

Bylaw 18483 - Code of Conduct Revision Proposed Work Plan

Draft Approach

Purpose

Bylaw 18156 - Council Committees Bylaw establishes the Code of Conduct Sub-Committee as a temporary sub-committee of the Council Services Committee. Its mandate is to “review the Council Code of Conduct Bylaw, Bylaw 18483, and provide recommendations for changes; and any other matters referred to it by Council.”

The purpose of this draft work plan is to propose a process that the Code of Conduct Sub-Committee could adopt to fulfill its mandate and produce proposed revisions to Bylaw 18483 - Council Code of Conduct for Council Services Committee consideration by the end of 2023 calendar year.

Scope

Since its creation, Bylaw 18483 - Council Code of Conduct has been reviewed and expanded on several occasions to improve its clarity.

The scope of this draft work plan focuses on outlining a process for Councillors to provide input in changes of its Code of Conduct. There are four meetings scheduled in 2023. It is proposed that at each meeting Committee work through the topics listed below in order. It will get through as much as it can each meeting then at the next meeting, Administration will return with a summary of what it heard and the Committee will resume at the next point on the list and will continue until all sections have been reviewed.

Timelines

Meeting Date	Review Focus
January 24, 2023 (1:30 p.m) March 3, 2023 (1:30 p.m) June 6, 2023 (9:30 a.m) October 23, 2023 (1:30 p.m.)	<u>January 2023:</u> <ul style="list-style-type: none"> ● Whereas Clauses ● Schedule A <ul style="list-style-type: none"> ○ Part A Representing the Municipality ○ Part B Communications ○ Part C Decision Making Processes ○ Part D Adherence to the Rules ○ Part E Respectful Interactions ○ Part F Confidential Information

Attachment 2

	<ul style="list-style-type: none">○ Part G Conflict of Interest○ Part H Use of Influence○ Part I City Assets○ Part J Orientation and Training○ Part K Elections and Campaigning○ Part L Gifts and Benefits○ Part M Retaliation, Interference and Obstruction● Schedule B Complaints● Schedule C Sanctions
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The Code of Conduct Sub-Committee may wish to consider suspending some rules within the Council Procedures Bylaw to facilitate open dialogue and allow the meeting to operate in a workshop format.

Members of the Office of the City Clerk, Legal Services and the Ethics Advisor and Integrity Commissioner will be available to support Committee review.