



2022 COMMON FURNITURE PLAN

Office of the Councillors

RECOMMENDATION

That the 2022 Common Furniture Plan as outlined in Attachment 1 of the February 8, 2022, Office of the City Manager report OCC00989, be approved and funded from the Office of the Councillors 2022 Common Furniture Budget.

Report Purpose

Council decision required

Council Services Committee is being asked to approve funding for the costs associated with providing office furniture to the Office of the Councillors from the 2022 Common Furniture Budget in accordance with Council Policy C618A - Councillors' Budget and Expenses.

REPORT

Council Policy C618A - Councillors' Budget and Expenses states that office furnishings such as furniture, workstations and chairs are funded by the Office of the Councillors Common Furniture budget. The allocation of the budget is approved by Council Services Committee. Expenditures of up to \$1,000 per item may be authorized by the Chair of Council Services Committee to address emergent needs.

Three furniture items approved for funding at the November 15, 2021, Council Services Committee meeting were able to be ordered and installed before the fiscal year end:

- Ward Office for Anirniq - Councillor Rutherford: Storage Wardrobe \$100
- Ward Office for Karhiio - Councillor Tang: 2 Chairs \$139.97
- Ward Office for Sspomitapi - Councillor Wright: Storage Wardrobe \$298.00

The approved office chair for Ward O-day'min - Councillor Stevenson was ordered in 2021, however; the item was not able to be delivered until January of 2022 and therefore the cost of \$711.02 will be applied to the 2022 budget. Additional items (i.e. office seating - couches) were out of stock and could not be ordered in 2021, therefore, the requests previously approved will be carried forward to 2022 (Attachment 1).

2022 Common Furniture Plan - Office of the Councillors

Financial/Budget Implications

Table 1: 2022 Common Furniture Budget

2022 Common Furniture Budget Amount	\$11,278
Expenditures Previously Approved	\$711.02 (Ergonomic Office/Desk Chair - Ward Office for O-day'min - Councillor Stevenson) (<i>Actuals</i>)
	\$1,000 (Office Seating (Couch) - Ward Office for Dene - Councillor Paquette)
	\$1,000 (Office Seating (Couch) and an Office Meeting Table - Ward Office for Ipiihkoohkanipiahtsi - Councillor Rice)
Sub-Total of Previously Approved items by Council Services Committee	\$2,711.02
New Requests for 2022	\$1,422
Total Estimated Expenditures for 2022	\$4,133.02
Total Budget Remaining Unallocated	\$7,144.98

ATTACHMENT

1. 2022 Common Furniture Plan