



## Executive Committee Minutes

October 12, 2022

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Sohi, A. Stevenson, A. Knack, J. Rice, E. Rutherford

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### 1. Call to Order and Related Business

#### 1.1 Call to Order and Land Acknowledgement

Mayor A. Sohi called the meeting to order at 9:34 a.m., Wednesday, October 12, 2022, and acknowledged that Executive Committee meets on the traditional land of Treaty 6 Territory. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauleaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

#### 1.2 Roll Call

Mayor A. Sohi conducted roll call and confirmed the attendance of Members of Executive Committee.

Councillor E. Rutherford was absent without notice for a portion of the meeting.

Councillors T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, A. Salvador, K. Tang and J. Wright; and E. Norton, T. Orbell and J. Vizbar, Office of the City Clerk, were also in attendance.

#### 1.3 Adoption of Agenda

**Moved by:** E. Rutherford

That the October 12, 2022, Executive Committee meeting agenda be adopted.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

#### **1.4 Approval of Minutes**

**Moved by:** A. Knack

That the September 28, 2022, Executive Committee meeting minutes be approved.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

#### **1.5 Protocol Items**

There were no Protocol Items.

### **2. Items for Discussion and Related Business**

#### **2.1 Select Items for Debate**

The following items were selected for debate: 7.1, 7.4, 7.6, 7.8, 9.1 and 9.2.

#### **2.2 Vote on Reports not Selected for Debate**

**Moved by:** A. Knack

That the recommendations in the following reports be approved:

- 7.2 SAP Ariba Subscription Renewal
- 7.3 Non-Competitive Single Source Agreement - Canada Post
- 7.5 Extension of Sole Source Transit Agreement
- 7.7 Ward Boundary Policy Review

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

### **2.3 Requests to Speak**

**Moved by:** E. Rutherford

That Executive Committee hear from the following speakers, in panels when appropriate:

- 7.1 Progress Land Development at Blatchford
  1. K. Anderson, Urban Development Institute - Edmonton Metro
  2. S. Keating, Urban Development Institute - Edmonton Metro
  3. A. Kodian, Canadian Home Builders' Association - Edmonton Region
- 7.4 Evansdale Surplus School Site - Sale Update
  1. I. Saleh, Muslim Association of Canada - MAC School (to answer questions only)
- 7.8 Employee Psychological Health and Safety Programs and Practices
  1. B. Thorne, The Greater Edmonton Alliance
  2. J. Kobyłka, The Greater Edmonton Alliance
  3. P. Penrod, The Greater Edmonton Alliance

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

### **2.4 Requests for Specific Time on Agenda**

**Moved by:** A. Stevenson

That the following item be dealt with at a specific time on the agenda:

- 7.8 Employee Psychological Health and Safety Programs and Practices - 3:45 p.m.

In Favour (4): A. Sohi, A. Stevenson, A. Knack, and J. Rice

**Carried (4 to 0)**

**3. Councillor Inquiries**

There were no Councillor Inquiries.

**4. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

**5. Requests to Reschedule Reports**

There were no Requests to Reschedule Reports.

**6. Unfinished Business**

There was no Unfinished Business on the agenda.

**7. Public Reports**

**7.1 Progress Land Development at Blatchford**

The following members of Administration's delegation made a presentation:

- A. Laughlin, Deputy City Manager, Integrated Infrastructure Services
- T. Lumsden, Integrated Infrastructure Services

The following public speakers made presentations and answered questions:

- K. Anderson, Urban Development Institute - Edmonton Metro
- S. Keating, Urban Development Institute - Edmonton Metro
- A. Kodian, Canadian Home Builders' Association - Edmonton Region

The following members of Administration's delegation answered questions:

- A. Laughlin, Deputy City Manager, Integrated Infrastructure Services
- T. Lumsden, Integrated Infrastructure Services
- K. Petrin, Urban Planning and Economy
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

**Moved by:** A. Stevenson

That the October 12, 2022, Integrated Infrastructure Services report IIS01335, be received for information.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

**Moved by:** A. Stevenson

That Administration prepare an unfunded service package for the 2023-2026 budget deliberations for the City to undertake a feasibility study to expand the Blatchford Renewable Energy Utility to areas adjacent to Blatchford outside the current service area, including but not limited to Hangar 14.

**Due Date: 2023-2026 City Council Budget Deliberations**

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

**Moved by:** A. Knack

That Administration provide a report to Committee on the following:

1. Review the Blatchford Business case goals in regards to social sustainability goals, environmental goals and the rate of return with the intent to address market affordability.
2. Undertake a comprehensive housing market review to include market demand by built form, unit size and other major variables (ex: garage, yard, school proximity, etc.).

**Amendment:**

**Moved by:** A. Stevenson

That “environmental goals” in Part 1, be deleted.

In Favour (3): A. Sohi, A. Stevenson, and E. Rutherford

Opposed (2): A. Knack, and J. Rice

**Carried (3 to 2)**

**Restated Motion as Amended, put:**

**Moved by:** A. Knack

**Blatchford Business Case Goals**

That Administration provide a report to Committee including the following:

1. Review the Blatchford Business case goals in regards to social sustainability goals.
2. Explore approaches to address market affordability.
3. Undertake a comprehensive housing market review to include market demand by built form, unit size and other major variables (ex: garage, yard, school proximity, etc.).

**Due Date: June 2023, Executive Committee**

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

*Clerk's Note: With the unanimous consent of Executive Committee, the Motion as Amended was restated as above.*

## **7.2 SAP Ariba Subscription Renewal**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

1. That a single source agreement between the City of Edmonton and SAP Canada Inc. for the City to continue using SAP Ariba as its Procure to Pay application for up to 10 years, including an initial five years with up to an additional five years ending December 27, 2032, as outlined in the October 12, 2022, Financial and Corporate Services report FCS01326, be approved, and that the agreement be in form and content acceptable to the City Manager.

