

2022 Common Travel Plan

Note: the 2022 Common Travel Plan is subject to change based on health orders and/or travel restrictions due to the COVID-19 pandemic as well as any cancellations or changes in format by the organizers. If required a revised plan may be brought forward to Council Services Committee later in the year.

Board or Association	Dates	Meeting Location	City Representative	Estimated Costs ¹
Alberta Municipalities ² Annual Convention	September 21-23, 2022	Calgary (<i>In-person format</i>)	Directors: Councillor Knack and Councillor Tang All Councillors at the Annual Convention	All Councillors are able to attend the Annual Convention as representatives. 12 Councillors have indicated intention to attend: \$21,789 ³
Alberta's Industrial Heartland Association Board Meetings	Various - approx. 4 meetings per year	Virtual with possibility of travel to Fort Saskatchewan later in the year	Councillor Rice	\$200 ⁴
Canadian Urban Transit Association Annual General Meeting and Annual Conference	April 3-5, 2022 October 23-26, 2022	Spring Summit & AGM: Quebec City (<i>In-person format</i>) Annual Conference: Montreal (<i>In-person format</i>)	Councillor Knack	\$2,550 \$3,525

¹ Actuals may vary due to a number of factors including total per diem claimed, final registration fees and travel costs as required.

² Formerly the Alberta Urban Municipalities Association (AUMA)

³ The cost represents all 12 Councillors attending; actuals may be less than current estimated costs if the meeting includes a remote option and/or in-person attendance anticipated changes.

⁴ Recommended \$200 placeholder in case meetings shift to in-person format later in the year.

Attachment 1

Federation of Canadian Municipalities Board Meetings	March 1-4, 2022	<i>Virtual</i>	Councillor Hamilton	N/A
	September 2022	Strathcona County <i>(In-person format)</i>		N/A
	November 2022	Ottawa <i>(In-person format)</i>		\$2,375
Federation of Canadian Municipalities Annual Conference	June 2-5, 2022	Regina <i>(In-person and there may be a limited virtual format option)</i>	All Councillors at the Annual Conference	All Councillors are able to attend the Annual Conference as representatives. 10 Councillors have indicated intention to attend: \$34,600 ⁵
Inter-City Forum on Social Policy Board Meetings	Various -approx. 4 meetings per year	<i>Virtual</i>	Councillor Wright	N/A
Total Estimated Budget				\$65,039
Total 2022 Travel and Conferences Budget				\$73,002
Total Budget Remaining Unallocated				\$7,963

⁵ The cost represents 10 Councillors that have indicated an intention to attend the conference; actuals may be less than currently projected based on final in-person versus virtual attendance.