



CITY OF EDMONTON

BYLAW 17400

VEHICLE FOR HIRE

(CONSOLIDATED ON APRIL 6, 2021)

THE CITY OF EDMONTON

BYLAW 17400

VEHICLE FOR HIRE BYLAW

Whereas, pursuant to sections 7 and 8 of the *Municipal Government Act*, RSA 2000, c M-26, Council may pass bylaws for municipal purposes respecting:

- (i) the safety, health, and welfare of people and the protection of people and property;
- (ii) transport and transportation systems;
- (iii) businesses, business activities, and persons engaged in business;
- (iv) the regulation of businesses, activities, and industries;
- (v) licences, permits, and approvals;
- (vi) fees, rates, tariffs, or charges that may be charged for the hire of limousines or taxis; and
- (vii) enforcement of bylaws.

Edmonton City Council enacts:

PART I - PURPOSE, DEFINITIONS AND INTERPRETATION

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|--------------------|-----|--|
| PURPOSE | 1 | The purpose of this bylaw is to establish a system of licensing and regulation of vehicles for hire. |
| DEFINITIONS | 2 | (1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the Traffic Safety Act including its regulations. (S 2 Bylaw 17942, June 27, 2017) |
| | (2) | In this bylaw: |
| | (a) | “ accessible taxi ” means a taxi that is equipped to provide transportation services to persons using a mobility aid and includes but is not limited to a vehicle for which an accessible taxi licence has been issued; |
| | (b) | “ bylaw enforcement officer ” means a bylaw enforcement officer appointed pursuant to the Enforcement Bylaw, or a peace officer; |

- (c) “**City**” means the municipal corporation of The City of Edmonton;
- (d) “**City Manager**” means the chief administrative officer of the City or delegate;
- (e) “**dispatch**” means the sending of a vehicle for hire to a location for the purpose of offering or providing transportation to a passenger, and includes but is not limited to:
 - (i) receiving telephone or radio calls from prospective passengers and directing a person operating a vehicle for hire to attend at the passenger’s requested location;
 - (ii) offering or operating any part of a mobile application, transportation network, or other electronic service that receives requests for transportation services from prospective passengers and connects such requests to a person operating a vehicle for hire; or
 - (iii) any other action that results in a passenger and vehicle for hire being in the same place at the same time for the purpose of providing the passenger with vehicle for hire services, regardless of whether the vehicle for hire services are actually provided to the passenger;
- (f) “**dispatch licence**” means a licence to dispatch vehicles for hire issued pursuant to this bylaw, and includes:
 - (i) a general dispatch licence;
 - (ii) a taxi dispatch licence; or
 - (iii) a transportation network dispatch licence;
- (g) “**dispatcher**” means a person who dispatches a vehicle for hire, and includes a person named on a dispatch licence;
- (h) “**driver’s licence**” means a licence to drive a vehicle for hire issued pursuant to this bylaw;
- (i) “**Enforcement Bylaw**” means the City’s *Enforcement Bylaw*, Bylaw 16368;

- (j) “**licensee**” means a person named on a licence issued pursuant to this bylaw;
- (k) “**limousine**” means a luxury vehicle for hire that provides pre-arranged service and includes but is not limited to a vehicle for which a limousine licence has been issued;
- (l) “**municipal tag**” has the same meaning as defined in the Enforcement Bylaw;
- (m) “**pre-arranged service**” means transportation services provided by a vehicle for hire that are arranged, booked, scheduled, or requested by the passenger in advance of the vehicle for hire arriving at the passenger’s location;
- (n) “**private transportation provider**” means a vehicle for hire that provides pre-arranged service to passengers and includes but is not limited to a vehicle for which a private transportation provider licence has been issued, but does not include a transportation network vehicle;
- (o) “**shuttle**” means a vehicle for hire that provides pre-arranged service to passengers based on a pre-determined schedule and route and includes but is not limited to a vehicle for which a shuttle licence has been issued;
- (p) “**street hailing**” means offering, soliciting, or accepting offers to provide transportation service, or providing transportation service, to passengers that is not pre-arranged service;
- (q) “**taxi**” means a vehicle for hire that provides transportation service to passengers as requested by the passenger based on time and distance travelled and includes but is not limited to a vehicle for which a taxi licence has been issued, but does not include a private transportation provider or a transportation network vehicle;
- (r) “**Traffic Safety Act**” means the *Traffic Safety Act*, RSA 2000, c T-6;
- (s) “**Transportation Network Companies Regulation**” means the Transportation Network Companies Regulation, AR 100/2016;
- (t) “**transportation network vehicle**” has the same meaning as “transportation network automobile” as defined in the

Transportation Network Companies Regulation;

- (u) **“vehicle for hire”**:
 - (i) means a motor vehicle used or offered for the transportation of at least one passenger in return for compensation from any place within the City to a destination either within or outside of the City, and includes but is not limited to:
 - (A) an accessible taxi;
 - (B) a limousine;
 - (C) a private transportation provider;
 - (D) a shuttle;
 - (E) a taxi;
 - (F) a transportation network vehicle;but does not include any vehicle or class of vehicle exempted by the City Manager; and
 - (ii) without limiting the generality of subsection (i), if the transportation of a passenger is provided as part of a package of additional goods or services for which there is compensation, then the transportation of the passenger is considered to be in return for compensation unless the transportation is shown, on a balance of probabilities, to be merely ancillary to the goods or services.
- (v) **“vehicle licence”** means a licence issued for a vehicle for hire pursuant to this bylaw, and includes:
 - (iii) an accessible taxi licence;
 - (iv) a limousine licence;
 - (v) a private transportation provider licence;
 - (vi) a shuttle licence; and
 - (vii) a taxi licence;
- (w) **“violation ticket”** has the same meaning as defined in the

Enforcement Bylaw.

(S 3,4,5,6,7,8,9,10,11,12,13,14,15, Bylaw 17942, June 27, 2017)

**RULES FOR
INTERPRETATION**

- 3 The marginal notes and headings in this bylaw are for reference purposes only.

