



Audit Committee Minutes

October 21, 2022

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, M. Madamombe

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Mayor A. Sohi called the meeting to order at 9:42 a.m., Friday, October 21, 2022, and acknowledged that Audit Committee meets on the traditional land of Treaty 6 Territory. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

1.2 Roll Call

Mayor A. Sohi conducted roll call and confirmed the attendance of Members of Audit Committee.

Councillors T. Cartmell, M. Janz, A. Paquette, J. Rice and K. Tang; and C. Martin, B. Tyson and R. Zheng, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: A. Knack

That the October 21, 2022, Audit Committee meeting agenda be adopted with the following change:

Replacement attachment:

- 7.5 City Financial Condition Update
- Attachment 1

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

Moved by: J. Wright

That the following reports be postponed to the December 6, 2022, Audit Committee meeting:

- 7.1 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at September 29, 2022
- 7.2 Administrative Update on the Auditor's Dashboard
- 7.3 City Governance of Fort Edmonton Park Audit
- 7.4 Administrative Response to City Governance of Fort Edmonton Park Audit
- 7.7 Enforcement Services Management and Support Audit
- 7.8 Administration Response - Enforcement Support Services

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

1.4 Approval of Minutes

Moved by: A. Knack

That the minutes from the following meetings be approved::

- June 17, 2022, Audit Committee
- June 17, 2022, Audit Selection Committee
- August 31, 2022, Special Audit Committee

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

1.5 Protocol Items

1. Recognition of Owen Edmondson, Former Audit Committee Member (A. Sohi)

Mayor A. Sohi, on behalf of Audit Committee, recognized the service of Owen Edmondson. Mr. Edmondson resigned from Audit Committee after serving as a public member from 2016 to 2022.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

Moved by: E. Rutherford

That Audit Committee hear from the following speakers, in panels when appropriate:

- 7.3 City Governance of Fort Edmonton Park Audit
- 7.4 Administrative Response to City Governance of Fort Edmonton Park Audit
 1. D. Dalgleish, Fort Edmonton Management Company
- 7.9 Safety Codes Permits and Inspections Audit
- 7.10 Administration Response to the Safety Codes Permits and Inspections Audit
 1. D. Tolsma, Canadian Home Builders' Association - Edmonton Region

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

5. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

6. Unfinished Business

There was no Unfinished Business on the agenda.

7. Public Reports

7.1 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at September 29, 2022

The October 21, 2022, Office of the City Auditor report OCA01514 was postponed to the December 6, 2022, Audit Committee meeting agenda under the Unfinished Business section (see item 1.3).

Due Date: December 6, 2022, Audit Committee

7.2 Administrative Update on the Auditor's Dashboard

The October 21, 2022, Office of the City Manager report OCM01521 was postponed to the December 6, 2022, Audit Committee meeting agenda under the Unfinished Business section (see item 1.3).

Due Date: December 6, 2022, Audit Committee

7.3 City Governance of Fort Edmonton Park Audit

The October 21, 2022, Office of the City Auditor report OCA01510 was postponed to the December 6, 2022, Audit Committee meeting agenda under the Unfinished Business section (see item 1.3).

Due Date: December 6, 2022, Audit Committee

7.4 Administrative Response to City Governance of Fort Edmonton Park Audit

The October 21, 2022, Community Services report CS01484 was postponed to the December 6, 2022, Audit Committee meeting agenda under the Unfinished Business section (see item 1.3).

Due Date: December 6, 2022, Audit Committee

7.5 City Financial Condition Update

Items 7.5 and 7.6 were dealt with together.

The following members of Administration's delegation made a presentation and answered questions:

- H. Quach, City Auditor
- S. Padbury, Chief Financial Auditor and Deputy City Manager, Financial and Corporate Services
- H. Rai, Financial and Corporate Services

The following members of Administration's delegation answered questions:

- F. Mutheardy, Financial and Corporate Services
- S. McCabe, Deputy City Manager, Urban Planning and Economy

Moved by: J. Wright

That the October 21, 2022, Office of the City Auditor report OCA01511, be received for information.

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

Moved by: K. Principe

City Expenditures by Department 2012 - 2022 with Population and Inflation Indicators

That Administration provide a report to Audit Committee with a breakdown of spending increases by department, as a percentage, compared to inflation plus population percentages, for the period of 2012 - 2022.

Due Date: February 13, 2023, Audit Committee

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.6 Administration Response - City Financial Condition Update

Items 7.5 and 7.6 were dealt with together.

Moved by: K. Principe

That the October 21, 2022, Financial and Corporate Services report FCS01499, be received for information.

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.7 Enforcement Services Management and Support Audit

The October 21, 2022, Office of the City Auditor report OCA01512 was postponed to the December 6, 2022, Audit Committee meeting agenda under the Unfinished Business section (see item 1.3).

Due Date: December 6, 2022, Audit Committee

7.8 Administration Response - Enforcement Support Services

The October 21, 2022, Community Services report CS01460 was postponed to the December 6, 2022, Audit Committee meeting agenda under the Unfinished Business section (see item 1.3).

Due Date: December 6, 2022, Audit Committee

7.9 Safety Codes Permits and Inspections Audit

Items 7.9 and 7.10 were dealt with together.

The following members of Administration's delegation made a presentation:

- H. Quach, City Auditor
- S. McCabe, Deputy City Manager, Urban Planning and Economy
- K. Petrin, Urban Planning and Economy

The following public speaker made a presentation and answered questions:

- D. Tolsma, Candian Home Builders' Association - Edmonton Region

The following members of Administration's delegation answered questions:

- K. Petrin, Urban Planning and Economy
- H. Quach, City Auditor
- S. McCabe, Deputy City Manager, Urban Planning and Economy

Moved by: A. Sohi

That the October 21, 2022, Office of the City Auditor report OCA01513, be received for information.

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.10 Administration Response to the Safety Codes Permits and Inspections Audit

Items 7.9 and 7.10 were dealt with together.

Moved by: A. Sohi

That the October 21, 2022, Urban Planning and Economy Report UPE01493, be received for information.

In Favour (7): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows, and M. Madamombe

Carried (7 to 0)

8. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries on the agenda.

9. Private Reports

There were no Private Reports on the agenda.

10. Motions Pending

There were no Motions Pending on the agenda.

11. Notices of Motion and Motions without Customary Notice

11.1 Housing and Homelessness - Revised Housing Strategy

Councillor E. Rutherford stated that at the next regular meeting of City Council, she would move the following:

That Administration incorporate the entire housing continuum (emergency shelter to market housing) into the revised housing strategy to ensure a comprehensive, systemic and interconnected approach to addressing housing and homelessness. This will include working with the Province on responses to immediate needs of unsheltered individuals, transitions into housing, as well as innovative solutions to address core housing need.

- Notice of Motion Given: October 21, 2022, Audit Committee

12. Adjournment

The meeting adjourned at 12:02 p.m., Friday, October 21, 2022.

Chair

City Clerk