

URBAN PLANNING COMMITTEE MINUTES

March 13, 2018 - River Valley Room

PRESENT

M. Walters, *A. Knack, J. Dziadyk, S. Hamilton *Participated by telephone for part of the meeting

ABSENT

None

ALSO IN ATTENDANCE

M. Banga, T. Cartmell, T. Caterina, B. Henderson, S. McKeen, M. Nickel

S. Kaffo, Office of the City Clerk

T. Orbell, Office of the City Clerk

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1.1	Call to Order	2	
1.2	Adoption of Agenda	2	Carried
1.3	Adoption of Minutes	3	Carried
1.4	Protocol Items	3	None
2.	ITEMS FOR DISCUSSION AND RELATED BUSINESS	3	
2.1	Select Items for Debate	3	See minutes
2.2	Requests to Speak	3	See minutes
2.3	Requests for Specific Time on Agenda	4	None
3.	COUNCILLOR INQUIRIES	4	None
4.	REPORTS TO BE DEALT WITH AT A FUTURE MEETING	4	None
	REPORTS RE-ROUTED BY AGENDA REVIEW COMMITTE	E	
	Feasibility Study - Urban Beach	4	See minutes
	Mitigation Plan - Cloverdale Beach	4	See minutes
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5.1	Proposed Boat Dock – Whitemud Park Location	4	Carried
5.2	Medium Scale Multi-Unit Housing Review Report -		
	Additional Information	5	Carried
5.3	Amendments to Zoning Bylaw 12800 to allow for	_	
	Secondary Suites	5	Carried

5.4	Glenora Historic Conservation Consultation	5	Carried
5.5	Glenora - Conservation 2017	6	Carried
5.6	Future Park and Ride Provisions	6	Carried
5.7	Communications and Engagement for Amenity Needs	•	Carried
5.7	Assessment	6	
		6	Carried
5.8	Building Permits for Urban Farming (B. Henderson)	7	Carried
5.9	Automated Vehicles (A. Knack)	7	Carried
6.	REPORTS	7	Carried
6.1	Bylaw 18074 - Road Closure Application, Riverdale		
	- Closure of informal alley, south of 100A		
	Avenue NW, consisting of two titled lots	7	Carried
6.2		'	Carrieu
0.2	Bylaw 18290 - Road Closure Application, Beacon		
	Heights - Closure of a portion of road north of		
	118 Avenue NW and east of 48 Street NW	8	Carried
6.3	Yellowhead and Calder Bus Bridge	8	Postponed
6.4	Bylaw 18333 - Amendments to Business Licence		
	Bylaw 13138: Recommended Public Market Category	9	Action
6.5	Digital Sign Regulations and Signage Policy	9	Referred
1		3	Iteleffed
6.6	Urban Tree Canopy Asset Management Strategy - An		
	Update on the City's Tree Canopy Asset		
	Management Plan	10	Carried
6.7	Edmonton Design Committee - Changes to Scope	10	Carried
6.8	Short Term Rentals Market - Information and		
	Analysis of the Short Term Rental marketplace in		
	Edmonton	11	Referred
6.9		••	Referred
0.9	Mill Creek Expropriation - NW Quarter Section		
	5-52-23-4	11	Carried
7.	RESPONSES TO COUNCILLOR INQUIRIES	12	None
8.	MOTIONS PENDING	12	
8.1	Infrastructure Maintenance (M. Nickel)	12	Carried
9.	PRIVATE REPORTS	13	
9.1	Edmonton Transit System Advisory Board	-	
	Recruitment - Chair Interview and Short Listing		
	•	40	Corried
	of Candidates	13	Carried
9.2	Naming Committee Recruitment - Chair Interview		
	and Short Listing of Candidates	14	Carried
9.3	River Valley Alliance Advisory Committee		
	Recruitment - Chair Interview and Short Listing		
	of Candidates	14	Carried
9.4	Edmonton Design Committee - Chair Interview and		
	Reappointment Recommendations	14	Carried
0 5	••	1-4	Cameu
9.5	Subdivision and Development appeal Board		
	Recruitment - Chair Interview and Short Listing		
	of Candidates	15	Carried
10.	NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOM	ARY	
	NOTICE	15	None
11.	ADJOURNMENT	15	
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DECISION SUMMARY

