



**EDMONTON
SEAHAWKS**

NEMFA Turf Field Project

November 28, 2022







Capital Budget

- Project estimate is \$15M
- Seeking up to \$15M from the City's 2023-2026 capital budget
- Over \$8.5M in grant funding available
- User groups to contribute as well - \$400K committed to-date

Operations

- NEMFA to operate the facility via lease agreement with City
- Annual revenue > \$1M
- Annual expenses ~\$700K
- NEMFA to repay a portion of the capital funding over the lifetime of the lease



Partnership Opportunities

- Edmonton Catholic Schools
- YMCA
- Multiple user groups
 - Football
 - Baseball
 - Track and Field
 - Cricket
 - Soccer
 - Hockey



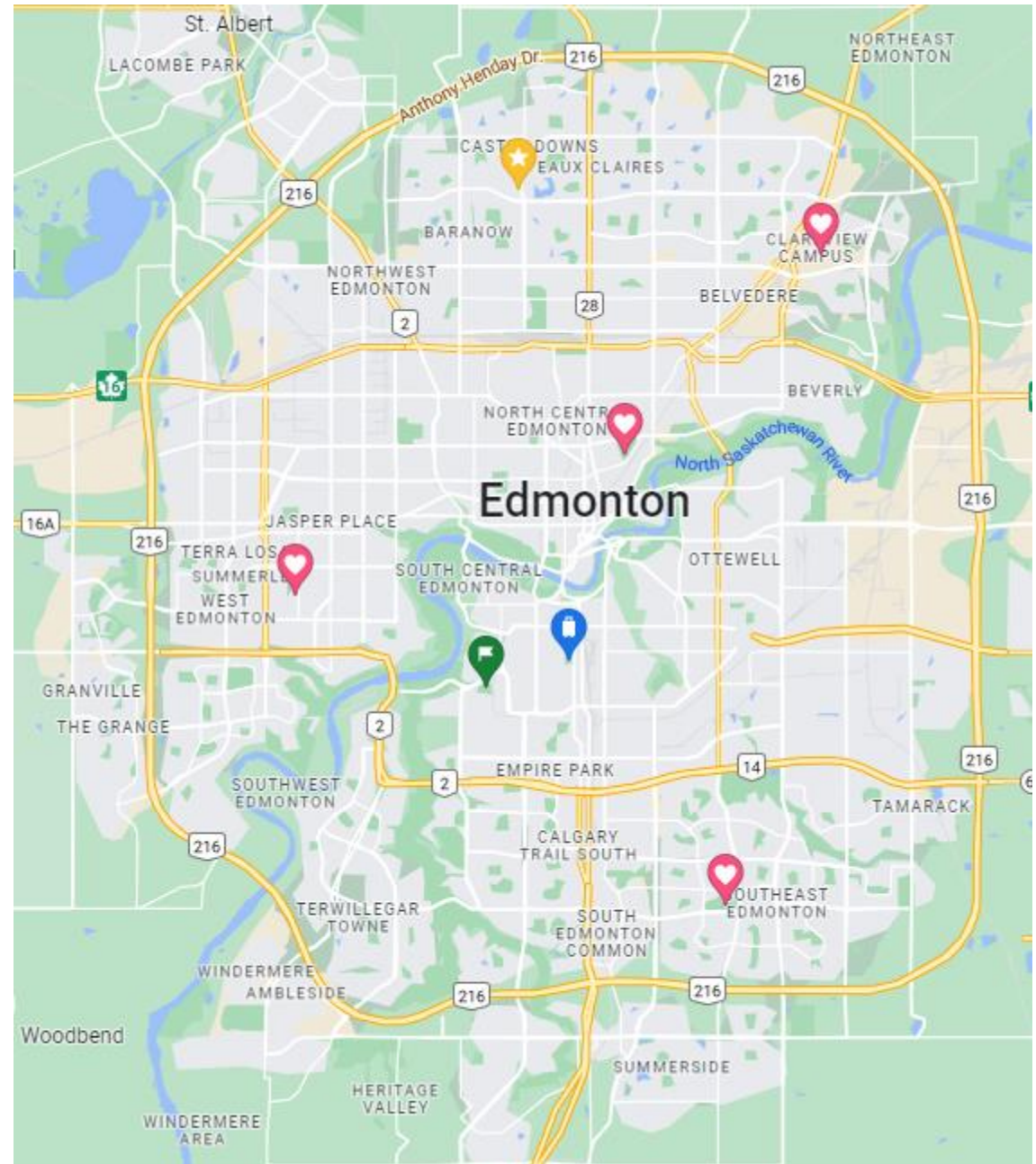
The Need

- Indoor/outdoor turf and track and field inventory
- Multi-use now soccer only
- Baseball diamond inventory
- Northside neglect

City Turf Field Locations

Legend

- NEMFA Turf Field Project
- Existing City Turf Fields
- Foote Field
- Rollie Miles Athletic Grounds





Clubhouse: 11524-153 Avenue, Castle Downs Park Pavilion
Mailing Address: 11127 157 A Avenue, Edmonton, AB, T5X 4Y2
www.edmontonseahawks.com

BRIEFING NOTE

Date: November 24, 2022

Title: NEMFA Turf Project

Recommendation

Approve the funding required to proceed with the NEMFA Turf Project at Castle Downs Park:

- Up to \$15M to be included in the 2023-2026 capital budget (final amount to be determined once other funding commitments have been received)

Project Summary

NEMFA is spearheading a group seeking approval to proceed with the construction of a multi-use sports facility in Castle Downs Park. The project includes a turf field with a seasonal dome covering, a competition track and field site, upgraded baseball diamonds, team change rooms and other supporting amenities.

The total capital cost is estimated at \$15M with a construction timeline of 6-9 months. The project will be managed by NEMFA.