PART II - VEHICLE FOR HIRE OPERATION

Division 1- General Operation of All Vehicles for Hire

**REQUIRED
LICENCES**

- 4 (1) No person may drive, or cause or permit the driving, of a vehicle for hire, except a transportation network vehicle, unless the person holds a valid driver's licence.
- (2) No person may drive, or cause or permit the driving, of a vehicle for hire, except a transportation network vehicle, unless a valid vehicle licence has been issued for that vehicle.
- (3) No person may dispatch or participate in the dispatching of a vehicle for hire unless the person holds a valid dispatch licence.
- (4) No person may undertake, cause, or permit any of the actions in subsections (1)-(3) contrary to any term or condition imposed on a licence.
- 4.1 (1) No person may drive, or cause or permit the driving, of a transportation network vehicle, unless the person holds a valid provincial class 1, 2, or 4 operator's licence.
- (2) No person may drive, cause or permit the driving, of a transportation network vehicle, unless a valid provincial Class 1-55 registration Certificate has been issued for that vehicle.
- (3) No person may drive, or cause or permit the driving, of a transportation network vehicle unless the person can provide proof of valid insurance that meets the requirements of section 29.1.

(S 16,17,18,19 Bylaw 17942, June 27, 2017)

- (5) This section does not apply to:
- (a) a motor vehicle used as part of a transit system operated by a municipality;

**DISPLAY OF
INFORMATION**

- (b) a motor vehicle licensed and used as part of an inter-municipal or inter-provincial bus service; or
- (c) an emergency vehicle.

- 5 (1) No person may drive, or cause or permit the driving, of a vehicle for hire unless the following information is displayed so that it is visible to all passengers:
- (a) the dispatcher's name and contact information;
 - (b) City contact information, as prescribed by the City Manager; and
 - (c) either the valid driver's licence issued to the person driving the vehicle for hire, or the driver's name and a current photograph of the driver's face.
- (1.1) No person may drive, or cause or permit the driving of, a vehicle for hire while displaying a driver's licence that was not issued to that person. (S.2, Bylaw 18988, September 24, 2019)
- (2) The information required to be provided by subsection (1) may be:
- (a) subject to sections 11.1 and 11.2, clearly and prominently displayed on the interior or exterior of the vehicle in a location that is visible to all passengers, or
 - (b) provided to all passengers electronically through a mobile application used by the dispatcher for that vehicle for hire.
- (3) A person driving, or that causes or permits the driving, of a vehicle for hire, except a transportation network vehicle, must ensure that the valid vehicle licence issued for that vehicle is displayed on the exterior of the vehicle.

**DOCUMENTS FOR
INSPECTION**

- 6 On the request of a bylaw enforcement officer, the driver of a vehicle for hire must produce to the bylaw enforcement officer any of the following:
- (a) any licence or documentation required by section 4 or 4.1;
 - (b) a valid mechanical inspection certificate, in a form satisfactory to the City Manager, for that vehicle dated within one year prior to the date of the request;
 - (c) proof of valid insurance that meets the requirements of

section 29.1;

- (d) the person's valid provincial Class 1, 2, or 4 operator's licence;
- (e) a valid provincial Class 1-55 registration certificate for that vehicle; and
- (f) any other information pertaining to the operation of the vehicle for hire requested by the bylaw enforcement officer.

**VEHICLE
INSPECTION &
MAINTENANCE**

- 7 (1) Upon the direction of a bylaw enforcement officer or the City Manager, a vehicle licensee or person driving a vehicle for hire must:
 - (a) provide the vehicle for inspection at a time and location specified by the bylaw enforcement officer or City Manager; or
 - (b) provide the bylaw enforcement officer or City Manager with proof of a satisfactory mechanical inspection completed within five days of the date of the direction.
- (2) Upon the direction of a bylaw enforcement officer or the City Manager, a vehicle licensee or person driving a vehicle for hire must, by the date specified in the direction, undertake any repairs or maintenance directed by the bylaw enforcement officer or City Manager.

DRIVER CONDUCT

- 8 A person driving a vehicle for hire must:
 - (a) take the most economical route to the passenger's destination unless otherwise directed by the passenger;
 - (b) be courteous at all times and provide reasonable assistance to any passenger as requested or required in the circumstances;
 - (c) charge a fare that complies with the applicable requirements of Schedule A – Fares; and
 - (d) at the conclusion of each trip, check the vehicle for any personal property apparently left behind by a passenger and make any such property available for retrieval by the passenger unless otherwise directed by the City Manager.
(S 20,21,22,23,24, Bylaw 17942, June 27, 2017)
 - (e) only permit passengers to disembark while legally stopped

in a lane adjacent to a curb or edge of roadway, or in a place where parking is otherwise permitted. (S.3, Bylaw 18988, September 24, 2019)

STREET HAILING

- 9 (1) No person may engage in, cause, or permit street hailing while driving a vehicle for hire on a highway unless the person is driving a vehicle for which a valid taxi licence or accessible taxi licence has been issued. (S.4, Bylaw 18988, September 24, 2019)
- (2) For greater certainty, a person driving a limousine, shuttle, private transportation provider, or transportation network vehicle may not engage in, cause, or permit street hailing on a highway at any time and may only provide pre-arranged service that has been dispatched by a dispatcher. (S 25,26, Bylaw 17942, June 27, 2017) (S.4, Bylaw 18988, September 24, 2019)
- (3) The onus of proving that a service is pre-arranged for the purpose of this section is on the person alleging a pre-arranged service on a balance of probabilities. (S.5, Bylaw 18988, September 24, 2019)

SEIZURE OF LICENCE

- 10 (1) If a bylaw enforcement officer has reasonable grounds to believe that a vehicle for hire is being driven in a manner contrary to this bylaw, the bylaw enforcement officer may seize and take possession of the vehicle licence issued for that vehicle and/or the driver's licence of the driver of the vehicle for hire.
- (2) A licence seized pursuant to this section must be returned to the City Manager as soon as practicable, along with a written summary of the basis of the bylaw enforcement officer's reasonable belief in support of the seizure.
- (3) Upon receipt of a seized licence, the City Manager must either return the licence or provide notice of the intent to suspend, cancel, or impose terms and conditions on the licence in accordance with section 39.