ITEM		DECISION
1.	CALL TO ORDER AND RELATED BUSINESS	
1.1	Call to Order	
	Councillor M. Walters called the meeting to order at 9:33 a.m.	
1.2	Adoption of Agenda	
	 Moved J. Dziadyk: That the March 13, 2018, Urban Planning Committee meeting agenda be adopted. In Favour: M. Walters, A. Knack, J. Dziadyk, S. Hamilton 	Carried
1.3	Adoption of Minutes	
	Moved S. Hamilton: That the February 20, 2018, Urban Planning Committee meeting minutes be adopted.	
	In Favour: M. Walters, A. Knack, J. Dziadyk, S. Hamilton	Carried
1.4	Protocol Items	
	There were no protocol items.	
2.	ITEMS FOR DISCUSSION AND RELATED BUSINESS	
2.1	Select Items for Debate	
	The following items were selected for debate: 6.1, 6.3, 6.4, 6.5, 6.8, 8.1, 9.1, 9.2, 9.3, 9.4 and 9.5.	
2.2	Requests to Speak	
	Moved S. Hamilton:	

That Urban Planning Committee hear from the following speakers, in panels when appropriate:

6.1 Bylaw 18074 - Road Closure Application, Riverdale -Closure of an informal alley, south of 100A Avenue NW, consisting of two titled lots

- M. Pawlina
- K. Pawlick

- N. Browett
- T. Weir
- B. Pinto
- K. Cantor
- D. Persson
- D. O'Reilly
- J. Chase
- G. Coxson
- K. Coxson
- W. Holden

6.4 Bylaw 18333 - Amendments to Business Licence Bylaw 13138: Recommended Public Market Category

• T. Shipanoff

6.5 Digital Sign Regulations and Signage Policy

- J. Murphy, Ogilvie & Company
- S. Baird, Pattison Outdoor Advertising (to answer questions only)
- J. Agrios, Outfront Media

6.8 Short Term Rentals Market - Information and Analysis of the Short Term Rental marketplace in Edmonton

- H. Johnson
- T. Douglas-Blowers

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

2.3 **Requests for Specific Time on Agenda**

There were no requests for any items to be dealt with at a specific time.

3. COUNCILLOR INQUIRIES

There were no Councillor Inquiries.

4. REPORTS TO BE DEALT WITH AT A FUTURE MEETING – NONE REPORTS RE-ROUTED BY AGENDA REVIEW COMMITTEE

Feasibility Study - Urban Beach

Re-routed to May 24, 2018, Executive Committee

Mitigation Plan - Cloverdale Beach

Re-routed to May 24, 2018, Executive Committee

5. STATUS REPORT

5.1 **Proposed Boat Dock – Whitemud Park Location**

Moved J. Dziadyk:

That the revised due date of May 22, 2018, be approved.	Integrated Infrastructure Svcs.
	Due Date: May 22, 2018

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.2 Medium Scale Multi-Unit Housing Review Report - Additional Information

Moved J. Dziadyk:

That the revised due date of July 3, 2018, be approved.	Urban Form and Corp. Strategic Dev.
	Due Date: Jul. 3, 2018

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.3 Amendments to Zoning Bylaw 12800 to allow for Secondary Suites

Moved J. Dziadyk:

That the revised due date of April 17,
2018, be approved.Urban Form
and Corp.
Strategic Dev.

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.4 **Glenora Historic Conservation Consultation**

Moved J. Dziadyk:

That the revised due date of September	Urban Form
11, 2018, be approved.	and Corp.

Carried

Carried

Carried

Due Date: Apr. 17, 2018

Strategic Dev.
Due Date: Sept. 11, 2018
 00000000

In Favour:

Carried

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.5 **Glenora - Conservation 2017**

Moved J. Dziadyk:

That the revised due date of April 17, 2018, be approved.	Urban Form and Corp. Strategic Dev.
	Due Date: Apr. 17, 2018

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.6 Future Park and Ride Provisions

Moved J. Dziadyk:

That the revised due date of May 1, 2018, be approved.	Urban Form and Corp. Strategic Dev.
	Due Date: May 1, 2018

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.7 **Communications and Engagement for Amenity Needs** Assessment

Moved J. Dziadyk:

That the revised due date of October 30, 2018, be approved.	Urban Form and Corp. Strategic Dev.
	Due Date: Oct. 30, 2018

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

Carried

5.8 **Building Permits for Urban Farming (B. Henderson)**

Moved J. Dziadyk:

That the revised due date of April 3, 2018, be approved.	Urban Form and Corp. Strategic Dev.
	Due Date: Apr. 3, 2018

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

5.9 Automated Vehicles (A. Knack)

Moved J. Dziadyk:

That the revised due date of April 3, 2018, be approved.	Urban Form and Corp. Strategic Dev.
	Due Date: Apr. 3, 2018

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

6. REPORTS

Bylaw 18074 - Road Closure Application, Riverdale - Closure of 6.1 informal alley, south of 100A Avenue NW, consisting of two titled lots

T. Pawlyk, Urban Form and Corporate Strategic Development, made a presentation.

M. Pawlina; and K. Pawlick made presentations and answered the Committee's questions. N. Browett; T. Weir; B. Pinto; and K. Cantor made presentations.