Multiple sources of funding are available from site partners, the Edmonton Catholic School Division, and various grant applications. All of these require City of Edmonton approval to proceed and a “shovel-ready” project to receive approval and firm up commitments.

Operations of the facility will be managed by NEMFA via a lease agreement with the City of Edmonton. The lease agreement will include the repayment of the debt servicing costs for a portion of the capital funding provided by the City of Edmonton.

Capital Budget

The total capital budget of \$15M is comprised of accurate estimates for each of the project components, outlined below. The estimates have been collected from various construction management firms, each with extensive experience in delivering similar projects across Canada.



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Expense Item	Cost	Description
Multi-Purpose Turf Field w/ Seasonal Dome	\$ 7,000,000	Single field that accommodates football, soccer, etc. with seasonal dome for indoor play during the winter
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Field Lighting	\$ 500,000	For both fields
Score Clock	\$ 70,000	
Spotter's Booth w/ sound system	\$ 500,000	~\$1000/sq.ft.
Bleachers	\$ 700,000	1000 seating capacity per field. ~\$350/seat
7500 sq. ft. Building for Change Rooms	\$ 2,500,000	4 team change rooms + small officials change room + public washrooms
Storage for Dome	\$ 150,000	
Storage for Field Equipment	\$ 150,000	
Fence/Barrier around the facility	\$ 110,000	~\$27/ft. installed
1500 sq. ft. storage and concession building	\$ 425,000	Near the ball diamond parking lot for the baseball group ~\$300/sq. ft.
Baseball diamond	\$ 500,000	Northeast corner of the park, this field does not yet exist and needs to be added.
Field Maintenance Equipment	\$ 25,000	Field sweep, Groomer, Gator
Total:	\$ 15,130,000	

Capital Funding Sources

There are several potential funding sources for this project. These include user groups, the Edmonton Catholic School Division, and various grants. All of these sources require confirmation from the City of Edmonton for approval to proceed with the project.



