



## Urban Planning Committee - Non-Regular Minutes

March 7, 2023

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Stevenson, K. Tang, T. Cartmell, E. Rutherford

---

### 1. Call to Order and Related Business

#### 1.1 Call to Order and Land Acknowledgment

Councillor A. Stevenson called the meeting to order at 9:30 a.m., Tuesday, March 7, 2023, and acknowledged that Urban Planning Committee meets on the traditional land of Treaty 6 Territory. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

#### 1.2 Roll Call

Councillor A. Stevenson conducted roll call and confirmed the attendance of Members of Urban Planning Committee.

K. Stolarz, Deputy City Clerk, J. Shearer and C. McLuckie, Office of the City Clerk, were also in attendance

#### 1.3 Adoption of Agenda

**Moved by:** K. Tang

That the March 7, 2023, Urban Planning Committee - Non-Regular meeting agenda be adopted.

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

**1.4 Protocol Items**

There were no Protocol Items.

**2. Items for Discussion and Related Business**

**2.1 Select Items for Debate**

The following items were selected for debate: 6.1, 6.2, 6.3 and 6.4.

**2.2 Vote on Reports not Selected for Debate**

All items were selected for debate.

**2.3 Requests to Speak**

There were no Requests to Speak.

**2.4 Requests for Specific Time on Agenda**

**Moved by:** K. Tang

That the following item be dealt with at a specific time on the agenda:

- 6.4 Naming Committee (NC) - 2023 Recruitment - First item of business

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

**3. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

**4. Requests to Reschedule Reports**

There were no Requests to Reschedule Reports.

**5. Public Reports**

There were no Public Reports on the agenda.

**6. Private Reports**

**Moved by:** K. Tang

That Urban Planning Committee meet in private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of items 6.1, 6.2, 6.3 and 6.4.

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

Urban Planning Committee met in private at 9:33 a.m., Tuesday, March 7, 2023.

The following member of Administration's delegation made a presentation:

- M. Everett, Office of the City Clerk

*\*Clerks note: A presentation was made in private prior to the discussion of the private items.*

That Urban Planning Committee meet in public

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

Urban Planning Committee met in public at 11:25 a.m., Tuesday, March 7, 2023.

**6.1 Subdivision and Development Appeal Board (SDAB) - 2023 Recruitment**

The following member of Administration's delegation made a presentation:

- M. Freethy, Office of the City Clerk

The following member of delegation made a presentation and answered questions:

- R. Handa, Subdivision and Development Appeal Board

K. Stolarz, Deputy City Clerk, answered questions.

**Moved by:** T. Cartmell

1. That the March 7, 2023, Office of the City Clerk report OCC01674 be referred back to Administration to complete the recruitment actions outlined in Attachment 1 and return to the April 19, 2023 Urban Planning Committee meeting.
2. That the Subdivision and Development Appeal Board recommended shortlist, as set out in Attachment 3 of the March 7, 2023, Office of the City Clerk report OCC01674, be approved.
3. That the Subdivision and Development Appeal Board draft interview questions as set out in Attachment 4 of the March 7, 2023, Office of the City Clerk report OCC01674 be approved.
4. That the March 7, 2023, Office of the City Clerk report OCC01674 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 19, 2023, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

## **6.2 Edmonton Design Committee (EDC) - 2023 Recruitment**

The following member of delegation made a presentation and answered questions:

- J. Mills, Edmonton Design Committee

K. Stolarz, Deputy City Clerk, answered questions.

The following member of Administration's delegation answered questions:

- M. Everett, Office of the City Clerk

**Moved by:** K. Tang

1. That the March 7, 2023, Office of the City Clerk report OCC01675 be referred back to Administration to complete the recruitment actions outlined in Attachment 1 and return to the April 19, 2023, Urban Planning Committee - Non-Regular meeting.
2. That the Edmonton Design Committee Chair recommended shortlist, as set out in Attachment 3 of the March 7, 2023, Office of the City Clerk report OCC01675, be revised as per the private discussion at the March 7, 2023, Urban Planning Committee Non-Regular meeting.
3. That the Edmonton Design Committee draft interview questions, as set out in Attachment 4 of the March 7, 2023, Office of the City Clerk report OCC01675, be revised as per the private discussion at the March 7, 2023, Urban Planning Committee Non-Regular meeting..
4. That the March 7, 2023, Office of the City Clerk report OCC01675 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*

**Due Date: April 19, 2023, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

### **6.3 Edmonton Transit Service Advisory Board (ETSAB) - Recruitment 2023**

The following member of delegation made a presentation and answered questions:

- G. General, Edmonton Transit Service Advisory Board

K. Stolarz, Deputy City Clerk, answered questions.

The following member of Administration's delegation answered questions:

- M. Everett, Office of the City Clerk

**Moved by:** T. Cartmell

1. That the March 7, 2023, Office of the City Clerk report OCC01676 be referred back to Administration to complete recruitment actions outlined in Attachment 1 and return to the April 19, 2023, Urban Planning Committee - Non-Regular meeting.
2. That the Edmonton Transit Service Advisory Board Chair Recommended Shortlist, as set out in Attachment 3 of the March 7, 2023, Office of the City Clerk report OCC01676, be revised as per the private discussion at the March 7, 2023, Urban Planning Committee Non-Regular meeting.
3. That the Edmonton Transit Service Advisory Board draft interview questions, as set out in Attachment 4 of the March 7, 2023, Office of the City Clerk report OCC01676, be revised as per the private discussion at the March 7, 2023, Urban Planning Committee Non-Regular meeting.
4. That the March 7, 2023, Office of the City Clerk report OCC01676 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 19, 2023, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

#### **6.4 Naming Committee (NC) - 2023 Recruitment**

The following member of delegation made a presentation and answered questions:

- E. McDonald, Naming Committee

K. Stolarz, Deputy City Clerk, answered questions.

The following member of Administration's delegation answered questions:

- M. Everett, Office of the City Clerk

**Moved by:** K. Tang

1. That the March 7, 2023, Office of the City Clerk report OCC01677 be referred back to Administration to complete the recruitment actions outlined in Attachment 1 and return to the April 19, 2023, Urban Planning Committee - Non-Regular meeting.
2. That the Naming Committee Chair recommended shortlist, as set out in Attachment 3 of the March 7, 2023, Office of the City Clerk report OCC01677, be revised as per the private discussion at the March 7, 2023, Urban Planning Committee Non-Regular meeting.
3. That the Naming Committee draft interview questions, as set out in Attachment 4 of the March 7, 2023, Office of the City Clerk report OCC01677, be revised as per the private discussion at the March 7, 2023, Urban Planning Committee Non-Regular meeting.
4. That the March 7, 2023, Office of the City Clerk report OCC01677 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 19, 2023, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

**7. Motions Pending**

There were no Motions Pending on the agenda.

**8. Notices of Motion and Motions without Customary Notice**

Councillor A. Stevenson asked whether there were any Notices of Motion. There were none.

**9. Adjournment**

The meeting adjourned at 11:34 a.m., Tuesday, March 7, 2023.

---

Chair

---

City Clerk

