

Women's Advisory Voice of Edmonton - Side-By-Side Comparison

Bylaw 20670 repeals Bylaw 16658 and establishes the Women’s Advisory Voice of Edmonton (WAVE) Committee as a Council Committee and sets out its membership and mandate. The following table is a comparison of Bylaw 16658 and Bylaw 20670.

Clerical changes and sections that have been maintained have not been included in this document. There are several instances in the existing Advisory Committee establishing bylaws that duplicate standard powers, duties and functions already included in Bylaw 18156 - Council Committees Bylaw (Bylaw 18156), or other governing documents, such as annual reporting requirements or the role of the Chair. These have been removed in the new establishing bylaws to streamline the governing documents.

Action	Bylaw 16658	Bylaw 20670	Rationale
Updates to Implement Governance Review Recommendations			
Replaced ▾	THE CITY OF EDMONTON BYLAW 16658 WOMEN'S ADVOCACY VOICE OF EDMONTON COMMITTEE BYLAW	THE CITY OF EDMONTON BYLAW 20670 WOMEN'S ADVISORY VOICE OF EDMONTON COMMITTEE BYLAW	Clarify Advisory Committees have an advisory and not an advocacy function.
Replaced ▾	6(a) Advocating and providing advice and leadership on women's perspectives through activities such as:	5(a) provide advice and leadership on women's perspectives through activities such as:	Clarify Advisory Committees have an advisory and not an advocacy function.
Updates to Streamline Bylaws			
Removed ▾	Preamble/whereas clause		No legislative impact.

Action	Bylaw 16658	Bylaw 20670	Rationale
Removed ▾	<p>DEFINITIONS</p> <p>2(c) “Committee” means the Women’s Advocacy Voice of Edmonton Committee established by this bylaw;</p> <p>(e) “FOIP Act” means the <i>Freedom of Information and Protection of Privacy Act</i>, RSA 2000, c. F-25, as amended and any regulations or orders made thereunder;</p> <p>(f) “FOIP Head” means the individual appointed to exercise all of the powers, and perform all of the duties and functions required of the Committee under the FOIP Act;</p> <p>(g) “Mayor” means the chief elected official of the City;</p> <p>(h) “Municipal Government Act” means the <i>Municipal Government Act</i>, RSA 2000, c. M-26, as amended and any regulations or orders made thereunder;</p>		Not necessary for interpretation of bylaw.
Removed ▾	<p>2(i) “Procedures and Committees Bylaw” means the City’s Procedures and Committees Bylaw, Bylaw 12300, as amended or its replacement.</p>		Bylaw 12300 has been repealed.
Removed ▾	<p>ESTABLISHMENT</p> <p>4 The Women’s Advocacy Voice of Edmonton Committee is established as a Council committee.</p>		Included in purpose section of Bylaw 20670 - Women’s Advisory Voice of Edmonton Committee.
Removed ▾	<p>PART III - REPORTING</p> <p>7 The Committee is accountable to, and will regularly report to Council.</p>		Included in Bylaw 18156.

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	<p>8 The Committee will with the assistance of the City Manager prepare and at the City Manager's or Council's request, present reports to Council containing information, advice or recommendations as follows:</p> <p>(a) Annual work plan outlining the Committee's annual strategic and performance goals, planned projects, events, activities and initiatives, and budget requests;</p> <p>(b) At least once per year, provide a report on progress and accomplishments on the matters in the Committee's annual work plan;</p> <p>(c) As required, notify Council of any specific issues, challenges, or projects or initiatives where Council direction or support for the Committee may be required;</p> <p>(d) As required, provide the Committee's advice or recommendations to Council on specific matters within the Committee's mandate.</p>		
Replaced ▾	<p>VOTING MEMBERS</p> <p>9 The Committee will be comprised of up to 20 volunteer members appointed by and at the pleasure of Council for terms of up to two years.</p>	<p>MEMBERSHIP</p> <p>6 The Women's Advisory Voice of Edmonton Committee will be comprised of up to 20 members appointed by Council.</p>	Term length and limits included in Bylaw 18156.
Removed ▾	10 The Mayor will not be a member.		Included in Bylaw 18156.
Removed ▾	11 Council will consider the need for continuity within the Committee by appointing half of the members for alternating terms.		Related to the first term of the Committee, no longer required.