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Item	Funding Source	Amount	Notes
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User Group Contribution	NEMFA (2023 Casino)	\$ 75,000	
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User Group Contribution	Pirates Baseball	\$ 100,000	
User Group Contribution	CDMFA	????	
User Group Contribution	Football Alberta	????	
Castle Downs High School	ECSD	????	
CFEP Grant	Alberta Lottery Fund	\$ 1,000,000	
Canada Infrastructure Program Grant	Alberta Infrastructure	\$ 6,000,000	Matching up to 40% or project cost
Built Together Grant	Alberta Blue Cross	\$ 50,000	
Canada Post Community Foundation for Children	Canada Post	????	
Community Initiatives Program	Alberta Lottery Fund	\$ 75,000	
Field Law Community Fund Program	Field Law	\$ 75,000	
Field of Dreams Grant	Jays Care Foundation	\$ 250,000	
Reaching Each and Every One: A Community Sport Intervention	Canadian Parks and Recreation Association	\$ 50,000	
Sport Participation Support Program	Alberta Sport, Physical Activity & Recreation Branch	\$ 40,000	
Stabilize Program	Alberta Culture	\$ 1,000,000	
Co-op Community Spaces	Federated Co-operatives Limited	\$ 150,000	
Bank of Montreal	Bank of Montreal	????	
More Rewards Fueling Sport	Save-On Foods	????	
2023-2026 Capital Budget	City of Edmonton	\$ 6,040,000	Cover balance owing after all other commitments and grants are secured
	Total User Group	\$ 400,000	
	Total ECSD	????	
	Total Grants	\$ 8,690,000	
	Total City of Edmonton	\$ 6,040,000	
	Total All Sources	\$ 15,130,000	

Operating Model and Budget

NEMFA will take on the ongoing operations of the facility, including incurring all operating expenses and revenues. This will be via a lease agreement with the City of Edmonton with the following preliminary terms:

- 10 year lease agreement
- \$1 base rate
- All operating costs to be covered by NEMFA
- Repayment of the debt servicing costs for a portion of the capital funding provided by the City of Edmonton. The amount to be reimbursed is up to \$2M of the total contributed. Assuming a 5% interest rate, this works out to \$250,000/year for the duration of the 10 year lease.



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Revenue	Amount	Notes
Indoor Bookings	\$ 890,810	
Outdoor Bookings	\$ 122,552	Includes track bookings
Field Lighting	\$ 35,712	
Expense	Amount	Notes
Dome Utilities	\$ 72,981	Dome open Nov - Mar (5 months)
Building Operating & Maintenance Costs	\$ 67,500	Compare to current Pavilion @ ~\$9/sq. ft.
Setup/Takedown Dome	\$ 100,000	~\$1 per sq. ft.
Staff	\$ 200,000	3 staff; \$80K Senior; \$60K Junior x 2
Lease	\$ 250,000	\$1 + debt servicing costs for up to \$2M over 10 year lease
Maintenance	\$ 15,000	Misc. maintenance expenses
Total Revenue	\$ 1,049,074	
Total Expenses	\$ 705,481	
Net Operating Income	\$ 343,593	

Needs Assessment

A wide variety of user groups were consulted and the needs in the area can be summarized into a few themes:

- City inventory has not kept up with user group demand. Booking turf has become increasingly more difficult, especially indoors.
- Restricted access to current turf inventory by City Management. Clareview has been deemed a “soccer-only” site. Clarke has significant outages as it is home to a professional soccer team. Jasper Place Bowl has been under construction for almost a decade.
- Northside neglect – none of the proposed additions are available on the North side of the City.

Partner Consultation

The following partners are aware of the project concept and have provided letters of support towards it.

