



## DEPUTY MAYOR AND ACTING MAYOR TERMS

October 17, 2022, to the 2023 Organizational Meeting of Council

### RECOMMENDATION

That the Deputy and Acting Mayor Terms for October 17, 2022, to the 2023 Organizational Meeting of Council, as set out in Attachment 1 of the October 17, 2022, Office of the City Clerk report OCC01413, be approved.

#### Report Purpose

**Council decision required.**

### REPORT

A Deputy Mayor and Acting Mayor roster each year is required to be approved by City Council, which ensures compliance with the *Municipal Government Act* (MGA) and Bylaw 18155 Council Procedures Bylaw. The roster is prepared by assigning each Councillor the responsibility to serve in these roles for a one-month term throughout the calendar year.

The 2022/2023 Deputy Mayor and Acting Mayor roster continues the practice of each Councillor serving a one-month term as Deputy Mayor and another as Acting Mayor (see Attachment 1).

Section 152 of the MGA states:

- (1) A council must appoint one or more councillors as deputy chief elected official so that
  - (a) only one councillor will hold that office at any one time, and
  - (b) the office will be filled at all times.
- (2) A deputy chief elected official must act as the chief elected official
  - (a) when the chief elected official is unable to perform the duties of the chief elected official, or
  - (b) if the office of chief elected official is vacant.

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(3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official

(a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or

(b) if both the office of the chief elected official and the office of the deputy chief elected official are vacant.

Bylaw 18155, Council Procedures Bylaw requires that no later than 14 days after the 3rd Monday in October of each year, Council must hold an organizational meeting to appoint a deputy Mayor and acting Mayor so that:

(i) only one Councillor will hold each office at any one time, and

(ii) each office will be filled at all times.

Attachment 1 presents a roster of Acting and Deputy Mayors for the upcoming year organized reverse alphabetically by Ward.

### **ATTACHMENT**

1. Deputy Mayor and Acting Mayor Terms - October 17, 2022, to the 2023 Organizational Meeting of Council