Division 2 – Operation of Certain Vehicles for Hire

ACCESSIBLE TAXI/TAXI REQUIREMENTS

- 11 A person driving, or that causes or permits the driving, of a taxi or accessible taxi must ensure that:
- (a) the vehicle is equipped with an operating meter and top light;

- (b) the colour and markings of the vehicle complies with requirements prescribed by the City Manager; and
- (c) the dispatcher's name or trade dress, telephone number, and vehicle unit number are displayed on the exterior of the vehicle; and
- (d) a valid meter accuracy certificate, in a form satisfactory to the City Manager and dated within the previous one year, is accessible and produced to a passenger or bylaw enforcement officer upon request.

**PRIVATE
TRANSPORTATION
PROVIDER
MARKINGS**

- 11.1 A person driving, or that causes or permits the driving, of a private transportation provider must ensure that no equipment or markings visible from the exterior are present in or on the vehicle that identify the vehicle as a taxi or accessible taxi, including, but not limited to:
- (a) the words "taxi", "cab", or "accessible taxi"; or
 - (b) a top light or meter.

**TRANSPORTATION
NETWORK
VEHICLE
MARKINGS**

- 11.2 A person driving, or that causes or permits the driving, of a transportation network vehicle must ensure that:
- (a) the dispatcher's name or trade dress, in a manner approved by the City Manager, is clearly displayed on the front and rear of the vehicle so that it is visible from the exterior of the vehicle; (S.6, Bylaw 18988, September 24, 2019)
 - (b) DELETED (S.7, Bylaw 18988, September 24, 2019)
 - (c) no equipment or markings visible from the exterior are present in or on the vehicle that identify the vehicle as a taxi or accessible taxi, including but not limited to:
 - (i) the words "taxi", "cab", or "accessible taxi";
 - (ii) a top light or meter; or
 - (iii) a dispatcher's name, contact information, or trade dress, other than that required by subsection (a).

**ACCESSIBILITY
EXCEPTION**

- 11.3 Nothing in sections 11, 11.1, or 11.2 restricts a vehicle for hire from displaying the international symbol of access, provided that it does not exceed 20cm x 20cm and does not contain any words.

(S 27,28,29,30, Bylaw 17942, June 27, 2017)

SERVICE REFUSAL

- 12 (1) A person driving a vehicle for hire must not refuse a request for service from a potential passenger.
- (2) Notwithstanding subsection (1), a person driving a vehicle for hire may refuse a request for service from a potential passenger if, based on the circumstances, the person reasonably believes there is a danger to their personal safety or of serious damage to property or the service would contravene this bylaw.
- (3) The fact that a potential passenger is accompanied by an assistance animal cannot be used to support a reasonable belief as referred to in subsection (2).
- (4) If a request for service is refused pursuant to subsection (2), the person driving the vehicle for hire must:
- (a) immediately provide verbal notice of the refusal to the dispatcher that either arranged the refused request or is otherwise providing dispatch services to the vehicle for hire at the time of refusal; and
 - (b) within 24 hours of the refusal, provide a signed written report of the circumstances of the refusal to the City Manager.
- (5) A notice of refusal required by subsection (4) must include:
- (a) date of the refusal;
 - (b) time of the refusal;
 - (c) location of the refusal;
 - (d) the driver's licence number, or full name and provincial operator's licence number, of the person driving the vehicle for hire at the time of the refusal;
 - (e) the vehicle licence number, or provincial licence plate and vehicle identification number;
 - (f) a complete description of the circumstances and the reasons for refusing the request for service; and
 - (g) any other information requested by the City Manager.

(S 31,32, 33, 34, Bylaw 17942, June 27, 2017)

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| ACCESSIBLE TAXI
PRIORITY | 13 | A person driving an accessible taxi must provide priority to requests for service from passengers using a mobility aid. |
| NOTATION
REQUIRED | 14 | No person may drive an accessible taxi unless that person holds a valid driver's licence with a notation from the City Manager indicating the person has completed the required accessible taxi training. |
| SHUTTLE
RESTRICTION | 15 | <p>A person driving a shuttle must:</p> <ul style="list-style-type: none"> (a) not provide service upon the request of a passenger at a time or location specified by the passenger; (b) not permit a passenger to choose the route, duration, or destination of the trip; (c) provide service only pursuant to a pre-determined, fixed, and published schedule and route; (d) only load and unload passengers at pre-determined locations specified in the schedule; (e) charge a fare that is a flat rate based solely on the destination and regardless of the number of passengers; and (f) provide a copy of the schedule and route required by subsection (c) to the City Manager or a bylaw enforcement officer upon request. |

Division 3 – Dispatcher Requirements

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|-----------------------------------|----|---|
| DISPATCHER
OBLIGATIONS | 16 | <p>(1) A dispatcher, except a transportation network dispatch licensee, must:</p> <ul style="list-style-type: none"> (a) not dispatch a vehicle for hire unless a valid vehicle licence has been issued for that vehicle; (b) not dispatch a vehicle for hire unless the person driving the vehicle for hire holds a valid driver's licence; and (c) remit the applicable per trip fees in accordance with section 44 (3). <p>(2) A taxi dispatch licensee must:</p> <ul style="list-style-type: none"> (a) not dispatch a vehicle for hire unless a valid taxi of accessible licence has been issued for that vehicle; and |
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(b) ensure that it has at least one accessible taxi available for dispatch at all times.