- Ms. Nicole Goehring – MLA for Edmonton-Castle Downs
- Edmonton Catholic School Board
- Castle Downs Recreation Society (CDRS)
- YMCA
- Capital District Minor Football Association (CDMFA)
- Football Alberta
- Edmonton Wildcats
- Edmonton Huskies



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- Athletics Alberta
- Pirates Community Park Little League Baseball
- Cricket

Community Led Business Case

Part 1 - Strategy

Part 2 - Concept

NEMFA Turf Field Project

EXTENSIVE

November 24, 2022

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This template supports the requirements of community led construction projects on City land and in City facilities based on the project classification and should be used in conjunction with the Community Group Led Construction Project Guide.

Part 1- Strategy and Part 2 - Concept, together create a complete business case, which fulfills requirements for the Park and Facility Development Process and City Grants. **Any updates to Part 1 - Strategy during Part 2 - Concept should be put in *italics* for easy identification of changes.**

Project Classification

Project classifications of basic, intermediate and extensive are defined by a number of factors. The project classification guides the level of effort required for project development and the details required in the business case.

The Project Proposal Assessment identifies the project classification as part of the next steps. If the project proposal scope changes significantly the project classification and Business Case requirements may change, please discuss with the City Liaison if this occurs.

▲ Basic	▲ Intermediate	▲ Extensive
<ul style="list-style-type: none"> o Small in size and scope o Low complexity o Few stakeholders o No major constraints o Low level of risk (eg public perception, cost, schedule, design, construction, operations, etc.) o Limited impact to group's operations 	<ul style="list-style-type: none"> o Medium in size and scope o Moderate complexity o Several stakeholders o Medium to high level of risk (eg public perception, cost, schedule, design, construction, operations, etc.) o Some impact to group's operations o Many stakeholders, medium to high level risk 	<ul style="list-style-type: none"> o Large in size and scope o High complexity o Many stakeholders o Major constraints o High level of risk (eg public perception, cost, schedule, design, construction, operations, etc.) o Significant impact to group's operations
Examples: basic improvements to a facility or land, minor structural work, solar panels, sign replacement, prebuilt shed on a base structure	Examples: Minor facility expansion, significant abatement, major utility upgrades, redevelopment of rinks and courts, new or replacement constructed sheds and shelter, gazebos, signs with electrical, new or upgraded community gardens, irrigation	Examples: New facility developments or major expansions, outdoor rink development, new outdoor courts, dogs off leash area

PART 1 - STRATEGY

The Community Group will complete the PLAN step in the Strategy Phase Checkpoint 1 Package with the City Liaison. The Community Group will then lead the DO step and complete Part 1 - Strategy, with support from the City Liaison.

1. Project Description

<p>This section provides a high level description of the proposed project:</p> <p>A. What is the project? Describe briefly.</p> <p>B. What is the project location (neighbourhood, park and location within park)?</p> <p>C. What is the project classification (basic, intermediate, extensive) defined in the Project Proposal Assessment?</p> <p>D. How much will the project cost and what is the budget goal?</p> <ul style="list-style-type: none"> If applying for a City of Edmonton Community Grant for the project ATTACH the Budget Application with required documentation (see City Grants and Funding) <p>E. How will the project be funded, what is the funding strategy?</p> <p>F. When is the project targeted to be complete?</p>	<p><u>Mandatory Readiness for Strategy</u></p> <table border="1"> <thead> <tr> <th>Basic</th> <th>Intermediate</th> <th>Extensive</th> </tr> </thead> <tbody> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </tbody> </table>	Basic	Intermediate	Extensive	✓	✓	✓
Basic	Intermediate	Extensive					
✓	✓	✓					

A. Project Description

NEMFA would like to proceed with the construction of an artificial turf, multi-purpose sports field in Castle Downs Park, including all supporting amenities, not limited to:

- Turf field with a seasonal dome for the winter months (similar to Foote Field “bubble”)
- A competition track and field site with synthetic athletics track
- Enhanced baseball diamonds
- Field lighting
- Spectator bleachers
- Spotter’s booth structure
- Score clock
- Football and soccer goal posts
- Team dressing rooms and public washrooms
- Surrounding access barrier/chain link fence
- Storage area for field and maintenance equipment

B. Project Location

Dunluce (Ward 3), Castle Downs Park, in proximity of current fields #1 and #7

C. Project Classification

Extensive

D. Project Cost and Budget Goal

The total capital budget of \$15M is comprised of accurate estimates for each of the project components, outlined below. The estimates have been collected from various construction management firms, each with extensive experience in delivering similar projects across Canada.

