



Council Services Committee Minutes

November 3, 2020

9:30 a.m.

Council Chamber, 2nd floor, City Hall

Present: M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, A. Paquette, M. Walters

1. Call to Order and Related Business

1.1 Call to Order

Councillor A. Knack called the meeting to order at 9:30 a.m.

1.2 Roll Call

Councillor A. Knack confirmed the attendance of the following Committee Members: M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, A. Paquette and M. Walters.

Mayor D. Iveson and Councillors M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, S. McKeen, M. Nickel, A. Paquette and M. Walters participated electronically.

Councillor A. Paquette was absent without notice for a portion of the meeting.

S. McKerry and E. Norton, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: B. Esslinger

That the November 3, 2020, Council Services Committee meeting agenda be adopted with the following change:

Addition:

- 6.4 Council Chamber Ergonomics

In Favour (13): M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, A. Paquette, and M. Walters

Carried (13 to 0)

1.4 Adoption of Minutes

Moved by: S. McKeen

The the following meeting minutes be adopted:

- January 21, 2020, Council Services Committee
- February 11, 2020, Code of Conduct Sub-Committee

In Favour (13): M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, A. Paquette, and M. Walters

Carried (13 to 0)

1.5 Protocol Items

There were no Protocol Items.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 6.1, 6.2, 6.3 and 6.4.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for any items to be dealt with at a specific time.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

5. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

6. Reports

6.1 Code of Conduct - Gifts and Benefits

J. Pytel, Integrity Commissioner, and A. Giesbrecht, City Clerk, answered questions.

Moved by: B. Esslinger

That Council Services Committee recommend to City Council:

That Administration return to City Council with an amendment to Bylaw 18483, Council Code of Conduct, to delete section 1(g)(ii) of Part L: Gifts and Benefits.

In Favour (13): M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, A. Paquette, and M. Walters

Carried (13 to 0)

6.2 Integrity Office Annual Report 2020

Moved by: S. McKeen

1. Social Media Policy

That development of a draft Social Media Policy for City Council be referred to the Code of Conduct Sub-Committee for discussion and possible recommendations to Council Services Committee.

Due Date: To be determined, Code of Conduct Sub-Committee

2. That Administration schedule a Code of Conduct Sub-Committee meeting before the next Council Services Committee meeting (February 9, 2021) to deal with part 1.

In Favour (12): M. Banga, T. Cartmell, T. Caterina, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, A. Paquette, and M. Walters

Opposed (1): J. Dziadyk

Carried (12 to 1)

6.3 eSCRIBE Next Steps - Verbal report

D. Beaudry, Deputy City Clerk, made a presentation and answered questions. A. Giesbrecht, City Clerk, answered questions.

Moved by: M. Nickel

That the November 3, 2020, eSCRIBE Next Steps - Verbal report OCC00152, be received for information.

In Favour (12): M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, and M. Walters

Carried (12 to 0)

6.4 Council Chamber Ergonomics

A. Giesbrecht, City Clerk, answered questions.

Moved by: D. Iveson

Council Chamber Ergonomics

That Administration conduct an ergonomic assessment of Council Chamber work stations for Council members, and provide a report back in February 2021, and that the residual Council Furniture Common budget for 2020 be committed to replacing the chairs in Council Chamber as soon as possible.

Due Date: February 9, 2021

In Favour (12): M. Banga, T. Cartmell, T. Caterina, J. Dziadyk, B. Esslinger, S. Hamilton, B. Henderson, D. Iveson, A. Knack, S. McKeen, M. Nickel, and M. Walters

Carried (12 to 0)

7. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries.

8. Private Reports

There were no Private Reports.

9. Notices of Motion and Motions without Customary Notice

Councillor A. Knack asked whether there were any Notices of Motion. There were none.

10. Adjournment

The meeting adjourned at 10:26 a.m.

Chair

City Clerk