

# Bylaw 19875

## To Amend Bylaw 18156, Council Committees Bylaw

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### Purpose

This Bylaw amends Bylaw 18156, Council Committees Bylaw, to clarify Standing Committee authority and to deal with routine housekeeping amendments.

Bylaw 19875 is ready for three readings.

A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving third reading, Council must unanimously agree “That Bylaw 19875 be considered for third reading.”

### Position of Administration

Administration supports this Bylaw.

### Report Summary

Amendments to Bylaw 18156, Council Committees Bylaw, are recommended to provide clarity around general Standing Committee authority and to deal with routine housekeeping amendments.

### Report

Bylaw 18156, Council Committees Bylaw, prescribes the powers, duties and functions of the City’s Council Committees. The current committee structure has been in place since 2017. At the end of each Council term, the Office of the City Clerk reviews Council’s governing bylaws to determine if any realignment is recommended.

The following provides a summary of the proposed changes.

### Standing Committee Authority

The proposed amendments to section 19 will provide clarity regarding Standing Committee authority. Language has been added to clarify that a Standing Committee may direct work provided it does not impact approved budgets and Council will have

an opportunity to make a final decision on an item e.g. Council Policies. This is consistent with current practices and is being added to provide clarity.

### **Council Committees**

Section 5 is amended to clarify that Council may revoke the appointment of a member of a Council Committee for any reason at any time, and that, unless otherwise directed by Council, individuals appointed as members of Council Committees may serve for up to a maximum of six consecutive years. This amendment creates alignment with Council Policy C575D Agencies, Boards, Committees and Commissions.

Section 6 is amended to clarify that Council Committees must appoint a Chair and Vice-Chair (if applicable) annually, rather than at its first meeting after Council's organizational meeting. This is in line with current practice and provides flexibility to align with civic agency recruitment timelines.

Section 12(2) is added to clarify that Council Committees may establish subcommittees, and that those subcommittees must follow the meeting procedures prescribed by the *Municipal Government Act* and Council Procedures Bylaw, 18155. Section 12(3) clarifies that Council Committee authority cannot be delegated to a subcommittee.

### **Housekeeping Amendments**

Section 1(2) has been added to clarify that Bylaw 18156 does not apply to the Community Standards and Licence Appeal Committee, Edmonton Police Commission or any Council Committee that exists as a corporation, such as the business improvement areas.

Section 18 is amended to adjust the mandate of Utility Committee to reflect their role in providing oversight over municipal and non-municipal public utilities.

Sections 25.1, 25.2 and 25.3 are deleted to remove the Code of Conduct Sub-committee which was created for the purposes of drafting the Council Code of Conduct, as a sub-committee of Council Services Committee. Reporting on Council's Code of Conduct is reported directly to Council on an annual basis. Section 26(c) is deleted to remove Executive Committee authority to approve collective bargaining agreements in order to align with the following section of Bylaw 16620, City Administration Bylaw:

9 The City Manger is responsible for managing the City's employees and resources and may:

(c) negotiate collective agreements for Council's approval.

**Attachment**

1. Bylaw 19875 - Council Committees Bylaw Amendment No. 3

**Others Reviewing this Report**

- K. Fallis-Howell, Acting City Solicitor