(3) A transportation network dispatch licensee must:

- (a) not dispatch a vehicle for hire unless the person driving the vehicle for hire holds a valid provincial Class 1, 2, or 4 operator's licence;
- (b) not dispatch a vehicle for hire unless a valid provincial Class 1-55 registration certificate has been issued for that vehicle;
- (c) not dispatch a person driving a vehicle for hire unless that person has been issued a police information check that meets the requirements of section 33.1;
- (d) not dispatch a vehicle for hire unless the driver and all passengers are covered by valid insurance that meets the requirements of section 29.1;
- (e) not dispatch a vehicle for hire unless the vehicle is a transportation network vehicle;
- (f) comply with the requirements of the Transportation Network Companies Regulation; and
- (g) remit the applicable per trip fees in accordance with section 44(3)

16(4) A transportation network dispatch licensee must keep records relating to all vehicles and drivers dispatched by it to confirm compliance with this section, including a complete list of all drivers and vehicles, and must produce these records within 10 days of a request by the City Manager or a bylaw enforcement officer.

16 (5) A person driving a vehicle for hire displaying a dispatcher's trade dress, or who is presented in or has access to a mobile application used by the dispatcher to offer vehicle for hire service, is deemed to have been dispatched by that dispatcher for the purposes of this section.

(S 35,36,37,38,39, Bylaw 17942, June 27, 2017)

**DISPATCH
RECORDS**

- 17 (1) A dispatcher must keep records related to all vehicles for hire for which it provides dispatch services, including:
- (a) an account of all trips in the form prescribed by the City

Manager;

- (b) a complete list of all drivers and vehicles associated with or that receive dispatch services from the dispatcher;
 - (c) a summary of verbal notices of refusal provided to the dispatcher pursuant to section 12(4)(a), including the date, time, location, and driver's licence or full name and provincial operator's number number of the person that reported the refusal; and
 - (d) any other information required by the City Manager.
- (2) A dispatcher must keep all of the records required by subsection (1) for a minimum of one year of the date of the record.
- (3) Upon request of the City Manager or a bylaw enforcement officer, a dispatcher must, within 10 days of the request, provide copies, or access to an electronic database where such records are stored, of any record required to be kept by the dispatcher pursuant to subsection (1).
- (4) Subsection (1)(a) does not apply to general dispatch licensees that only dispatch limousines.

(S 40,41, Bylaw 17942, June 27, 2017)
(S.2, Bylaw 19691, April 6, 2021)

**EXCLUSIVE
DISPATCH**

- 18 (1) If, when applying for a vehicle licence, a person makes a declaration pursuant to section 26(f) that the vehicle will be dispatched and driven exclusively by the person applying for the vehicle licence:
- (a) no person other than the person making that declaration may provide dispatch services for that vehicle; and
 - (b) the person making the declaration is deemed a dispatcher for the purposes of this bylaw, but is not required to pay the fee required to obtain a dispatch licence unless the person provides dispatch services to another person or for more than one vehicle for hire.
- (2) A person may revoke a declaration made pursuant to section 26(f) at any time by providing the City Manager with proof of a valid agreement with at least one dispatcher who holds a valid dispatch licence to provide dispatch services for the vehicle for which the

vehicle licence has been issued.

PART III - VEHICLE FOR HIRE LICENSING

TYPES OF LICENCES

- 19 Subject to the requirements of this Part, the City Manager may issue the following licences:
- (a) vehicle licence;
 - (b) driver's licence; and
 - (c) dispatch licence.

VEHICLE LICENCES

- 20 Subject to the requirements of this Part, the City Manager may issue the following types of vehicle licences:
- (a) accessible taxi licence;
 - (b) limousine licence;
 - (c) private transportation provider licence;
 - (d) shuttle licence; and
 - (e) taxi licence.

DISPATCH LICENCES

- 21 Subject to the requirements of this Part, the City Manager may issue the following types of dispatch licences:
- (a) general dispatch licence;
 - (b) taxi dispatch licence; and
 - (c) transportation network dispatch licence.

(S 42, Bylaw 17942, June 27, 2017)

PROPERTY OF CITY

- 22 (1) Every licence issued pursuant to this bylaw or any bylaw preceding this bylaw does not confer any property rights and remains at all times the sole property of the City.
- (2) A licensee or other person in possession of a licence issued pursuant to this bylaw or any bylaw preceding this bylaw may not sell, assign, lease, or otherwise dispose of or give up control of a licence, except in accordance with this bylaw, and must surrender the licence to the City immediately if requested by the City

Manager.

LIMIT ON CERTAIN LICENCES

- 23 (1) The City Manager may issue up to a total of 1,235 taxi licences, including all taxi licences that are valid, suspended, and expired but subject to section 27(3).
- (2) The City Manager may issue up to a total of 95 accessible taxi licences, including all accessible taxi licences that are valid, suspended, and expired but subject to section 27(3).

TRANSFERABILITY

- 24 (1) All licences, except a taxi licence and accessible taxi licence, are non-transferable.
- (2) A person driving a vehicle for hire, or that causes or permits the driving of a vehicle for hire, must not display a vehicle licence or provincial licence plate that has not been issued for that vehicle.

(S 43,44, Bylaw 17942, June 27, 2017)

LICENCE TRANSFER

- 25 (1) A taxi licence or accessible taxi licence may only be transferred if:
- (a) the person transferring the taxi licence or accessible taxi licence completes a consent to transfer form prescribed by the City Manager and pays the fee prescribed by Schedule B – Fees; and
 - (b) the person receiving the taxi licence or accessible taxi licence complies with all of the requirements for issuance of a vehicle licence prescribed by section 26.
- (2) If a taxi licence or accessible taxi licensee dies, then any taxi licence or accessible taxi licence issued to that individual may be transferred to another person in accordance with subsection (1) within one year of the death of the licensee upon the consent of the licensee’s executor or administrator.