A handout provided by M. Pawlina was distributed to Members of the Committee and a copy was filed with the Office of the City Clerk.

D. Persson; G. Coxson; K. Coxson; and W. Holden made presentations and answered the Committee's questions. D. O'Reilly made a presentation.

A handout provided by W. Holden was distributed to Members of the Committee and a copy was filed with the Office of the City Clerk.

F. Saeed and T. Pawlyk, Urban Form and Corporate Strategic Development; J. Johnson, Corporate and Financial Services (Law); and G. Cebryk and A. Grant, City Operations, answered the Committee's questions.

Moved J. Dziadyk:

That Urban Planning Committee recommend to City Council:

That Bylaw 18074 be given the appropriate readings.

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

Bylaw 18290 - Road Closure Application, Beacon Heights 6.2 Closure of a portion of road north of 118 Avenue NW and east of 48 Street NW

Moved J. Dziadyk:

That Urban Planning Committee recommend to City Council:

That Bylaw 18290 be given the appropriate readings.

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

6.3 Yellowhead and Calder Bus Bridge

Moved J. Dziadyk:

That the March 13, 2018, Integrated	Integrated
Infrastructure Services report CR_5002,	Infrastructure
be postponed to the April 3, 2018, Urban	Svcs.
Planning Committee meeting.	
	Due Date:
	Apr. 3, 2018

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

6.4 Bylaw 18333 - Amendments to Business Licence Bylaw 13138: Recommended Public Market Category

W. T. Ramirez, Urban Form and Corporate Strategic Development, made a presentation.

T. Shipanoff made a presentation and answered the Committee's questions.

W. T. Ramirez, D. Hales and L. Peter, Urban Form and

Carried

Carried

Carried

Corporate Strategic Development, answered the Committee's questions.

Moved M. Walters:

That Bylaw 18333 be amended to include the clarification of definition of artisan and potential addition of provisions to improve equity among vendors between licence	Urban Form and Corp. Strategic Dev.
classes.	Due Date: Mar. 20, 2018
	City Council

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

Moved J. Dziadyk:

That Urban Planning Committee recommend to City Council:

That Bylaw 18333 as amended, be given the appropriate readings.

In Favour:

Carried

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

6.5 **Digital Sign Regulations and Signage Policy**

A. Stevenson, Urban Form and Corporate Strategic Development, made a presentation.

J. Murphy, Ogilvie & Company; and J. Agrios, Outfront Media, made presentations and answered the Committee's questions.

Moved A. Knack:

That the March 13, 2018, Urban Form and Corporate Strategic Development report CR _5345 be referred back to Administration to allow consultation with stakeholders and return with proposed targeted text amendments that enhance clarity and functionality to Zoning Bylaw 12800.

L. McCarthy, Deputy City Manager, and A. Stevenson, Urban Form and Corporate Strategic Development, answered the Committee's questions.

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

6.6 Urban Tree Canopy Asset Management Strategy - An Update on the City's Tree Canopy Asset Management Plan

Moved J. Dziadyk:

That the March 13, 2018, City Operations City Ops. report CR_5399, be received for information.

In Favour:

6.8

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

6.7 Edmonton Design Committee - Changes to Scope

Moved J. Dziadyk:

	Bylaw Amendments to Edmonton Design Committee Bylaw 14054 That Administration prepare amendments to Edmonton Design Committee Bylaw 14054 to require the review of all Large- Site Infill and Transit Oriented Development rezoning projects by the Edmonton Design Committee, and return to Committee in the third quarter of 2018.	Urban Form and Corp. Strategic Dev. Due by: Sept. 11, 2018	
In Favo	ur:		Carried
	M. Walters, A. Knack, J. Dziadyk, S. Hamilto	n	
Short Term Rentals Market - Information and Analysis of the Short Term Rental marketplace in Edmonton			
	C. Kirsop, Urban Form and Corporate Strate Development, made a presentation.	gic	
	H. Johnson; and T. Douglas-Blowers made presentations and answered the Committee's questions.		

