

THE CITY OF EDMONTON
BYLAW 20513
CITY AUDITOR RECRUITMENT COMMITTEE BYLAW

Edmonton City Council enacts:

PART I - INTERPRETATION

- | | | |
|---------------------------------|---|---|
| PURPOSE | 1 | The purpose of this bylaw is to establish the City Auditor Recruitment Committee as a temporary council committee, and to establish its membership and mandate. |
| DEFINITIONS | 2 | <p>(1) Unless otherwise specified, words used in this bylaw have the same meaning as defined in the <i>Municipal Government Act</i>, RSA 2000, c M-26.</p> <p>(2) In this bylaw:</p> <ul style="list-style-type: none">(a) “City” means The City of Edmonton;(b) “City Auditor” means the designated officer appointed pursuant to the City Auditor Bylaw, Bylaw 12424;(c) “Council” means the City’s council;(d) “Councillors” means the City’s councillors, excluding the Mayor; and(e) “Mayor” means the City’s chief elected official. |
| RULES FOR INTERPRETATION | 3 | The marginal notes and headings in this bylaw are for ease of reference only. |

PART II - MANDATE

- | | | |
|----------------|---|--|
| MANDATE | 4 | <p>The mandate of the City Auditor Recruitment Committee will be to oversee the recruitment of a new City Auditor by:</p> <ul style="list-style-type: none">(a) approving the appointment of an external recruitment firm;(b) providing direction to the external recruitment firm on |
|----------------|---|--|

the development of a position description and role profile;

- (c) providing direction to the external recruitment firm to undertake a market assessment;
- (d) recommending to Council a position description and role profile for the City Auditor;
- (e) receiving updates from the external recruitment firm on the recruitment process;
- (f) reviewing the long list of candidates developed by the external recruitment firm and recommending to Council a short list of candidates for an initial interview;
- (g) conducting initial interviews and reporting to Council on the results;
- (h) developing and recommending to Council a list of candidates for a final interview by Council;
- (i) approving the interview questions for initial interviews and recommending interview questions to Council for final interviews;
- (j) recommending a candidate to Council for appointment as City Auditor;
- (k) recommending to Council the negotiating mandate for the City Auditor's employment agreement based on the market assessment; and
- (l) recommending a final proposed employment agreement to Council.

**PROCEDURES &
AUTHORITIES**

5

The City Auditor Recruitment Committee will follow all procedures and has all the authorities as if it was designated a Standing Committee under the Council Committees Bylaw, Bylaw 18156.

PART III - MEMBERSHIP

MEMBERSHIP

- 6 (1) The City Auditor Recruitment Committee will be comprised of:
- (a) the Mayor; and
 - (b) four Councillors appointed by Council.
- (2) Immediately following the coming into force of this section, Council must appoint four Councillors to the City Auditor Recruitment Committee.

TERM

- 7 Members will be appointed for the duration of the term of the City Auditor Recruitment Committee.

CHAIR

- 8 (1) The Mayor will be the chair of the City Auditor Recruitment Committee.
- (2) At its first meeting, the City Auditor Recruitment Committee will appoint a vice-chair from among its members.

PART IV - GENERAL

EXEMPTIONS	9	Sections 4(2), 4(3), 5(2), 6, 10, and 14(6) of the Council Committees Bylaw, Bylaw 18156, do not apply to the City Auditor Recruitment Committee.
REPEAL	10	This bylaw will be automatically repealed once Council passes a motion appointing a new City Auditor.

READ a first time this 17th day of May 2023;

READ a second time this 17th day of May 2023;

READ a third time this 17th day of May 2023;

SIGNED AND PASSED this 17th day of May 2023.

THE CITY OF EDMONTON

A. Schi

MAYOR

Julien Gossel

CITY CLERK