VEHICLE LICENCE ISSUE

- 26 A person applying for a vehicle licence must provide all of the following to the City Manager:
- (a) a completed application form;
 - (b) the fee(s) prescribed by Schedule B – Fees of this bylaw;
 - (c) proof in a form satisfactory to the City Manager that the person has a sufficient ownership interest in the vehicle for which the vehicle licence will be issued;
 - (d) proof in a form satisfactory to the City Manager that the

vehicle for which the vehicle licence will be issued has a valid provincial Class 1-55 registration certificate;

- (e) proof in a form satisfactory to the City Manager that the vehicle for which the vehicle licence will be issued and all persons who may drive that vehicle are covered by valid insurance that meets the requirements of section 29.1;
- (f) proof in a form satisfactory to the City Manager that the person has a valid agreement with a dispatch licensee to provide dispatch services for that vehicle, or a declaration that the vehicle will be dispatched and driven exclusively by the person applying for the vehicle licence; and
- (g) if the person is applying for an accessible taxi licence, proof in a form satisfactory to the City Manager that the vehicle for which the accessible taxi licence will be issued is equipped to provide service to persons using mobility aids;
- (h) if the person is applying for a limousine licence, proof in a form satisfactory to the City Manager that the vehicle for which the limousine licence will be issued is:
 - (i) a stretch sedan or stretch sport utility vehicle containing a limousine package interior;
 - (ii) a specialized vehicle containing a limousine package interior;
 - (iii) a bus or motor coach containing a limousine package interior; or
 - (iv) any other vehicle approved by the City Manager; and
- (i) any other information reasonably required by the City Manager to process the application.

(S 45,46, Bylaw 17942, June 27, 2017)

**VEHICLE LICENCE
EXPIRY**

- 27 (1) Unless cancelled pursuant to this bylaw or as otherwise specified on the vehicle licence, every vehicle licence expires on April 30 each year.
- (2) A suspended vehicle licence may be re-issued to the same licensee, however the re-issuance will not alter the term of the suspension

imposed pursuant to this bylaw.

- (3) If a taxi licence or accessible taxi licence has not been re-issued to the current licensee prior to April 30, the City Manager may not issue the same taxi licence or accessible taxi licence to another person until after June 30 of that year.

DUTY TO INFORM

- 28 If, at any time during the term of a vehicle licence, the provincial registration certificate, insurance policy, or agreement with a dispatcher required by section 26 expires or is suspended or cancelled, the licensee must immediately notify the City Manager.

**AUTOMATIC
SUSPENSION**

- 29 If a licensee's provincial registration certificate, insurance policy, or agreement with a dispatcher is suspended, cancelled, or expires at any time during the term of a vehicle licence, the vehicle licence is deemed to be immediately suspended without prior notice to the licensee.

**INSURANCE
REQUIREMENTS**

- 29.1 (1) Every driver of a vehicle for hire and every vehicle for hire must be covered at all times by either

- (a) a motor vehicle liability policy that complies with the *Insurance Act*, RSA 2000, c I-3 and provides coverage of not less than the limits prescribed in the Commercial Vehicle Certificate and Insurance Regulation, AR 314/2002, or

- (b) a motor vehicle liability policy or a transportation network automobile insurance policy that complies with the *Insurance Act*, RSA 2000, c I-3 and the Transportation Network Companies Regulation, and provides coverage of not less than the limits prescribed in the Transportation Network Companies Regulation.

- (2) The insurance required by subsection (1) may be satisfied by a valid insurance policy held by:

- (a) a dispatcher that holds a valid dispatch licence, provided that the dispatch licensee is a named insured on the policy;

- (b) the driver of a vehicle for hire;

- (c) the owner of the vehicle for hire; or

- (d) any combination of the persons listed in clauses (a) – (c).

- (3) If the insurance required by this section expires or is cancelled or suspended, the policy holder must immediately notify the City Manager.

- (4) Upon request of the City Manager or a bylaw enforcement officer, a person listed in subsection (2)(a)-(c) must provide a complete copy of the insurance policy.
- (5) In a prosecution for a contravention of this bylaw pertaining to insurance required by this section, the onus of proving that a valid insurance policy exists is on the person alleging the sufficiency of the insurance policy on the balance of probabilities.

(S 47 Bylaw 17942, June 27, 2017)

**DRIVER'S LICENCE
ISSUE**

- 30 A person applying for a driver's licence must provide all of the following to the City Manager:
- (a) a completed application form;
 - (b) the fee(s) prescribed by Schedule B – Fees of this bylaw;
 - (c) proof in a form satisfactory to the City Manager that the applicant holds a valid provincial Class 1, 2 or 4 operator's licence;
 - (d) a recent, and in any event dated within 90 days prior to the date of application, police information check that meets the requirements of section 33.1;
 - (e) if the person may drive an accessible taxi at any time, proof of successful completion of an accessible taxi driver training program acceptable to the City Manager;
 - (f) a photograph of the applicant's face for incorporation into the driver's licence, to be taken by the City Manager at the time of application or supplied by the applicant in compliance with requirements prescribed by the City Manager; and
 - (g) any other information reasonably required by the City Manager to process the application.

(S 48,49, Bylaw 17942, June 27, 2017)

**DRIVER'S LICENCE
EXPIRY**

- 31 Unless cancelled pursuant to this bylaw or as otherwise specified on the driver's licence, every driver's licence expires on the second date of birth of the licensee following the date the driver's licence is issued.

DUTY TO INFORM

- 32 (1) If, at any time during the term of a driver's licence, any information contained in the police information check required by

section 30 changes, the licensee must immediately notify the City Manager and provide an updated police information check.

- (2) If, at any time during the term of a driver's licence, the licensee's provincial operator's licence expires or is suspended or cancelled, the licensee must immediately notify the City Manager.

(S 50, Bylaw 17942, June 27, 2017)

**AUTOMATIC
SUSPENSION**

- 33 If a licensee's provincial operator's licence is suspended, cancelled, or expires at any time during the term of a driver's licence, the driver's licence is deemed to be immediately suspended without prior notice to the licensee.

