## **Attachment 1**

## **IT Asset Management Office**

**IT Asset Management Service Description:** Asset Management includes financial, contractual and inventory services to support life cycle management and strategic decision-making for the IT environment. Assets include all elements of software and hardware found in the business environment. The service also includes the oversight of the internal teams and external vendors performing operational updates, install, moves, add and change processes for hardware and software assets.

## **Attachment 1**

## **IT Asset Management Organizational Chart**

