



EDMONTON DESIGN COMMITTEE (EDC)

2022 Annual Report and 2023 Work Plan

RECOMMENDATION

That the April 19, 2023, Office of the City Clerk report OCC01717, be received for information.

Report Purpose

Information only.

The Chair of the Edmonton Design Committee, Janice Mills, will be in attendance at the April 19, 2023, City Council - Non-regular meeting.

REPORT

Mandate

Edmonton Design Committee (EDC) was established to improve the quality of the City's urban design by providing recommendations on development applications and advice on urban design policies and principles.

Activities (Annual Report) - Attachment 1

The 2022 Annual Report provides a summary of the EDC's activities during the 2022-23 term, including:

- number of formal submissions reviewed;
- number of formal submissions that received a motion of support;
- number of formal submissions that received a motion of non-support;
- number of informal pre-consultations reviewed; and
- number of EDC meetings and average length of meeting.

During the 2022-23 term, both the number of formal submissions (from 35 to 22) and the average length of meetings was down from the 2021-22 term. The Annual Report also includes an overview of the policies, principles and procedures in which EDC operates and the EDC membership for the

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2022-23 term.

Work Plan - Attachment 2

The Work Plan outlines ongoing implementation of the new EDC Standards and Procedures, and activities planned for the remainder 2022-23 term and onwards, including:

- improved onboarding / training tools;
- reviewing the EDC Principles of Urban Design;
- industry engagement; and
- hosting a Councillor Luncheon.

Budget Information - Attachment 3

EDC has provided the 2022 budget of \$92,400 and 2022 actuals of \$19,075.

Annual Report and Work Plan Requirements

Annual Report and Work Plan requirements for the EDC are outlined in:

- Bylaw 18156 - Council Committees Bylaw
 - Section 4(2): All Council Committees will report to Council at least annually.
 - Section 10 requires that:
 - At least annually, a Council Committee must approve a work plan that aligns with its mandate and identifies its anticipated resource requirements.
 - During its annual report to Council required by section 4(2), a Council Committee must present its work plan for the current year and summary of its most recently completed work plan.
- Council Policy and Procedure C575D - Agencies, Boards, Committees and Commissions
 - Section 5 specifies that City Agencies will annually report to a City Council meeting with:
 - activities;
 - annual work plan aligned to strategic objectives and mandate; and
 - budget information.

ATTACHMENTS

1. Edmonton Design Committee (EDC) - Annual Report
2. Edmonton Design Committee (EDC) - Work Plan
3. Edmonton Design Committee (EDC) - Budget Information