



Audit Committee Minutes

February 13, 2023

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, M. Madamombe

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Councillor J. Wright called the meeting to order at 9:30 a.m., Monday, February 13, 2023, and acknowledged that Audit Committee meets on the traditional land of Treaty 6 Territory. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

1.2 Roll Call

Councillor J. Wright conducted roll call and confirmed the attendance of Members of Audit Committee.

Mayor A. Sohi was absent with notice for a portion of the meeting.

Public Member C. Burrows was absent with notice.

Councillors T. Cartmell, J. Rice, A. Salvador and K. Tang; K. Stolarz, Deputy City Clerk, S. Parsons and R. Zheng, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: K. Principe

That the February 13, 2023, Audit Committee meeting agenda be adopted.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

1.4 Approval of Minutes

Moved by: A. Knack

That the December 6, 2022, Audit Committee meeting minutes be approved.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

1.5 Protocol Items

There were no Protocol Items.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6 and 7.7.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

5. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

6. Unfinished Business

There was no Unfinished Business on the agenda.

7. Public Reports

7.1 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at January 24, 2023

Items 7.1 and 7.2 were dealt with together.

The following member of Administration's delegation made a presentation and answered questions:

- H. Quach, City Auditor

The following members of Administration's delegation answered questions:

- G. Cebryk, Deputy City Manager, City Operations
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- D. Croft, Financial and Corporate Services
- K. McKay, Financial and Corporate Services

Items 7.1 and 7.2 were voted on together.

Moved by: E. Rutherford

That Audit Committee meet in private pursuant to sections 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection on Privacy Act* for the discussion of items 7.1 and 7.2.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

Audit Committee met in private at 10:04 a.m., Monday, February 13, 2023.

The following members of Administration's delegation answered questions:

- H. Quach, City Auditor
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- D. Croft, Financial and Corporate Services
- K. McKay, Financial and Corporate Services

Moved by: A. Knack

That Audit Committee meet in public.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

Audit Committee met in public at 10:17 a.m., Monday, February 13, 2023.

Moved by: E. Rutherford

That the February 13, 2023, Office of the City Auditor report OCA01666, and the February 13, 2023, Office of the City Manager report OCM01680, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

Moved by: E. Rutherford

2023 - 2026 Budget Items Related to City Auditor Recommendations

That Administration provide a report to Committee on 2023-2026 budget items that are both funded and unfunded related to City Auditor Recommendations.

Due Date: June 27, 2023, Audit Committee

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.2 Administrative Update on the Auditor's Dashboard

Items 7.1 and 7.2 were dealt with together.

Items 7.1 and 7.2 were voted on together (see item 7.1).

7.3 Annual Corporate Strategic Risk Profile

The following member of Administration's delegation made a presentation and answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- K. Matheson, Financial and Corporate Services

The following members of Administration's delegation answered questions:

- C. Owen, Deputy City Manager, Communications and Engagement
- H. Quach, City Auditor

Moved by: M. Madamombe

That the February 13, 2023, Financial and Corporate Services report FCS01391, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.4 City Expenditures by Department 2012 - 2022 with Population and Inflation Indicators

The following members of Administration's delegation made a presentation and answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- H. Rai, Financial and Corporate Services

Moved by: K. Principe

That the February 13, 2023, Financial and Corporate Services report FCS01555, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.5 Enterprise Performance Management Audit

Items 7.5 and 7.6 were dealt with together.

The following member of Administration's delegation made a presentation:

- H. Quach, City Auditor

The following members of Administration's delegation made a presentation and answered questions:

- K. Matheson, Financial and Corporate Services
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

Items 7.5 and 7.6 were voted on together.

Moved by: J. Wright

That the February 13, 2023, Office of the City Auditor report OCA01665, and the February 13, 2023, Financial and Corporate Services report FCS01642, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.6 Administration Response - Enterprise Performance Management Review

Items 7.5 and 7.6 were dealt with together.

Items 7.5 and 7.6 were voted on together (see item 7.5).

7.7 Council and Council Committee Reports Audit

The following member of Administration's delegation made a presentation and answered questions:

- H. Quach, City Auditor

The following members of Administration's delegation answered questions:

- J. Mryglod, Office of the City Auditor
- M. Kuriyama, Office of the City Manager
- J. Flaman, Deputy City Manager, Community Services
- S. Ebrahim, Office of the City Manager
- A. Giesbrecht, City Clerk

Moved by: A. Knack

That the February 13, 2023, Office of the City Auditor report OCA01664, be received for information.

In Favour (6): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (6 to 0)

8. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries on the agenda.

9. Private Reports

There were no Private Reports on the agenda.

10. Motions Pending

There were no Motions Pending on the agenda.

11. Notices of Motion and Motions without Customary Notice

Mayor A. Sohi asked whether there were any Notices of Motion. There were none.

12. Adjournment

The meeting adjourned at 2:27 p.m., Monday, February 13, 2023.

Chair

City Clerk