



2022 COMMON TRAVEL PLAN

Office of the Councillors

RECOMMENDATION

That the 2022 Common Travel Plan as outlined in Attachment 1 of the February 8, 2022, Office of the City Manager report OCC00990, be approved and funded from the Office of the Councillors 2022 Common Travel and Conference Budget.

Report Purpose

Council decision required

Council Services Committee is being asked to approve funding for the costs associated with representing the City of Edmonton as an official representative or appointee at conferences and board meetings from the 2022 Common Travel and Conferences Budget in accordance with Council Policy C618A - Councillors' Budget and Expenses.

REPORT

Council Policy C618A - Councillors' Budget and Expenses states that registration and travel costs for conferences and board meetings where a Councillor sits as an official appointed representative of the City of Edmonton are funded by the Office of the Councillors Common Travel and Conferences budget. Attendance at the annual conferences of the Alberta Urban Municipalities Association (recently renamed Alberta Municipalities) and the Federation of Canadian Municipalities for all Councillors is funded from the budget as well, reflected in the attendance plan for 2022 (Attachment 1).

The allocation of the budget is approved by Council Services Committee at the first meeting of the year; however emergent requests may be brought forward throughout the year.

Due to the COVID-19 health pandemic some regional and national board meetings and conferences are being held remotely through virtual participation while some indicated a return to a planned in-person format. It is possible that the format of planned activities may change

2022 Common Travel Plan - Office of the Councillors

through 2022 and if required a revised travel plan report may be brought forward to Council Services Committee.

Financial/Budget Implications

Table 1: 2022 Common Travel and Conferences Budget

2022 Common Travel and Conference Budget Amount	\$73,002
Total Estimated Expenditures for 2022	\$65,039
Total Budget Remaining Unallocated	\$7,963

ATTACHMENT

1. 2022 Common Travel Plan