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Removed ▾	<p>13 Individuals recommended for appointment by the Committee will come from diverse backgrounds to ensure that the composition of the Committee reflects communities of interest within the City that may possess differing perspectives and experience in relation to gender issues and will meet some or all of the following criteria:</p> <p>13(a) connection to stakeholder and related communities of interest;</p> <p>13(b) governance, communication and negotiation skills and experience;</p> <p>13(c) leadership, advocacy and community organization skills and experience;</p> <p>13(d) commitment to mentoring and empowerment;</p> <p>13(e) ability to fill a skills or experience deficiency within the Committee's membership; and</p> <p>13(f) other characteristics identified by the Committee for the purpose of ensuring that the Committee remains progressive and robust during its mandate.</p>		Included in Council Procedure C575D - Agencies, Boards, Committees and Commissions.
Removed ▾	<p>14 Council may seek input from the Committee through its Chair in relation to membership appointments and re-appointments, or as provided for by City policy.</p>		Included in Council Procedure C575D - Agencies, Boards, Committees and Commissions.

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Removed ▾	15 Committee members may be re-appointed for successive terms totalling not more than six consecutive years or in accordance with term limits imposed by City policy.		Term length and limits included in Bylaw 18156.
Removed ▾	ADVISORS 16 The City Manager may appoint up to three City employees to perform liaison functions between the City and the Committee and to act as City advisors.		Included in Bylaw 18156 and Council Procedure C575D - Agencies, Boards, Committees and Commissions.
Removed ▾	TERM EXTENSIONS 17 Notwithstanding any other provision in this bylaw, Council may make or extend any term of appointment, including the final term, for any length of time Council deems appropriate.		Included in Council Procedure C575D - Agencies, Boards, Committees and Commissions.
Removed ▾	MEETINGS 18 The Committee will schedule at least four meetings per Calendar year, and will provide its meeting schedule to the City Manager.		Requirement to establish a schedule is in Bylaw 18155 - Council Procedures Bylaw and Council Procedure C575D - Agencies, Boards, Committees and Commissions.
Removed ▾	19 Special meetings may be called by the Chair upon meeting the notice requirements in the Municipal Government Act. 20 Quorum is established by the attendance of a majority of the Committee's members.		Included in Bylaw 18155 - Council Procedures Bylaw.

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Removed ▾	RESOLUTIONS 21 Committee decisions will be made by way of a vote on motions by show of hands, with motions passed recorded as resolutions in the Committee's minutes.		Voting procedures included in Council Procedures Bylaw 18155. Members may vote by using the electronic voting system, by a show of hands, or verbally.
Removed ▾	22 The Committee will follow the procedures for Council committees set out in the Procedures and Committees Bylaw, but may vote to add additional procedures if required, provided that the procedures do not conflict with legal requirements or this bylaw.		Included in Bylaw 18156.
Removed ▾	23 All Committee meetings will be held in public unless closed in accordance with the criteria in the Municipal Government Act.		Included in Bylaw 18155 - Council Procedures Bylaw.
Removed ▾	SUB-COMMITTEES 24 The Committee may establish sub-committees to conduct research, obtain and summarize public input, or to obtain specialized expertise and provide reports on those matters to the Committee. 25 If the Committee establishes sub-committees: 25(a) each sub-committee must contain at least one Committee member who will act as Chair for the sub-committee; 25(b) they may include experts, residents and others who are not part of the Committee; and		Removal of sub-committees is addressed in Bylaw 20669 - Council Committees Bylaw Amendment no. 9.