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Field Maintenance Equipment	\$ 25,000	Field sweep, Groomer, Gator
Total:	\$ 15,130,000	

E. Funding Approach / Strategy

There are several potential funding sources for this project. These include user groups, the Edmonton Catholic School Division, and various grants. All of these sources require confirmation from the City of Edmonton for approval to proceed with the project.

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F. Targeted Project Completion Date

Milestone	Target Start Date	Target Completion Date
Capital Funding Approval	December 31, 2022	December 31, 2022
Planning and Design	January 1, 2023	March 31, 2023
Construction	April 1, 2023	September 30, 2023
Operate	October 1, 2023	Onward

2. Project Goals and Benefits / Outcomes

<p>This section summarizes the key benefits or outcomes:</p> <p>A. What is the issue to be addressed or the opportunity for improvement?</p> <p>B. What are the goals of the project?</p> <p>C. How does the group and community gain or improve from the proposed project, list the benefits/outcomes?</p>	Mandatory Readiness for Strategy		
	Basic	Intermediate	Extensive
		✓	✓

A. Statement of Problem or Opportunity

It has been a long-time dream of NEMFA to host football games, on a premier playing surface, at our home site in Castle Downs Park. Discussions on this topic date back more than 10 years and we are excited to be revisiting it now with renewed energy and support from our partners.

The Castle Downs Park site has all kinds of activity planned in the near future and is ripe with opportunity for collaboration. Plans include a new high school and library development, LRT expansion, and several sports and community user groups looking to add enhancements to the park area. The number of interested stakeholders also brings with it the potential of multiple sources of funding for the project.

There are four turf fields in the City of Edmonton – Clareview, Mill Woods, Clarke, JP Bowl – and the demand for each is an annual challenge to satisfy. Specifically, these challenges are experienced by the football community as each can be difficult to book for our sport, for various reasons. Clareview, after receiving capital funding as a multi-sport surface, has since been deemed a “soccer-only” facility and is the home field for Grant MacEwan’s soccer teams. Clarke Stadium is the home of the Edmonton professional soccer team and is often not available for minor sports bookings. JP Bowl is constantly under construction and is currently having the turf replaced, making it unavailable for bookings until September 2022. Lastly, Mill Woods is highly competitive for field time and the minor football program has been told they are 4th on the priority list for bookings behind soccer, ultimate frisbee, and field hockey. Additionally, access to turf in the Winter months is even more difficult to secure as there are only two such facilities available in the City of Edmonton – the field house at Commonwealth and the University of Alberta’s Foote Field. Both are booked solid, amplifying the booking challenges during this season. This all outlines the problematic nature of booking turf field time for football activities in the city limits. The field and surrounding amenities at these sites are required for game day according to the Canadian Amateur Rule Book for Tackle Football (see section 3B and appendix for the attached excerpt). When such facilities are not available within the city, it forces the Capital District Minor Football Association (CDMFA) to look outside, in surrounding municipalities, to satisfy the time and facility requirements. This has directly resulted in NEMFA losing members to our surrounding communities that have better infrastructure in place.

In addition, turf field access in the Northwest quadrant of the city does not exist. For many of our club members, transportation to and from other facilities is difficult due to their compromised socio-economic status. Many rely on public transportation and carpooling to get their kids where they need to be on gameday. Castle Downs has the existing and future public transit available that will make this easier on our members and other park users of the facility.

