



Code of Conduct Sub-Committee Minutes

September 29, 2022

1:30 p.m.

River Valley Room, 1st floor, City Hall

Present: A. Salvador, A. Knack, J. Rice, E. Rutherford

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

C. Martin, Office of the City Clerk, called the meeting to order at 1:30 p.m., September 29, 2022, and acknowledged that Code of Conduct Sub-Committee meets on the traditional land of Treaty 6 Territory. They also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauleaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

1.2 Roll Call

C. Martin, Office of the City Clerk, conducted Roll Call and confirmed the attendance of Members of Code of Conduct Sub-Committee.

Councillors T. Cartmell, C. Hamilton, M. Janz, A. Paquette, K. Tang, and J. Wright; and C. Martin, J. Shearer, and J. Vizbar, Office of the City Clerk, were also in attendance.

1.3 Election of Chair

C. Martin, Office of the City Clerk, called for nominations for the position of Chair, Code of Conduct Sub-Committee.

Councillor E. Rutherford nominated Councillor A. Salvador, for the position of Chair, Code of Conduct Sub-Committee.

C. Martin, Office of the City Clerk, asked if there were any further nominations. There being no other nominations, C. Martin, Office of the City Clerk, declared the nominations closed.

Moved by: E. Rutherford

That Councillor A. Salvador be elected as Chair, Code of Conduct Sub-Committee meeting.

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

C. Martin, Office of the City Clerk, vacated the Chair and Councillor A. Salvador presided.

1.4 Election of Vice-Chair

Councillor A. Salvador called for nominations for the position of Vice-Chair, Code of Conduct Sub-Committee.

Councillor A. Knack nominated Councillor E. Rutherford, for the position of Vice-Chair, Code of Conduct Sub-Committee.

Councillor A. Salvador asked if there were any further nominations. There being no other nominations, Councillor A. Salvador declared the nominations closed.

Moved by: A. Knack

That Councillor E. Rutherford be elected as Vice-Chair, Code of Conduct Sub-Committee.

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

1.5 Adoption of Agenda

Moved by: A. Knack

That the September 29, 2022, Code of Conduct Sub-Committee meeting agenda be approved with the following change:

Addition:

- 6.1 Council Code of Conduct - Lessons Learned

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

1.6 Approval of Minutes

There were no minutes to be approved.

1.7 Protocol Items

There were no Protocol Items.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 6.1 and 7.1.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

4. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

5. Unfinished Business

There was no Unfinished Business on the agenda.

6. Public Reports

6.1 Council Code of Conduct - Lessons Learned

The following members of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk

- C. Ashmore, Office of the City Manager (Legal Services)

Moved by: E. Rutherford

That the Code of Conduct Sub-Committee recommend to Council Services Committee:

That Administration return to the Code of Conduct Sub-Committee with recommended amendments to Bylaw 18483 - Council Code of Conduct, for the purpose of adding the Sanction Hearing Procedures as outlined in Attachment 1 of the September 29, 2022, Office of the City Manager report OCM00775.

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

7. Private Reports

7.1 Update from the Integrity Commissioner and Ethics Advisor - Verbal report

Moved by: A. Knack

That the Code of Conduct Sub-Committee meet in private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 7.1.

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

The Code of Conduct Sub-Committee met in private at 2:42 p.m., Thursday, September 29, 2022.

The following members of Administration's delegation made a presentation and answered questions:

- J. Pytel, Integrity Commissioner
- B. Rathgeber, Ethics Advisor
- M. Plouffe, Solicitor
- A. Giesbrecht, City Clerk

- C. Ashmore, Office of the City Manager (Legal Services)

Moved by: E. Rutherford

That the Code of Conduct Sub-Committee meet in public.

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

The Code of Conduct Sub-Committee met in public at 4:17 p.m.,
Thursday, September 29, 2022.

Moved by: J. Rice

1. That the September 29, 2022, Office of the City Manager verbal report OCC01481, be received for information.

2. That the September 29, 2022, Office of the City Manager verbal report OCC01481 remain private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

Code of Conduct Bylaw 18483 - Council Feedback

3. That the Mayor and Councillors review the Code of Conduct Bylaw 18483 and the September 29, 2022, verbal presentation from the Integrity Commissioner/Ethics Advisor and submit comments/questions by December 31, 2022, and that the City Clerk consolidate the questions/feedback and bring back to the next Code of Conduct Sub Committee meeting.

Due Date: To be determined, Code of Conduct Sub-Committee

In Favour (4): A. Salvador, A. Knack, J. Rice, and E. Rutherford

Carried (4 to 0)

8. Motions Pending

There were no Motions Pending on the agenda.

9. Notices of Motion and Motions without Customary Notice

Councillor A. Salvador asked whether there were any Notices of Motion. There were none.

10. Adjournment

The meeting adjourned at 4:20 p.m., Thursday, September 29, 2022.

Chair

City Clerk