**POLICE
INFORMATION
CHECK
REQUIREMENTS**

- 33.1 (1) No person may drive a vehicle for hire if, within the past 10 years, that person was convicted of any of the following offences under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada), or the *Cannabis Act* (Canada):

- (a) any offence of a violent nature, including firearms and weapons offences;
- (b) any offence involving sexual assault, sexual exploitation, sexual interference, procuring or invitation to sexual touching;
- (c) trafficking;
- (d) any offence involving fraud or fraudulent transactions, conspiracy to defraud, the use of false pretences, bribery, extortion, or theft; or
- (e) any offence relating to the unlawful operation of a motor vehicle.
(S.2, Bylaw 18727, March 12, 2019)

- (2) If, when applying for a driver's licence, an applicant's police information check reveals a pending charge for any of the offences listed in subsection (1), the City Manager must impose conditions on the licence

- (a) requiring the licensee to provide an updated police information check or other documentation on regular intervals determined by the City Manager until the charges are resolved, and
- (b) stating that, if the licensee is convicted of the charge, the licence will automatically be cancelled without prior notice to the licensee.

- (3) The City Manager may, if appropriate given the applicant's intended passengers, request that the applicant's police information check include a vulnerable sector search.

(S 51, Bylaw 17942, June 27, 2017)

**DISPATCH
LICENCE ISSUE**

- 34 A person applying for a dispatch licence must provide all of the following to the City Manager:
- (a) a completed application form;
 - (b) the fee(s) prescribed by Schedule B – Fees of this bylaw;
 - (c) if the person is applying for a taxi dispatch licence, proof in a form satisfactory to the City Manager that the applicant has valid agreement(s) to provide dispatch services for a sufficient number of accessible taxis to ensure that at least one accessible taxi is available for dispatch at all times;
 - (d) if the person is applying for a transportation network dispatch licence, proof in a form satisfactory to the City Manager that the person has a valid approval granted by the Registrar pursuant to the Transportation Network Companies Regulation to operate as a transportation network company;
 - (e) if the person is applying for a general dispatch licence or transportation network dispatch licence, proof in a form satisfactory to the City Manager of the number of vehicles that may be dispatched by the applicant during the term of the licence, including the number of accessible vehicles;
 - (f) any other information reasonably required by the City Manager to process the application

35 *Deleted*

(S 56, Bylaw 17942, June 27, 2017)

**DISPATCH
LICENCE EXPIRY**

- 36 Unless cancelled pursuant to this bylaw or as otherwise specified on the dispatch licence, every dispatch licence expires on April 30 each year.

TRANSITIONAL

- 37 (1) On the coming into force of this bylaw and subject to this section, the following transitional provisions will apply to licences issued pursuant to the Vehicle for Hire Bylaw, Bylaw 14700, until the

expiry, suspension, or cancellation of the licence pursuant to this bylaw:

- (a) a valid Taxi Vehicle Licence or Limited Taxi Vehicle Licence is deemed to be a valid taxi licence;
 - (b) a valid Accessible Taxi Vehicle Licence is deemed to be a valid accessible taxi licence;
 - (c) a valid Limousine Vehicle Licence is deemed to be a valid limousine licence;
 - (d) a valid Shuttle Vehicle Licence is deemed to be a valid shuttle licence;
 - (e) a valid Taxi Driver's Licence, Limousine Driver's Licence, or Shuttle Driver's Licence is deemed to be a valid driver's licence; and
 - (f) a valid Taxi Broker Licence, Limousine Service Licence, or Shuttle Service Licence is deemed to be a valid general dispatch licence.
- (2) If any licence deemed valid by the operation of this section was subject to terms and conditions prior to the coming into force of this bylaw, those same terms and conditions are deemed to be applicable to the licence issued pursuant to this bylaw.

PART IV - ROLE OF THE CITY MANAGER

- | | | |
|-----------------------|----|---|
| LICENCE REVIEW | 38 | <p>The City Manager may refuse to issue or transfer, suspend, or cancel any licence issued pursuant to this bylaw, and may impose any terms and conditions on any licence for any of the following reasons:</p> <ul style="list-style-type: none">(a) the applicant or licensee does not or no longer meets the requirements of this bylaw;(a.1) the applicant or licensee has been convicted of a criminal, provincial, or bylaw offense not listed in 33.1(1) where the City Manager reasonably believes it is in the public interest to do so;
(S.2, Bylaw 18727, March 12, 2019)(b) the applicant or the licensee or any of its officers, |
|-----------------------|----|---|

employees, agents, or affiliates:

- (i) furnishes false information or misrepresents any fact or circumstance to a bylaw enforcement officer or the City Manager;
 - (ii) has, in the opinion of the City Manager based on reasonable grounds, contravened this bylaw whether or not the contravention has been prosecuted;
 - (iii) fails to pay a fine or obey any order issued by a court for a contravention of this bylaw;
 - (iv) fails to pay any fee required by this bylaw;
 - (v) provides a cheque or other negotiable instrument for payment of a fee required by this bylaw that is returned to the City based on non-sufficient funds;
or
- (c) in the opinion of the City Manager based on reasonable grounds it is in the public interest to do so.

**NOTICE TO
LICENSEE**

39

Before refusing to issue or transfer, suspending, or cancelling a licence, or imposing terms and conditions on a licence, the City Manager must provide the applicant or licensee with:

- (a) notice in writing of the proposed refusal, suspension, cancellation, or terms and conditions;
- (b) reasons for the proposed refusal, suspension, cancellation, or terms and conditions; and
- (c) the opportunity to make a written representation to the City Manager in response to the proposal prior to the City Manager making a decision.

**NOTICE NOT
REQUIRED**

40

Notwithstanding section 39, the City Manager is not required to provide notice to the applicant or licensee prior to making a decision if the reason for the proposed condition, refusal, or suspension is:

- (a) failure by the applicant or licensee to pay a required fee, including providing a cheque or other negotiable instrument that is returned to the City based on non-sufficient funds;
- (b) failure to provide any information required by this bylaw

for the issuance of a licence;

(b.1) failure to satisfy any mandatory licence application requirements;

(S15(2), Bylaw 19003, September 10, 2019)

(S.3, Bylaw 18727, March 12, 2019)

(c) an automatic suspension of a vehicle licence pursuant to section 29; or

(d) an automatic suspension or cancellation of a driver's licence pursuant to section 33 or 33.1(2)(b)

(S 57,58,59,60, Bylaw 17942, June 27, 2017)

**SERVICE OF
DECISION**

41 (1) A decision to refuse to issue or transfer, suspend, cancel, or impose terms and conditions on any licence issued pursuant to this bylaw must be in writing and served on the applicant or licensee in accordance with the Enforcement Bylaw.