C. Kirsop, D. Hales, L. Peter and L. McCarthy, Deputy City Manager, Urban Form and Corporate Strategic Development; S. Kaffo, Office of the City Clerk; and R. Anderson, Financial and Corporate Services (Law), answered the Committee's questions.

Councillors A. Knack and M. Walters referred this item to City Council without a Committee recommendation.

Moved J. Dziadyk:

That Urban Planning Committee recommend to City Council, in its capacity as the Expropriating Authority under the *Expropriation Act*:

- That the commencement of the expropriation process to acquire a Utility Right of Way in the lands, shown on Attachment 1, and legally described in Attachment 2 of the March 13, 2018, Urban Form and Corporate Strategic Development report CR_5307, be approved.
- 2. That Administration be authorized to enter into an agreement, pursuant to Section 30 of the *Expropriation Act* (Section 30 Agreement), with the owners of the interests in the land described in Attachment 2 of the March 13, 2018, Urban Form and Corporate Strategic Development report CR_5307, where the owner is willing to consent to the expropriation.
- That pursuant to sections 15 (10), 35 and 39 of the Expropriation Act, Administration be authorized to pay the reasonable legal, appraisal and other costs incurred by it, as well as those actually and reasonably incurred by an affected owner described in Attachment 2 of the March 13, 2018, Urban Form and Corporate Strategic Development report CR_5307.

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

7. RESPONSES TO COUNCILLOR INQUIRIES - NONE

- 8. MOTIONS PENDING
 - 8.1 Infrastructure Maintenance (M. Nickel)

Moved A. Knack:

Infrastructure Maintenance	City Ops.
That Administration provide a report describing the current processes to mitigate risk and address issues and concerns regarding City infrastructure,	Due by: Jun. 19, 2018

 such as roads, sidewalks and trails, including the following: Existing processes to identify and track potential unsafe conditions or operational risks related to City infrastructure other than responding to complaints. The point at which the City acknowledges an operating risk exists - i.e. when a complaint is received, or after an investigation by the City. The possible correction strategies that are considered to maintain safe operability when a risk is identified. The City's liability exposure for damages or injuries related to infrastructure that requires repair or replacement. Existing metrics, targets, and outcomes for tracking and monitoring risks and time before the risk is mitigated, and how they are used to inform the City's risk profile. Processes or strategies used to determine if failing infrastructure will be repaired or maintained (operating budget expenditure) or replaced (capital budget expenditure). In Favour:		
 track potential unsafe conditions or operational risks related to City infrastructure other than responding to complaints. The point at which the City acknowledges an operating risk exists - i.e. when a complaint is received, or after an investigation by the City. The possible correction strategies that are considered to maintain safe operability when a risk is identified. The City's liability exposure for damages or injuries related to infrastructure that requires repair or replacement. Existing metrics, targets, and outcomes for tracking and monitoring risks and time before the risk is mitigated, and how they are used to inform the City's risk profile. Processes or strategies used to determine if failing infrastructure will be repaired or maintained (operating budget expenditure) or replaced (capital budget expenditure) or replaced (capital budget expenditure). 		
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		determine if failing infrastructure will be repaired or maintained (operating budget expenditure) or replaced (capital budget
M. Walters, A. Knack, J. Dziadvk, S. Hamilton	In Favo	ur:
		M. Walters, A. Knack, J. Dziadyk, S. Hamilton

9. PRIVATE REPORTS

Moved A. Knack:

That the Committee meet in private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act.*

In Favour:

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

Carried

Carried

The Committee met in private at 3:37 p.m.

Moved A. Knack:

That the Committee meet in public.

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

The Committee met in public at 5:15 p.m.

9.1 Edmonton Transit System Advisory Board Recruitment - Chair Interview and Short Listing of Candidates

The Committee met in private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act.*

In Attendance

- J. Dziadyk (Councillor)
- S. Hamilton (Councillor)
- A. Knack (Councillor)
- M. Walters (Councillor)
- V. Gunderson (Meeting clerk)
- J. Bonner (Meeting clerk)
- I. Roux, Chair, Edmonton Transit System Advisory Board (Subject matter expert)
- *Applicant 1
- *Applicant 2
- *Applicant 3
- *Applicant 4
- *Applicant 5
- *Applicant 6

* names will remain private pursuant to sections 17 and 24 of the Freedom of Information and Protection of Privacy Act

The Committee met in public at 5:15 p.m.