B. Project Goals (short term)

- Receive project and funding approval from the City of Edmonton
- Construct the field and amenities, per above

- Develop the site operating plan

C. Project Benefits / Outcomes (long term)

The long-term benefits are plentiful. Once the turf field + track and field amenities are in place and full stakeholder engagement has been included along the way, we can be assured proper connectivity within the park and other structures/activities for an enhanced parkland experience that all user groups can enjoy. Accessibility will be boosted and the strain on city-wide turf and track bookings will be alleviated. Additionally, a facility of this quality has the ability to attract bigger events and more park users to Castle Downs, which benefits surrounding businesses and the community as a whole.

3. Strategic Alignment

This section outlines: A. How does the project advance both the mandate and strategic direction of your group? B. Provide a summary of community need and/or community group's strategic plan that identifies where this project idea comes from (eg, needs assessment, facility assessment)? C. How does the project aligns with the City of Edmonton strategic priorities? (City Liaison can provide current City documents).	Mandatory Readiness for Strategy		
	Basic	Intermediate	Extensive
		✓	✓

A. Alignment with Community Group's mandate and strategic direction

NEMFA's mandate is to provide quality, sustainable football programming that is accessible to everyone. Better amenities will allow us to do this on a larger scale and grow our membership, bringing more families to Castle Downs Park.

B. Summary of Community Need and/or Community Group's Strategic Plan

NEMFA's outdoor field usage totals almost 350 hours (29 weeks, 6 hours per week, 2 fields per practice), while our indoor time totals 36 hours in the months of February and March. Both of these figures will grow in the future as we are actively expanding our programming and growing in membership.

Our outdoor practices, currently at Castle Downs Park, present challenges with lighting at the beginning of Spring and Fall season. Field lighting is required in both cases and portable lights are both expensive and scarce. Often, we end up practicing in a community outdoor ice rink. Although this has lighting, the field size is reduced and not ideal.

C. Alignment with City's strategic priorities

This project aligns with the following City Strategic plans:

- [Partnership Policy](#)

- Draft Sports field plan with regards to the increased interest in partnership to enhance fields beyond base level and have maintenance responsibilities associated with the enhancements.
- [Live Active](#)
- [Approach to Community Recreation Facility Planning in Edmonton](#)
- There is significant pressure on the City of Edmonton due to a shortage of football surfaces deemed playable as per the CDMFA association governing body's requirements.
- This project aligns with the [CITY PLAN](#) by enacting the values of the plan through a community project that speaks on how this group of Edmontonians want to experience their future city: Belong, Thrive, Live, Access, Preserve and Create a space locally. This project can further the concept of the Local Node A local node serves a residential neighbourhood or business area and includes existing or new small scale activity centres. It is a community focal point for business, services, gathering and housing. Local nodes are people, places and support activity and animation. They are integrated within their neighbourhood and feature strong pedestrian and cycling linkages and transit. This community group of Edmontonians are developing and investing in a new idea that contributes locally.

4. Activity Based Needs Assessment

The section provides a summary of the findings of the activity based needs assessment:

A. What are the desired activities or experiences the community indicated was important?

B. [ATTACH](#) the Activity Based Needs Assessment

NOTE: Activity or experience-based input will then inform the design to best meet the needs rather than starting with a prescribed solution.

Mandatory Readiness for Strategy

Basic	Intermediate	Extensive
	TBA	✓

A. Summary of Activity Based Needs Assessment

Several needs were identified in consultation with various user groups, summarized below:

- Field lighting is needed in the Fall months as the days get shorter. Currently portable lights are being rented and moved on/off the fields or practices are being located to community league arenas. Both are not ideal.
- Field requirements for football game play, per the Canadian Amateur Rule Book for Tackle Football, need to be met for NEMFA an CDMFA to host games on site (see Appendix for requirement details on page 29 of the rule book attachment).
- Outdoor turf field capacity has not kept up with demand
- Indoor turf field availability in Edmonton has not kept up with the demand from multiple user groups.
- With over 500 registered families in 2022, the baseball diamonds are in need of updates and additions to accommodate the demand.