(2) The City Manager must provide written notice of a decision to suspend or cancel a vehicle licence to the dispatcher that provides dispatch services for that vehicle.

APPEAL

42 (1) A person:

(a) who has been refused a licence or whose request to transfer a licence has been refused;

(b) whose licence has been suspended or cancelled;

(c) whose licence has been made subject to terms or conditions;

may appeal the decision by filing a notice of appeal with the City Manager within 14 days of the date the decision is served on the person pursuant to the Community Standards and Licence Appeal Committee Bylaw, Bylaw 15166.

42 (2) If, for an appeal permitted by subsection (1), no other party acts as respondent, the City Manager may act as respondent.

(S 61,62, Bylaw 17942, June 27, 2017)

42 (3) Notwithstanding subsection (1), no appeal exists where the City Manager's reason for refusing, cancelling, or suspending a licence is:

- (a) The failure to pay any required fee;
- (b) the failure to satisfy any mandatory licence application requirements; or
- (c) by operation of sections 29, 33, or 33.1(2)(b).

(S.15, Bylaw 19003, September 10, 2019)

43 In addition to any other power, duty, or function prescribed by this bylaw, the City Manager may:

- (a) issue, refuse, suspend, cancel, or impose terms and conditions on any licence authorized by this bylaw;
- (b) designate vehicles or classes of vehicles as exempt vehicles for hire;
- (c) prescribe City contact information that must be displayed in vehicles for hire;
- (d) prescribe forms for vehicle inspection and meter accuracy certificates;
- (e) prescribe the forms of vehicle licences, driver's licences, or dispatcher licences;
- (f) prescribe application and consent to transfer forms for licences issued pursuant to this bylaw;
- (g) prescribe the form of accessible taxi notation required for driver's licences;
- (h) prescribe colours for taxis and accessible taxis;
- (i) prescribe driver training requirements;
- (j) prescribe minimum ownership interest requirements for issuance of a vehicle licence;
- (k) prescribe requirements for photographs to be incorporated into driver's licences;
- (l) approve vehicles or classes of vehicles as limousines;
- (m) prescribe requirements for agreements with dispatchers required by this bylaw;

- (n) prescribe the form for accounts of trips
- (o) prescribe criteria for any requirements or approvals not otherwise specified in this section;
- (p) modify or waive any requirement for issuance of a licence pursuant to this bylaw, including reducing or waiving the applicable fee;
- (q) certify a record of the City as a true copy of the original;
- (r) carry out any inspection necessary to determine compliance with this bylaw;
- (s) delegate any power, duty, or function under this bylaw.

(S 63,64,65,66, Bylaw 17942, June 27, 2017)

**CITY MANAGER
ROLE**

FEES

- 44 (1) A person who changes or updates any information required to be provided to the City Manager by this bylaw must pay the administration fee prescribed in Schedule B – Fees prior to the acceptance of the changed or updated information by the City Manager.
- (2) If a licence issued pursuant to this bylaw is lost, damaged, stolen, or destroyed, the City Manager may issue a replacement licence of the same type, term, and with the same terms and conditions upon payment of the licence replacement fee prescribed in Schedule B – Fees.
- (3) A general dispatch licensee or transportation network dispatch licensee must remit the per trip fees prescribed in Schedule B - Fees to the City Manager as follows:
- (a) for trips occurring between January 1 and March 31, no later than April 30 of that year;
 - (b) for trips occurring between April 1 and June 30, no later than July 31 of that year;
 - (c) for trips occurring between July 1 and September 30, no later than October 31 of that year;
 - (d) for trips occurring between October 1 and December 31, no later than

January 31 of the following year.

(S 67, Bylaw 17942, June 27, 2017)

PART V - ENFORCEMENT

- OFFENCE** 45 A person who contravenes this bylaw is guilty of an offence.
- CONTINUING OFFENCE** 46 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a person guilty of such an offence is liable to a fine for each such day.
- FINES** 47 (1) A person found guilty of an offence under this bylaw is liable to a fine in an amount not less than that established in this section:
- (a) \$250 for any offence for which a fine is not otherwise established in this section;
 - (b) \$5000 for an offence under sections 4(1)-(3), 4.1, 16(1)-(4), 17(3), 18(1)(a), or 29.1(4);
 - (c) \$1000 for an offence under sections 4(4), 6(a)-(e), 9(1), 11, 11.1, 11.2, 12(1), or 13;
 - (d) \$500 for an offence under sections 28, 29.1(3), or 32;
- (2) If a person is guilty of a subsequent offence, the fine amounts established in this section are doubled.

(S 68,69,70, Bylaw 17942, June 27, 2017)

- MUNICIPAL TAG** 48 A municipal tag may be issued for any offence under this bylaw.
- 49 If a municipal tag is issued for an offence, the municipal tag must specify the fine amount established by this bylaw for the offence.
- PAYMENT IN LIEU OF PROSECUTION** 50 A person who commits an offence may, if a municipal tag is issued for the offence, pay the fine amount established by this bylaw for the offence and if the full amount is paid on or before the required date, the person will not be prosecuted for the offence.
- VIOLATION TICKET** 51 If a violation ticket is issued for an offence under this bylaw, the violation ticket may:
- (a) specify the fine amount established by this bylaw for the

offence; or

- (b) require a person to appear in court without the alternative of making a voluntary payment.

52 A person who commits an offence may, if a violation ticket is issued specifying the fine amount established by this bylaw for the offence, make a voluntary payment equal to the specified fine amount.

PROOF OF LICENCE

53 The onus of proving that a person has a valid licence for the purpose of this bylaw is on the person alleging the licence on a balance of probabilities.

