

**THE CITY OF EDMONTON
BYLAW 20132
OFFICE OF THE COUNCILLORS BUDGET REVIEW TASK FORCE BYLAW**

Edmonton City Council enacts:

PART I - PURPOSE, DEFINITIONS AND INTERPRETATION

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| PURPOSE | 1 | The purpose of this bylaw is to establish a temporary council committee, named the Office of the Councillors Budget Review Task Force, and prescribe a mandate, composition, and reporting requirements. |
| DEFINITIONS | 2 | <p>(1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the <i>Municipal Government Act</i>, RSA 2000, c M-26.</p> <p>(2) In this bylaw:</p> <ul style="list-style-type: none">(a) “City” means The City of Edmonton;(b) “City Manager” means the chief administrative officer of the City;(c) “Council” means the City’s Council; and(d) “Office of the Councillors Budget” means the total budget allocated to the 12 Ward City Councillors in order to execute their duties, comprised of 12 individual Ward Budgets and a shared Common Budget, not including the budget for the Office of the Mayor. |
| RULES FOR INTERPRETATION | 3 | The marginal notes and headings in this bylaw are for ease of reference only. |

PART II - THE OFFICE OF THE COUNCILLORS BUDGET REVIEW TASK FORCE

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| ESTABLISHMENT | 4 | The Office of the Councillors Budget Review Task Force is established by this bylaw as a temporary council committee. |
| MANDATE | 5 | <p>(1) The Office of the Councillors Budget Review Task Force will, no later than September 30, 2023, provide a written report to Council with their findings and options for equitable resources for Councillors and their Ward Offices based on but not limited</p> |

to a review of:

- (a) the legislated and other duties of Councillors;
 - (b) information gathered from Councillors and Councillors' office staff;
 - (c) information gathered through jurisdictional scans and other relevant inputs, such as ward composition;
 - (d) the financial and human resources available to Councillors within the Office of the Councillors; and
 - (e) current policies that govern the Office of the Councillors budgets.
- (2) The Office of the Councillors Budget Review Task Force will apply an accountability, transparency, and equity lens to their work and ensure their findings consider equity among all 12 Ward Offices.

ENGAGEMENT

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Prior to presenting findings and options to Council, the Office of the Councillors Budget Review Task Force must consult with:

- (a) all Councillors;
- (b) the Office of the Councillors staff;
- (c) the City business areas that provide dedicated services and resources to Councillors; and
- (d) other subject-matter experts and stakeholder groups that the Task Force identifies as relevant.

PART III - MEMBERSHIP

MEMBERSHIP

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- (1) The Office of the Councillors Budget Review Task Force will be comprised of five members appointed by the City Manager.
- (2) The City Manager must appoint members with experience or education in one or more of the following areas:
 - (a) financial services and budgeting;
 - (b) human resources;

- (c) equity and inclusion;
- (d) public policy and municipal governance;
- (e) community service;
- (f) senior government leadership or executive role or former office holder; or
- (g) other experience relevant to the review.

REMUNERATION 8 (1) Members of the Office of the Councillors Budget Review Task Force will receive a one-time honorarium of \$2,000 once the written report required by section 5(1) is presented to Council.

(2) The chair of the Office of the Councillors Budget Review Task Force will receive an additional honorarium of \$500, payable concurrently with the honorarium described in subsection (1).

(3) The City Manager will reimburse members of the Office of the Councillors Budget Review Task Force for all actual and reasonable expenses incurred while carrying out their duties and approved by the City Manager.

EXEMPTIONS 9 Sections 4(2), 5(1), 10, and 11(c) of the Council Committees Bylaw, Bylaw 18156, do not apply to the Office of the Councillors Budget Review Task Force.

REPEAL 10 This bylaw will be automatically repealed on September 30, 2023, or on the date the Office of the Councillors Budget Review Task Force presents its written report to Council required by section 5(1), whichever is earlier.

READ a first time this 7th day of June 2022;

READ a second time this 7th day of June 2022;

READ a third time this 7th day of June 2022;
SIGNED AND PASSED this 7th day of June 2022.

THE CITY OF EDMONTON

A. Sohi
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MAYOR

Aileen Gustafson
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CITY CLERK