- Indoor baseball is a growing sport and Edmonton is lacking facilities that can accommodate.
- The lack of such facilities in Northwest Edmonton present barriers to entry in sport activities for some families as the travel requirements are difficult given their socio-economic situation
- For other families, they are leaving programs located in Northwest for programs that do have access to such amenities.
- User groups are looking for storage options on site

5. Context Analysis

The Context Analysis or Environmental Scan defines:

- A. What other amenities, spaces and/or places are available to the community to address this problem or improve the condition?
- B. What are other groups doing to address similar situations?
- C. What are the current trends and/or best practices to address similar situations?

Mandatory Readiness for Strategy

Basic	Intermediate	Extensive
	✓	✓

A. Other amenities available to address the situation in the community

The City of Edmonton outdoor turf locations, along with the challenges that each present, have been mentioned previously – Clareview, Mill Woods, JP Bowl, Clarke Stadium. Edmonton indoor options are the Commonwealth Field House and University of Alberta’s Foote Field. Finding available times at these locations is extremely difficult with demand being so high. The same holds true for outdoor synthetic track space. Only Rollie Miles Athletic Park and Foote Field are available for outdoor use. Both are on the South side of the city and not meeting demand.

B. Other group’s solutions to the situation

Edmonton’s surrounding municipalities have good turf field infrastructure in place including Fort Saskatchewan, St. Albert, Sherwood Park, Beaumont, Lacombe, and Stoney Plain. These have been used simply due to the capacity and usage restrictions on sites within the city limits. NEMFA played a “home game” in Lacombe a few years back, for example.

This has resulted in North Edmonton families choosing programs in neighboring communities instead of our program.

C. Current trends and best practices to address the situation

As noted above, we are seeing smaller municipalities across Alberta developing their own facilities.

6. Alternatives

The Alternatives Section outlines:

A. What options are available to address the problem or opportunity?

- For each option provide a high level scope, project cost estimate and operational impacts (eg. “do nothing”, share space with other group(s), reduce the scale of the project or remove project elements).

B. Identify the best alternative from the options to develop Part 2 - Concept, **this becomes the project recommendation**.

NOTE: In Part 2 - Concept, additional alternatives and details may be identified to update Alternatives Section.

Mandatory

Readiness for Strategy

Basic	Intermediate	Extensive
	✓	✓

A. Alternatives – include costs, etc?

1. Do Nothing

All of the challenges mentioned throughout remain in place without a clear path to resolution. NEMFA will continue to incur additional costs of relocating our program as field availability and amenities allow for. All potential funding sources will not be realized, nor will the benefits to be expected by other interested user groups.

2. Full development of the NEMFA Turf Field project and amenities listed. Estimated costs, as outlined, are in the \$15M range.

B. Recommended Approach: Proceed with alternative 2 – full development.

7. Public Engagement

<p>The Public Engagement Plan is typically completed in Strategy and implemented in Concept including what we heard document.</p> <p><u>ATTACH</u> the Public Engagement Plan (PEP) in the appendix that defines the project stakeholders and how the stakeholders will be involved in the decisions being made – see related documents for the City of Edmonton Public Engagement Template on the city website.</p> <p><u>ATTACH</u> the What We Heard or Public Engagement Report (typically completed as part of the Concept and Design). Provide a high level summary of the public engagement including:</p> <p>A. What are the key findings from the public engagement?</p> <p>B. How will the findings be incorporated into the project?</p> <p>NOTE: In Part 2 - Concept, update engagement completed in the phase.</p>	<p>Mandatory Readiness for Strategy</p> <table><tr><td>Basic</td><td>Intermediate</td><td>Extensive</td></tr><tr><td></td><td>TBD</td><td>✓</td></tr></table>	Basic	Intermediate	Extensive		TBD	✓
Basic	Intermediate	Extensive					
	TBD	✓					

A. Summary of key findings from public engagement

- There’s lots of interest and excitement for this project from a wide variety of user groups
- There is a high need for such a facility, especially in Northwest Edmonton

