



Audit Committee Minutes

May 8, 2023

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: J. Wright, A. Knack, K. Principe, E. Rutherford, M. Madamombe

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Councillor J. Wright called the meeting to order at 9:51 a.m., Monday, May 8, 2023, and acknowledged that Audit Committee meets on the traditional land of Treaty 6 Territory and Metis Homelands. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Metis and Inuit, and now settlers from around the world.

1.2 Roll Call

Councillor J. Wright conducted roll call and confirmed the attendance of Members of Audit Committee.

Mayor A. Sohi and C. Burrows were absent with notice.

Councillors T. Cartmell, J. Rice and K. Tang; and K. Stolarz, Deputy City Clerk, S. Parsons and B. Webster, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: K. Principe

That the May 8, 2023, Audit Committee meeting agenda be adopted with the following change:

Replacement report:

- 9.1 Cyber Security Program Audit - Administration Response
(Private pursuant to sections 20, 24 and 25 of the *Freedom of Information and Protection of Privacy Act*)

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

1.4 Approval of Minutes

Moved by: A. Knack

That the minutes from the following meetings be approved:

- February 13, 2023, Audit Committee
- April 21, 2023, Special Audit Committee

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

1.5 Protocol Items

1. Rwandan Fellows (H. Quach)

H. Quach welcomed Rwandan fellows E. Nzabonimana and J. Muhozi from the Canadian Audit and Accountability Foundation international fellowship program. The program visits various audit offices across Canada with the goal of learning and sharing good practices in performance auditing and enhancing accountability and transparency.

2. Acknowledgement of City Auditor (J. Wright)

Councillor J. Wright acknowledged that this is the City Auditor's last meeting. Councillor J. Wright thanked the City Auditor for his two years of service to the City of Edmonton and wished him well in his future endeavours.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6 and 9.1.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

5. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

6. Unfinished Business

There was no Unfinished Business on the agenda.

7. Public Reports

7.1 Office of the City Auditor 2022 Annual Report

The following member of the delegation made a presentation and answered questions:

- H. Quach, City Auditor

Moved by: M. Madamombe

That the May 8, 2023, Office of the City Auditor report OCA01875, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.2 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at April 19, 2023

Items 7.2 and 7.3 were dealt with and voted on together.

The following member of the delegation made a presentation and answered questions:

- H. Quach, City Auditor

The following members of Administration's delegation answered questions:

- J. Mryglod, Office of the City Auditor
- M. Kuriyama, Office of the City Manager

Moved by: M. Madamombe

That the May 8, 2023, Office of the City Auditor report OCA01874 and the May 8, 2023, Office of the City Manager report OCM01887, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.3 Administrative Update on the Auditor's Dashboard

Items 7.2 and 7.3 were dealt with and voted on together (see item 7.2).

7.4 Grants and Subsidies Audit

Items 7.4 and 7.5 were dealt with together.

The following member of the delegation made a presentation and answered questions:

- H. Quach, City Auditor

The following members of Administration's delegation made a presentation and answered questions:

- H. Rai, Financial and Corporate Services
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

- J. Smith, Community Services

Moved by: E. Rutherford

That the May 8, 2023, Office of the City Auditor report OCA01876 and the May 8, 2023, Financial and Corporate Services report FCS01823, be received for information.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

7.5 Grants and Subsidies Audit - Administration Response

Items 7.4 and 7.5 were dealt with and voted on together (see item 7.4).

7.6 Cyber Security Program Audit

Moved by: K. Principe

That Audit Committee meet in private pursuant to sections 20 (disclosure harmful to law enforcement), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 7.6.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

Audit Committee met in private at 11:33 a.m., Monday, May 8, 2023.

The following member of the delegation made a presentation and answered questions:

- H. Quach, City Auditor

Moved by: A. Knack

That Audit Committee meet in public.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

Audit Committee met in public at 12:02 p.m., Monday, May 8, 2023.

Moved by: A. Knack

1. That the May 8, 2023, Office of the City Auditor report OCA01877, be received for information.
2. That Attachment 1 of the May 8, 2023, Office of the City Auditor report OCA01877 remain private pursuant to sections 20 (disclosure harmful to law enforcement), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

8. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries on the agenda.

9. Private Reports

9.1 Cyber Security Program Audit - Administration Response

**Clerk's note: The motions to move in private and in public are under item 7.6 Cyber Security Program Audit. The Committee remained in private and dealt with item 9.1 Cyber Society Program Audit - Administration Response.*

The following members of Administration's delegation made a presentation and answered questions:

- D. Croft, Financial and Corporate Services
- K. McKay, Financial and Corporate Services

The following member of Administration's delegation answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

Moved by: A. Knack

1. That the May 8, 2023, Financial and Corporate Services report FCS01852, be received for information.

2. That the May 8, 2023, Financial and Corporate Services report FCS01852 remain private pursuant to sections 20 (disclosure harmful to law enforcement), 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (5): J. Wright, A. Knack, K. Principe, E. Rutherford, and M. Madamombe

Carried (5 to 0)

10. Motions Pending

There were no Motions Pending on the agenda.

11. Notices of Motion and Motions without Customary Notice

Councillor J. Wright asked whether there were any Notices of Motion. There were none.

12. Adjournment

The meeting adjourned at 12:06 p.m., Monday, May 8, 2023.

Chair

City Clerk