

City Council Orientation - Province of Alberta Requirements

In accordance with the *Modernized Municipal Government Act* (Bill 21), municipalities must offer training to each councillor within 90 days after the councillor has been elected.

The following topics must be addressed in orientation training:

- The role of municipalities in Alberta
- Municipal organizations and functions
- Key municipal plans, policies and projects
- Roles and responsibilities of council and councillors
- Roles and responsibilities of the chief administrative officer and staff
- Budgeting and financial administration
- Public participation

The orientation and training plan presented for Council approval may need to be revised to include any others topic prescribed by regulations, which were forthcoming at the time this report was written.