- D. Nur
- E. Ambtman, Edmonton Mennonite Centre for Newcomers
- M. Elsaghir, Edmonton Mennonite Centre for Newcomers
- B. Symes, Campbell College



- E. Onah

**Moved M. Nickel:**

That Executive Committee hear from W. Bourque, EmployAbilities.

**In Favour:**

D. Iveson, M. Nickel, M. Banga, A. Paquette

**Carried**

**Absent:**

B. Esslinger

K. Armstrong, Deputy City Manager, Employee Services, made a presentation.

J. Garland and W. Bourque, EmployAbilities; W. McDonald, Inclusion Alberta; D. Piquette, Edmonton Region Immigrant Employment; E. Ambtman, Edmonton Mennonite Centre for Newcomers; and B. Symes, Campbell College, made presentations and answered the Committee's questions.

L. Cochrane, City Manager; K. Armstrong, Deputy City Manager, Employee Services; J. MacPherson and H. Ngan-Para, Employee Services; K. Block, Citizen Services; and E. Robar, City Operations, answered the Committee's questions.

**Moved M. Banga:**

<p><b>Employee Workforce Diversity - Next Steps</b></p> <p>That Administration identify next steps to achieve greater employee workforce diversity in the City of Edmonton, including information on additional training such as overcoming bias training, and any relevant shifts in workforce statistics.</p>	<p>Employee Svcs.</p> <p><b>Due by:</b> September 2019</p>
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**In Favour:**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**Carried**

**6.11 City Staff Statistics**

Items 6.10, 6.11 and 7.1 were dealt with together.

**Moved M. Nickel:**

That the September 10, 2018, Employee Services report CR_6189, be received for information.	Employee Svcs.
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**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

## 7. RESPONSES TO COUNCILLOR INQUIRIES

### 7.1 Transit Operators (B. Esslinger)

Items 6.10, 6.11 and 7.1 were dealt with together.

**Moved B. Esslinger:**

<b>Shift Flexibility for Staff with Young Children</b>	City Ops.
That Administration work with Amalgamated Transit Union to explore providing shift flexibility for staff with young children.	<b>Due by:</b> January 2019

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

### 7.2 Residential and Commercial Tax Classification (M. Oshry)

Councillor B. Esslinger and Councillor M. Nickel referred this item to City Council without a Committee recommendation.

## 8. PRIVATE REPORTS

### 8.1 Sale of Stovel Block

**Moved M. Nickel:**

1. That the September 10, 2018, Financial and Corporate Services report CR_6241, be received for information.	Financial and Corporate Svcs.
2. That the September 10, 2018, Financial and Corporate Services report CR_6241 remain private pursuant to sections 16 (disclosure harmful to business interests of a third party), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the <i>Freedom of Information and</i>	

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

## 8.2 Land Acquisition

**Moved M. Nickel:**

1. That the acquisition of land as outlined in the September 10, 2018, Financial and Corporate Services report CR_6306, be approved, and that the agreement be in form and content acceptable to the City Manager.	Financial and Corporate Svcs.  Office of the City Manager
2. That the September 10, 2018, Financial and Corporate Services report CR_6306 remain private pursuant to sections 16 (disclosure harmful to business interests of a third party), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the <i>Freedom of Information and Protection of Privacy Act</i> .	

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

## 8.3 Valley Line West LRT - Extension of Engineering Contract

**Moved M. Banga:**

That Executive Committee meet in private pursuant to sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette  
Executive Committee met in private at 4:47 p.m.

**In Attendance:**

- D. Iveson (Mayor)
- M. Banga (Councillor)
- A. Knack (Councillor)
- M. Nickel (Councillor)
- A. Paquette (Councillor)

- L. Cochrane, City Manager
- K. Gibson, Office of the City Clerk (Meeting Clerk)
- R. Yusuf, Office of the City Clerk (Meeting Clerk)
- A. Laughlin, Deputy City Manager, Integrated Infrastructure Services (Subject matter expert)
- E. Dietrich, Office of the City Manager (City Manager Delegate)
- E. Cheung, Integrated Infrastructure Services (Subject matter expert)
- C. Pooli, Financial and Corporate Services (Legal Advisor)
- S. Mitchell, Integrated Infrastructure Services (Subject matter expert)
- D. Shekooley, Communications and Engagement (Subject matter expert)

**Moved M. Nickel:**

That Executive Committee meet in public.

**In Favour:**

D. Iveson, M. Nickel, M. Banga, A. Paquette

**Carried**

**Absent:**

B. Esslinger

Executive Committee met in public at 4:51 p.m.

**Moved M. Banga:**

<p>1. That an amendment be made to the agreement between the City and AECOM Canada Ltd. to add up to \$5 million for completion of Valley Line Stage 2 (West) Procurement Readiness work contemplated under the competitively procured engineering services agreement, and that the amendment be in form and content acceptable to the City Manager.</p>	<p>Integrated Infrastructure Svcs.</p>
<p>2. That the September 10, 2018, Integrated Infrastructure Services report CR_6228 remain private pursuant to sections 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the <i>Freedom of Information and Protection of Privacy Act</i>.</p>	<p>Office of the City Manager</p>

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, A. Paquette

**Absent:**

B. Esslinger

**8.4 Land Acquisition**

**Moved M. Nickel:**

<p>1. That the acquisition of land as outlined in the September 10, 2018, Financial and Corporate Services report CR_6299, be approved, and that the agreement be in form and content acceptable to the City Manager.</p>	<p>Financial and Corporate Svcs.  Office of the City Manager</p>
<p>2. That the September 10, 2018, Financial and Corporate Services report CR_6299 remain private pursuant to sections 16 (disclosure harmful to business interests of a third party), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the <i>Freedom of Information and Protection of Privacy Act</i>.</p>	

**In Favour:**

**Carried**

D. Iveson, M. Nickel, M. Banga, B. Esslinger, A. Paquette

**9. NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOMARY NOTICE**

Mayor D. Iveson asked whether there were any Notices of Motion. There were none.

**10. ADJOURNMENT**

The meeting adjourned at 4:54 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
City Clerk