Moved A. Knack:

1. That the Edmonton Transit System	Office of the
Advisory Board Short List, as set out	City Manager
in Attachment 1 of the March 13,	
2018, Office of the City Manager	
report CR_5534, be approved.	
2. That the March 13, 2018, Office of the	
City Manager report CR_5534 remain	

private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act.*

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

9.2 Naming Committee Recruitment - Chair Interview and Short Listing of Candidates

The Committee met in private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act.*

In Attendance

- J. Dziadyk (Councillor)
- S. Hamilton (Councillor)
- A. Knack (Councillor)
- M. Walters (Councillor)
- V. Gunderson (Meeting clerk)
- J. Bonner (Meeting clerk)
- J. Post, Chair, Naming Committee (Subject matter expert)
- R. Puderbaugh, Vice-Chair, Naming Committee (Subject matter expert)
- *Applicant 1
- *Applicant 2
- *Applicant 3

* names will remain private pursuant to sections 17 and 24 of the Freedom of Information and Protection of Privacy Act

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The Committee met in public at 5:15 p.m.

Moved A. Knack:

1.	That the Naming Committee Short List, as set out in Attachment 1 of the March 13, 2018, Office of the City Manager report CR_5535, be approved.	Office of the City Manager
2.	That the March 13, 2018, Office of the City Manager report CR_5535 remain private pursuant to sections 17	

(disclosure harmful to personal privacy) and 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

9.3 River Valley Alliance Advisory Committee Recruitment - Chair Interview and Short Listing of Candidates

The Committee met in private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act.*

In Attendance

- J. Dziadyk (Councillor)
- S. Hamilton (Councillor)
- A. Knack (Councillor)
- M. Walters (Councillor)
- V. Gunderson (Meeting clerk)
- J. Bonner (Meeting clerk)

The Committee met in public at 5:15 p.m.

Moved A. Knack:

1.	That the River Valley Alliance Advisory Committee Short List, as set out in Attachment 1 of the March 13, 2018, Office of the City Manager report CR_5536, be approved.	Office of the City Manager
2.	That the March 13, 2018, Office of the City Manager report CR_5536 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the <i>Freedom of Information and</i> <i>Protection of Privacy Act.</i>	

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

9.4 Edmonton Design Committee - Chair Interview and Reappointment Recommendations

The Committee met in private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act.*

In Attendance

- J. Dziadyk (Councillor)
- S. Hamilton (Councillor)
- A. Knack (Councillor)
- M. Walters (Councillor)
- V. Gunderson (Meeting clerk)
- J. Bonner (Meeting clerk)
- R. Labonte, Chair, Edmonton Design Committee (Subject matter expert)

The Committee met in public at 5:15 p.m.

Moved A. Knack:

1. That Urban Planning Committee recommend to City Council:

That the individuals listed in Attachment 1 – Reappointment Recommendations, be reappointed to the Edmonton Design Committee, for the term May 1, 2018, to April 30, 2019.

 That the March 13, 2018, Office of the City Manager report CR_5538 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

9.5 Subdivision and Development appeal Board Recruitment -Chair Interview and Short Listing of Candidates

The Committee met in private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act.*

In Attendance

- J. Dziadyk (Councillor)
- S. Hamilton (Councillor)
- A. Knack (Councillor)
- M. Walters (Councillor)
- V. Gunderson (Meeting clerk)
- J. Bonner (Meeting clerk)

- S. McDonald (Subject matter expert)
- C. Hammett (Subject matter expert)
- I. Wachowicz, Chair, Subdivision and Development Appeal Board (Subject matter expert)
- *Applicant 1
- *Applicant 2
- *Applicant 3
- *Applicant 4
- *Applicant 5
- *Applicant 6

* names will remain private pursuant to sections 17 and 24 of the Freedom of Information and Protection of Privacy Act

The Committee met in public at 5:15 p.m.

Moved A. Knack:

1. That the Subdivision and Development Appeal Board Short List, as set out in Attachment 1 of the March 13, 2018, Office of the City Manager report CR_5539, be approved.	Office of the City Manager
2. That the March 13, 2018, Office of the City Manager report CR_5539 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the <i>Freedom of Information and</i> <i>Protection of Privacy Act.</i>	

In Favour:

Carried

M. Walters, A. Knack, J. Dziadyk, S. Hamilton

10. NOTICES OF MOTION AND MOTIONS WITHOUT CUSTOMARY NOTICE

Councillor M. Walters asked if there were any Notices of Motion. There were none.

11. ADJOURNMENT

The meeting adjourned at 5:17 p.m.

Chair

City Clerk