PROOF OF EXEMPTION

54 The onus of proving that a person is exempt from a requirement of this bylaw is on the person alleging the exemption on a balance of probabilities.

PROOF OF BUSINESS

55(1) In a prosecution for a contravention of this bylaw pertaining to providing dispatch or vehicle for hire services without a licence, proof of one transaction or that the service has been advertised is sufficient to establish that the person has provided dispatch or vehicle for hire services.

(2) In a prosecution for a contravention of this bylaw pertaining to the driving of a vehicle for hire, proof that the vehicle is displaying a vehicle licence or trade dress marking as required by this bylaw, or proof that the driver or vehicle is presented in or has access to a mobile application used by a dispatcher to offer vehicle for hire services, is sufficient proof that the vehicle is operating as a vehicle for hire, unless the contrary is established on a balance of probabilities.

(S 71,72, Bylaw 17942, June 27, 2017)

CERTIFIED COPY

56 A copy of a record of the City, certified by the City Manager as a true copy of the original, will be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.

VICARIOUS LIABILITY

57 For the purposes of this bylaw, an act or omission by an employee or agent of a person is deemed to be an act or omission of the person if the act or omission occurred in the course of the employee's employment or agency relationship with the person.

CORPORATIONS

58 If a corporation commits an offence under this bylaw, every principal, director, manager, officer, employee, or agent of the corporation who authorized, assented to, acquiesced, or

participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.

PARTNERSHIPS	59	If a partner in a partnership is guilty of an offence under this bylaw, each partner in that partnership who authorized, assented to, acquiesced, or participated in the act or omission that constitutes the offence is guilty of the offence.
REPEAL	60	The Vehicle for Hire Bylaw, Bylaw 14700, is repealed.
COMING INTO FORCE	61	This bylaw comes into force on March 1, 2016.
ANEXATION IMPLEMENTATION	62	The City Manager may approve exemptions or modifications to this bylaw, including the power to waive fees, where such exemptions or modifications are consistent with inter-municipal negotiations resulting in Order in Council 359/2018. (S.8, Bylaw 18666, January 22, 2019)

(NOTE: Consolidation made under Section 69 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 and Bylaw 16620 Section 16, and printed under the City Manager's authority)

Bylaw 17400, passed by Council March 1, 2016

Amendments

- Bylaw 17821, January 1, 2017
- Bylaw 17942, June 27, 2017
- Bylaw 18603, January 1, 2019
- Bylaw 18666, January 22, 2019
- Bylaw 18727, March 12, 2019
- Bylaw 19003, September 10, 2019
- Bylaw 18988, September 24, 2019
- Bylaw 19196, February 4, 2020
- Bylaw 19691, April 6, 2021

SCHEDULE A - FARES

Part I: Fares Applicable to Taxis and Accessible Taxis

- (1) A person driving an accessible taxi or taxi must charge a metered fare that equals:
 - (a) \$3.60 for the first 135 metres or any portion thereof;
 - (b) \$0.20 for each additional 135 metres;
 - (c) \$0.20 for each additional 24 seconds of waiting time (equivalent to approximately \$30.00 for each hour of waiting time); and
 - (d) \$3.60 for any request for service cancelled upon arrival without prior notice,

unless the service has been pre-arranged through a mobile application approved by the City Manager or is provided pursuant to a pre-existing written agreement entered into by the dispatcher of the accessible taxi or taxi, in which case the person driving the accessible taxi or taxi must charge at least \$3.50 per trip, or \$3.50 for any request for service cancelled upon arrival without prior notice.

- (2) If all passengers will be dropped off at the Edmonton International Airport the fare must be the lesser of the metered fare calculated pursuant to section (1)(a)-(c) or the flat rate indicated in the attached rate map for the zone in which the first passenger is picked up.
- (3) A discount of 10% may be given on the fare charged pursuant to section (1) if any passenger is 65 years of age or older.
- (4) The City Manager may require a dispatcher to, upon reasonable written notice, produce a copy of any agreement referred to in section (1).
- (5) For any service provided where the fare charged does not comply with this Part, the dispatcher of the accessible taxi or taxi is deemed to have also contravened this Part.

Part II: Fares Applicable to Private Transportation Providers and Transportation Network Vehicles

- (1) A person driving a private transportation provider or transportation network vehicle must charge a base fare at least \$3.50 per trip, or \$3.50 for any request for service cancelled upon arrival without prior notice.
- (2) For any service provided where the fare charged does not comply with this Part, the dispatcher of the private transportation provider or transportation network vehicle is deemed to have also contravened this Part.

(S 73, Bylaw 17942, June 27, 2017)(S.8, 9, Bylaw 18988, September 24, 2019)

SCHEDULE B - FEES

	Licence Fee	Licence Fee Accessibility Surcharge*	Per Trip Fee
Driver's Licence			
(a) one year	\$64		
(b) two year	\$106		
Dispatch Licence			
(a) General Dispatch			
(i) 1-50 vehicles	\$1,056	\$50/vehicle	
(ii) 51+ vehicles	\$1,056	\$50/vehicle	\$0.30
(b) Taxi Dispatch	\$1,056		
(c) Transportation Network Dispatch			
(i) 1-15 vehicles	\$3,106	\$50/vehicle	
(ii) 16-50 vehicles	\$10,353	\$50/vehicle	
(iii) 51+ vehicles	\$20,706	\$50/vehicle	\$0.30
Vehicle Licence			
(a) Accessible Taxi	\$423		
(b) Limousine	\$423		
(c) Private Transportation Provider	\$423		
(d) Shuttle	\$423		
(e) Taxi	\$423		

Other Fees

Administration Fee	\$38
Licence Replacement Fee	\$106
Taxi Licence/Accessible Taxi Licence Transfer Fee	\$982

Fee waived for dispatchers that provide proof in a form acceptable to the City Manager of equivalency with section 16(2)(b), and maximum possible surcharge is \$50,000 per dispatch licence. (S2 Bylaw 19197, February 4, 2020)