2. That Attachment 1 of the October 12, 2022, Financial and Corporate Services report FCS01326 remain private pursuant to sections 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

## **7.3 Non-Competitive Single Source Agreement - Canada Post**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That a single source agreement between the City of Edmonton and Canada Post Corporation for the City to continue to receive outgoing mail services for up to 10 years ending May 1, 2032, for an amount not exceeding \$25 million, as outlined in the October 12, 2022, Financial and Corporate Services report FCS01161, be approved, and that the agreement be in form and content acceptable to the City Manager.

## **7.4 Evansdale Surplus School Site - Sale Update**

The following member of Administration's delegation made a presentation:

- B. Jarocki, Financial and Corporate Services

The following public speaker answered questions:

- I. Saleh, Muslim Association of Canada - MAC School

The following members of Administration's delegation answered questions:

- B. Jarocki, Financial and Corporate Services
- N. Osaduik, Financial and Corporate Services

**Moved by:** J. Rice

1. That the October 12, 2022, Financial and Corporate Services report FCS01432, be received for information.
2. That Attachment 2 of the October 12, 2022, Financial and Corporate Services report FCS01432 remain private pursuant to sections 16 (disclosure harmful to business interests of a third party), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

## **7.5 Extension of Sole Source Transit Agreement**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That an amendment to the sole source agreement, between the City of Edmonton and Cubic Transportation Systems, Inc., for support and maintenance of the LRT automated fare collection system, for an amount not to exceed \$218,661 United States Dollars (excluding GST), as outlined in the October 12, 2022, City Operations report CO01444, be approved, and that the amendment be in form and content acceptable to the City Manager.

## **7.6 Bylaw 20304 - City of Edmonton Ward Boundaries and Council Composition Bylaw (Amendment No.4)**

**Moved by:** A. Stevenson



That the October 12, 2022, Office of the City Clerk report OCC01350, be postponed to the October 26, 2022, Executive Committee meeting.

**Due Date: October 26, 2022, Executive Committee**

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

### **7.7 Ward Boundary Policy Review**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That Executive Committee recommend to City Council:

That revised Council Policy C469B - Ward Boundary Design, as set out in Attachment 1 of the October 12, 2022, Office of the City Clerk report CR\_8350, be approved.

### **7.8 Employee Psychological Health and Safety Programs and Practices**

The following member of Administration's delegation made a presentation:

- K. Armstrong, Deputy City Manager, Employee Services

The following public speaker made a presentation:

- J. Kobyłka, The Greater Edmonton Alliance

The following public speakers made presentations and answered questions:

- B. Thorne, The Greater Edmonton Alliance
- P. Penrod, The Greater Edmonton Alliance

The following members of Administration's delegation answered questions:

- C. Taylor, Employee Services
- K. Armstrong, Deputy City Manager, Employee Services
- J. Dowds, Employee Services

**Moved by:** E. Rutherford

That Executive Committee recommend to City Council:

That the City of Edmonton officially adopt the National Standard of Canada for Psychological Health and Safety in the Workplace, as a benchmark for continual improvement and report back to committee annually on progress.

**Moved by:** A. Stevenson

That the Motion on the Floor and the October 12, 2022, Employee Services report ES00531, be postponed to the October 26, 2022, Executive Committee meeting.

**Due Date: October 26, 2022, Executive Committee**

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

**Motion on the Floor**

**Moved by:** E. Rutherford

That Executive Committee recommend to City Council:

That the City of Edmonton officially adopt the National Standard of Canada for Psychological Health and Safety in the Workplace, as a benchmark for continual improvement and report back to committee annually on progress.

**Not put to vote**

## **8. Responses to Councillor Inquiries**

There were no Responses to Councillor Inquiries on the agenda.

## 9. Private Reports

### 9.1 Rationalizing and Right Sizing Municipal Assets

Councillors E. Rutherford and A. Knack requested report IIS01349 be requisitioned to City Council without a Committee Recommendation.

### 9.2 GEF Seniors Housing Board - Candidate Shortlisting

**Moved by:** E. Rutherford

That Executive Committee meet in private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 9.2.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

Executive Committee met in private at noon, Wednesday, October 12, 2022.

The following members of Administration's delegation made a presentation and answered questions:

- K. Stolarz, Deputy City Clerk
- D. Gnatiuk, GEF Seniors Housing Board

The following member of Administration's delegation answered questions:

- A. Giesbrecht, City Clerk

**Moved by:** E. Rutherford

That Executive Committee meet in public.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

Executive Committee met in public at 2:14 p.m., Wednesday, October 12, 2022.

**Moved by:** A. Stevenson

1. That Attachments 1 and 4 of the October 12, 2022, Office of the City Clerk report OCC01435 be revised as per the discussion.
2. That the GEF Seniors Housing Board candidate shortlist, as set out in revised Attachment 1 of the October 12, 2022, Office of the City Clerk report OCC01435, be approved.
3. That the draft interview questions, as set out in revised Attachment 4 of the October 12, 2022, Office of the City Clerk report OCC01435, be approved.
4. That the October 12, 2022, Office of the City Clerk report OCC01435 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (5): A. Sohi, A. Stevenson, A. Knack, J. Rice, and E. Rutherford

**Carried (5 to 0)**

**10. Motions Pending**

There were no Motions Pending on the agenda.

**11. Notices of Motion and Motions without Customary Notice**

Mayor A. Sohi asked whether there were any Notices of Motion. There were none.

**12. Adjournment**

The meeting adjourned at 5:01 p.m., Wednesday, October 12, 2022.

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Chair

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City Clerk

