



## 2023 COMMON FURNITURE PLAN

### Office of the Councillors

#### RECOMMENDATION

That the January 24, 2023, Office of the City Clerk report OCC01635, be received for information.

#### Report Purpose

**Information only.**

## REPORT

Council Policy C618B - Councillors' Budget and Expenses states that office furnishings such as furniture, workstations and chairs are funded by the Office of the Councillors Common Furniture budget. The allocation of the budget is approved by Council Services Committee at the first committee meeting each year. Additional expenditures of up to \$1,500 per item may be authorized by the Chair of Council Services Committee to address emergent needs.

At the time of writing this report, no new requests for the 2023 Common Furniture Plan have been received. There is one item approved in 2022 that will be received in 2023 (Attachment 1).

The previous year's actuals under the Common Furniture budget are reported in Attachment 2.

### Financial/Budget Implications

**Table 1: 2023 Common Furniture Budget**

<b>2023 Common Furniture Budget</b>	\$11,278
<b>New Requests for 2023</b>	<i>No new requests have been received at the time of writing this report</i>

## 2023 COMMON FURNITURE PLAN

<b>Previously Approved Requests (2022) that will be Delivered in 2023</b>	<b>\$1,343.26</b>
<b>Total Budget Remaining Unallocated</b>	<b>\$9,934.74</b>

## ATTACHMENTS

1. 2023 Common Furniture Plan
2. 2022 Common Furniture Plan - Expenditures