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	25(c) they will establish a reporting schedule for each sub-committee.		
Removed ▾	MINUTES AND RECORDS 26 The Committee must prepare and keep safe minutes and records relating to Committee decisions or sub-committee reports and provide them to the City Manager at least once per year or at the City Manager's request.		Included in Bylaw 18155 - Council Procedures.
Removed ▾	CHAIR AND VICE CHAIR 27 The Committee will annually select a Chair and Vice Chair from its voting members, but no member may serve as Chair or Vice Chair for more than two successive years.		Included in Bylaw 18156 and Council Procedure C575D - Agencies, Boards, Committees and Commissions.
Removed ▾	CHAIR'S DUTIES 28 The Chair will preside at meetings and perform the other duties required of a Council committee Chair by City policy or this bylaw, but if the Chair is absent or unable to perform those duties, the Vice Chair will perform the Chair's duties. 29 The Chair will perform the following specific duties for the Committee: 29(a) Report to Council on the performance of members seeking re-appointment or other recruitment matters as directed by Council; 29(b) Assist the City Manager in preparing the Committee's budget request;		

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	<p>29(c) Provide to the City Manager a report on the Committee's resource needs;</p> <p>29(d) Prepare the Committee's annual work plan, budget requests, and other Committee reports to Council and attend Council to answer Council's questions regarding those documents as required;</p> <p>29(e) Speak publicly on matters approved by the Committee;</p> <p>29(f) Provide the Committee's agendas, minutes, reports and other Committee records to the City Manager;</p> <p>29(g) Perform such other reporting duties as required by Council in relation to other Committee matters.</p>		
Removed ▾	<p>ADMINISTRATIVE SUPPORT AND FACILITIES</p> <p>30 The City Manager will provide to the Committee administrative and other support, facilities and equipment required for meetings, developing budget requests and preparing Council reports, within allocated budget resources and as required by the Municipal Government Act.</p>		
Removed ▾	<p>PUBLICATION OF COMMITTEE SCHEDULE</p> <p>31 The City Manager will publish the Committee's meeting schedule as required by the Municipal Government Act.</p>		Included in Bylaw 18155 - Council Procedures Bylaw.
Removed ▾	<p>FOIP HEAD</p> <p>32 The City Manager will act as the Committee's FOIP Head until such time as the Committee votes to appoint an individual to that role, and the Committee may, with the City Manager's consent, vote to appoint the City Manager to that role.</p>		Included in Bylaw 18156.

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Removed ▾	FOIP ACT RESOLUTIONS 33 The Committee will at its first scheduled meeting, and thereafter as necessary, vote on a fee schedule for responding to FOIP Act requests, and appoint a FOIP Head in the manner required by the FOIP Act.		Included in Bylaw 18156.
Removed ▾	RECORDS AND INFORMATION REQUESTS 34 The City Manager will with the assistance of the Chair ensure that: 34(a) Committee records are managed in accordance with Municipal Government Act requirements; and 34(b) Information requests are handled in accordance with FOIP Act and other legal requirements.		Proposed amendments to Bylaw 18156 in Bylaw 20669 - Council Committees Bylaw Amendment no. 9 include that the City Manager will provide records management support.
Added ▾		TRANSITION 7 On the coming into force of this bylaw, members appointed to the former Women's Advocacy Voice of Edmonton Committee will continue to be members of the Women's Advisory Voice of Edmonton Committee until the expiry of their current term.	To implement repeal and replace of Bylaw 16658 with Bylaw 20670.
Added ▾		REPEAL 8 The Women's Advocacy Voice of Edmonton Committee Bylaw 16658, is repealed.	
Added ▾		CONSEQUENTIAL AMENDMENT 9 The Council Committees Code of Conduct Bylaw, Bylaw 19870, section 3(m) is amended by deleting and replacing "Advocacy" with "Advisory".	To implement name change.