

BYLAW 20672 - COMMUNITY SERVICES ADVISORY BOARD BYLAW

Recommendation

That Bylaw 20672 be given the appropriate readings.

Purpose

The purpose of Bylaw 20672 - Community Services Advisory Board Bylaw is to maintain continuity of the Community Services Advisory Board (CSAB) and to implement Governance Review Changes. Bylaw 20672:

- Repeals Bylaw 11926 - Community Services Advisory Board Bylaw.
- Establishes the CSAB as a Council Committee and sets out its membership and mandate.
- Provides a transition to allow current members of CSAB to continue as members.

Readings

Bylaw 20672 is ready for three readings.

A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving third reading, Council must unanimously agree “That Bylaw 20672 be considered for third reading.”

REPORT

This bylaw report provides the establishing bylaw for CSAB. Similar bylaw reports are being provided on other Advisory Committees as part of the Advisory Committees of Council (Policy Review) - Governance Review (Governance Review) implementation.

In addition, as part of the Governance Review implementation, a bylaw report with amendments to Bylaw 18156 - Council Committees Bylaw is being provided. The purpose of Bylaw 18156 is to prescribe the general powers, duties, and functions of Council Committees. Bylaw 18156 is applied to all Advisory Committees. Refer to the October 24, 2023, Office of the City Clerk report OCC02113 Bylaw 20669 - Council Committees Bylaw Amendment No. 9 for amendments and background, context and implementation details on the Governance Review.

BYLAW 20672 - COMMUNITY SERVICES ADVISORY BOARD BYLAW

Establishing bylaws establish the Advisory Committee as a Council Committee and set out the unique powers, duties and functions of the individual Advisory Committees. The establishing bylaw prevails over Bylaw 18156 in the event of an inconsistency or conflict.

Bylaw 20672 - Community Services Advisory Board Bylaw

As part of the Governance Review implementation, Administration recommends repealing and replacing the CSAB establishing bylaw. This approach is to ensure consistency across Advisory Committee establishing bylaws and to reduce duplication between establishing bylaws and other governing documents, for example Bylaw 18156.

Bylaw 20672 establishes CSAB as a Council Committee, its membership and mandate. Summary of the changes between Bylaw 11926 and 20672:

- Bylaw 11926 did not include a mandate or any listed functions and authority for CSAB. Bylaw 20672 includes the functions and authorities of CSAB, which were developed with input from the CSAB Chair and in alignment with the previous CSAB Terms of Reference.
 - New Advisory Committee establishing bylaws include a mandate section, followed by function and authority section for consistency.

A side-by-side comparison is in Attachment 2.

Community Insight

Community insight for the Governance Review is included in the October 24, 2023, Office of the City Clerk report OCC02113.

Attachments

1. Bylaw 20672 - Community Services Advisory Board Bylaw
2. Community Services Advisory Board - Side-By-Side Comparison

Others Reviewing the Report

- M. Plouffe, City Solicitor