B. Summary of how findings are used in the project

- Findings will be taken into consideration as part of finalizing the project's scope and design

8. Community Group Profile

<p>This section defines the Community Group:</p> <p>A. What is the group's mandate?</p> <p>B. How is the group structured, including the decision making process?</p> <p>C. How many members are in your community group (general membership)?</p> <p>D. Are there any partners involved in the project? (please describe partnerships related to the development of the project and / or ongoing operations)?</p> <p><u>ATTACH</u> Project Committee Terms of Reference in the appendix that describes the team responsible for the project, and its authority see template on city website.</p> <p><u>ATTACH</u> Organizational Minutes with motion supporting Business Case - Part 1 Strategy being submitted to the City of Edmonton</p> <p><u>ATTACH</u> Any letters of support for the project from other partners and groups on the same site</p>	<p>Mandatory Readiness for Strategy</p> <table border="1"> <thead> <tr> <th>Basic</th> <th>Intermediate</th> <th>Extensive</th> </tr> </thead> <tbody> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </tbody> </table>	Basic	Intermediate	Extensive	✓	✓	✓
Basic	Intermediate	Extensive					
✓	✓	✓					

A. Group Mandate

NEMFA's mandate is to provide quality, sustainable football programming that is accessible to everyone.

B. Group Structure & Decision Making

NEMFA's Board of Directors manage the affairs of the organization. Decisions are made at regular Board meetings, by way of a motion and majority vote.

C. Current Membership of Community Group

We currently have ~ 150 member families in the organization. This fluctuates annually.

D. Project Partners

The following individuals/groups have been consulted with:







- City of Edmonton
- Ms. Nicole Goehring – MLA for Edmonton-Castle Downs
- Catholic School Board
- Castle Downs Recreation Society (CDRS)
- YMCA
- Capital District Minor Football Association (CDMFA)

- Football Alberta
- Edmonton Wildcats
- Edmonton Huskies
- Athletics Alberta
- Pirates Community Park Little League Baseball
- Cricket

9. Appendices Part 1 - Strategy

Appendices to include:

- Activity Based Needs Assessment
- Public Engagement Plan
- Public Engagement What We Heard (Results) Report
- Project Committee Terms of Reference
- Organizational Minutes with motion approving Business Case
- Letters of Support
- If applying for a City of Edmonton Community Grant for the project ATTACH the Budget Application with required documentation (see [City Grants and Funding](#))

Document Title	Attachment
Canadian Amateur Rule Book for Tackle Football	 2020_Tackle_rule_book_English.pdf
Public Engagement Plan	 20220622 Project Public Engagement
Project Committee Terms of Reference	 20220623 Project Committee Terms of
NEMFA Minutes – Motion to Approve Business Case	 NEMFA Seahawks May 30th Meeting N
Letter of Support – CDRS	 20220627 Letter of Support - CDRS.pdf
Letter of Support – CDMFA	 20220624 Letter of Support - CDMFA.p

Project Name: NEMFA Turf Field

Letter of Support – Football Alberta	 20220627 Letter of Support - Football A
Letter of Support – Edmonton Wildcats	 20220622 Letter of Support - Edmonton
Letter of Support – Edmonton Huskies	 20220705 Letter of Support - Edmonton
Letter of Support – Athletics Alberta	 20220622 Letter of Support - Athletics A
Letter of Support – Pirates Community Little League Baseball	Coming soon
Letter of Support - YMCA	 20220706 Letter of Support - YMCA.pdf
Letter of Support – Isabella Baikie (current player)	 20220708 Letter of Support - Isabella B:
Letter of Support – Derek Kucharski (former player)	 20220708 Letter of Support - Derek Kuc
Letter of Support - Cricket	Coming soon
Letter of Support – Nicole Goehring, MLA for Edmonton-Castle Downs	 20220708 Letter of Support - Nicole Go