



# CITY POLICY

**POLICY NUMBER: C561A**

**REFERENCE:**

City Council 2011 02 16  
 City Council (information) 2001 04 09  
 Senior Management Team 2001 02 15

**ADOPTED BY:**

City Council 29 August, 2017

**SUPERSEDES:**  
**C561**

**PREPARED BY:** Citizen Services

**DATE:** July 11, 2017

**TITLE: City Hall Public Space Use**

**Policy Statement:**

City Hall is the legislative centre of Edmonton's municipal government, and fosters the relationship between Edmonton's government and its community. Secondary to this purpose, City Hall public space is intended for Edmontonians and visitors to enjoy, celebrate, gather, discuss and plan for our future.

City Hall public space can be booked by Edmonton and area, registered, not-for-profit groups that serve, represent and reflect the overall community and that strengthen this relationship.

**The purpose of this policy is to:**

1. Provide a fair and reasonable procedure for the use of City Hall space while maintaining the principle of public access and providing a safe welcoming environment for all Edmontonians.
2. Ensure that the primary purpose of City Hall is to be the legislative centre of Edmonton's municipal government; a place of business to be respected while public spaces are being used. A safe, fair and democratic environment is to be upheld.
3. Ensure City Hall is a non-partisan venue year-round. Council Members, Members of the Legislative Assembly and Members of Parliament are all welcome to attend events at City Hall to fulfil their roles and responsibilities as elected officials. They will refrain from any campaigning. Registered political parties will not be permitted to hold an event or present a display inside City Hall.

**This policy is subject to any specific provisions of the Municipal Government Act or other relevant legislation or Union Agreement.**

4. Ensure events hosted by Edmonton and area registered not-for-profit organizations are free and open to all citizens. The operating principle of "user pay" for incremental costs is reflected in Administration procedures.
5. Ensure support of City-sponsored or hosted events, which may include private events that may require City Hall to be closed to the public.
6. Ensure commercial activities, public rallies, petitions, demonstrations, or religious services or ceremonies will not be permitted inside City Hall. Recruitment or membership drives will not be permitted in City Hall.