

Bylaw 20589 - Council Committees Bylaw Amendment No. 8

Recommendation

That Bylaw 20589 be given the appropriate readings.

Purpose

- To amend Part IV: Agenda Review Committee of Bylaw 18156 Council Committees.
- Proposed amendments clarify membership, responsibilities for chairing, quorum requirements and voting privileges for Agenda Review Committee.

Readings

Bylaw 20589 is ready for three readings.

A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving third reading, Council must unanimously agree “That Bylaw 20589 be considered for third reading.”

REPORT

Bylaw 20589 Council Committees Bylaw Amendment No. 8 seeks to clarify membership for Agenda Review Committee, as well as clarifying chairing, quorum and voting.

Agenda Review Committee

Bylaw 18156 - Council Committees establishes Agenda Review Committee as a Standing Committee of Council.

The mandate of Agenda Review Committee is to review items proposed for consideration by Council or a Standing Committee and manage the agendas for upcoming Council or Standing Committee meetings, including long-term agenda planning and re-routing reports.

Agenda Review Committee convenes on a regular basis and functions as a Standing Committee.

Proposed Amendments

Attachment 1 provides an amending bylaw to Bylaw 18156 - Council Committees, the purpose of which is to clarify Part IV: Agenda Review Committee.

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The following summarizes the intent of the bylaw amendments:

- That Mayor, and Chairs of Community and Public Services Committee, Executive Committee and Urban Planning Committee are members of Agenda Review Committee, regardless of what is on the Agenda Review Committee (ARC) agenda.
- If the ARC agenda contains items scheduled at other Standing Committees meetings, then the Chair(s) of the other Standing Committees are members of the Agenda Review Committee.
 - The other Standing Committees are: Audit Committee, City Auditor Recruitment Committee, City Manager and City Auditor Performance Evaluation Committee, Council Services Committee, Code of Conduct Sub-Committee and Utility Committee.
 - Under Bylaw 20513 - City Auditor Recruitment Committee, that Committee “follow[s] all procedures and has all the authorities as if it was designated a Standing Committee under the Council Committees Bylaw, Bylaw 18156.”
- Quorum for Agenda Review Committee is one member.
- Clarifying that the Mayor is the Chair of the Agenda Review Committee and if the Mayor is not available, the Deputy Mayor will act as the Chair, and if the Mayor and the Deputy Mayor are not available, the Acting Mayor will act as the Chair.
- Addition of membership for Agenda Review Committee where the Strategic Look Ahead is on the agenda, any Councillor in attendance is a member of Agenda Review Committee for that meeting.
- There are also housekeeping amendments to reflect the above changes.

Community Insight

Community insights were not considered for this report as this bylaw proposes amendments that do not materially affect the existing bylaw in principle or substance.

Attachments

1. Bylaw 20589 - Council Committees Bylaw Amendment No. 8
2. Bylaw 18156 - Council Committees Bylaw - Redline Version

Others Reviewing the Report

- M. Plouffe, Chief People Officer and City Solicitor