



## **Council Services Committee Minutes**

October 4, 2022

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Sohi, A. Stevenson, K. Tang, J. Wright

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### **1. Call to Order and Related Business**

#### **1.1 Call to Order and Land Acknowledgement**

Councillor A. Knack called the meeting to order at 9:30 a.m., Tuesday, October 4, 2022, and acknowledged that the Council Services Committee meets on the traditional land of Treaty 6 Territory. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

#### **1.2 Roll Call**

Councillor A. Knack conducted roll call and confirmed the attendance of Members of Council Services Committee.

Mayor A. Sohi and Councillor A. Stevenson were absent with notice for a portion of the meeting.

A. Corbould, City Manager; and K. Stolarz, Deputy City Clerk, S. Parsons and R. Zheng, Office of the City Clerk, were also in attendance.

#### **1.3 Adoption of Agenda**

**Moved by:** E. Rutherford

That the October 4, 2022, Council Services Committee meeting agenda be adopted with the following changes:

Additions:

- 1.4 Adoption of Minutes- August 16, 2022, Council Services Committee
- 9.3 Council Correspondence - Verbal report  
(Private pursuant to section 24 of the *Freedom of Information and Protection of Privacy Act*)
- 9.4 Council Procedures - Verbal report  
(Private pursuant to section 24 of the *Freedom of Information and Protection of Privacy Act*)

Deletion:

- 1.4 Adoption of Minutes- June 22, 2022, Council Services Committee

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

## **1.4 Approval of Minutes**

**Moved by:** S. Hamilton

That the August 16, 2022, Council Services Committee meeting minutes be approved.

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

## **1.5 Protocol Items**

There were no Protocol Items.

## **2. Items for Discussion and Related Business**

### **2.1 Select Items for Debate**

The following items were selected for debate: 9.1, 9.2, 9.3 and 9.4.

## **2.2 Vote on Reports not Selected for Debate**

**Moved by:** T. Cartmell

That the recommendation in the following report be approved:

- 7.1 Council Code of Conduct - Lessons Learned

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

## **2.3 Requests to Speak**

There were no Requests to Speak.

## **2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

## **3. Councillor Inquiries**

There were no Councillor Inquiries.

## **4. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

## **5. Requests to Reschedule Reports**

There were no Requests to Reschedule Reports.

## **6. Unfinished Business**

There was no Unfinished Business on the agenda.

## **7. Public Reports**

### **7.1 Council Code of Conduct - Lessons Learned**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That Administration return to the Code of Conduct Sub-Committee with recommended amendments to Bylaw 18483 - Council Code of Conduct,

for the purpose of adding the Sanction Hearing Procedures as outlined in Attachment 1 of the September 29, 2022, Office of the City Manager report OCM00775.

**Due Date: To be determined, Code of Conduct Sub-Committee**

**8. Responses to Councillor Inquiries**

There were no Responses to Councillor Inquiries on the agenda.

**9. Private Reports**

**Moved by:** J. Rice

That Council Services Committee meet in private pursuant to sections 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act* for the discussion of items 9.1, 9.2, 9.3 and 9.4.

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

Council Services Committee met in private at 9.39 a.m., Tuesday, October 4, 2022.

**Moved by:** S. Hamilton

That Council Services Committee meet in public.

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, K. Tang, and J. Wright

**Carried (11 to 0)**

Council Services Committee met in public at 11:39 a.m., Tuesday, October 4, 2022.

**9.1 Labour Relations Update - Verbal report**

The following members of Administration's delegation made a presentation and answered questions:

- K. Armstrong, Deputy City Manager, Employee Services
- A. Corbould, City Manager
- M. Dorval, Employee Services

The following members of Administration's delegation answered questions:

- J. Barrie, Office the City Manager (Legal Services)
- M. Beliveau, Employee Services

**Moved by:** S. Hamilton

That the October 4, 2022, Employee Services verbal report ES01482, be received for information and remain private pursuant to sections 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, K. Tang, and J. Wright

**Carried (11 to 0)**

## **9.2 Attendance of Councillors Staff during In-Camera Items - Verbal report**

The following member of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk

The following members of Administration's delegation answered questions:

- A. Corbould, City Manager
- N. Jacobsen, Office of the City Manager (Legal Services)

**Moved by:** S. Hamilton

That the October 4, 2022, Office of the City Clerk verbal report OCC01495, be received for information and remain private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, K. Tang, and J. Wright

**Carried (11 to 0)**

### 9.3 Council Correspondence - Verbal report

The following member of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk

The following members of Administration's delegation answered questions:

- C. Perraton, Office of the City Clerk
- N. Jacobsen, Office of the City Manager (Legal Services)

**Moved by:** E. Rutherford

That the October 4, 2022, Office of the City Clerk verbal report OCC01525, be received for information and remain private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (10): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, K. Principe, J. Rice, A. Salvador, K. Tang, and J. Wright

Opposed (1): A. Paquette

**Carried (10 to 1)**

### 9.4 Council Procedures - Verbal report

**Moved by:** T. Cartmell

That the October 4, 2022, Office of the City Clerk verbal report OCC01526, be postponed to the next Council Services Committee meeting and remain private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: To be determined, Council Services Committee**

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, K. Tang, and J. Wright

**Carried (11 to 0)**

## 10. Motions Pending

There were no Motions Pending on the agenda.

**11. Notices of Motion and Motions without Customary Notice**

Councillor A. Knack asked whether there were any Notices of Motion. There were none.

**12. Adjournment**

The meeting adjourned at 12:03 p.m., Tuesday, October 4, 2022.

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Chair

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City Clerk