



Audit Committee Minutes

September 22, 2023

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, M. Madamombe

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Mayor A. Sohi called the meeting to order at 9:34 a.m., Friday, September 22, 2023, and acknowledged that Audit Committee meets on the traditional land of Treaty 6 Territory and Métis Homelands. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

1.2 Roll Call

Mayor A. Sohi conducted roll call and confirmed the attendance of Members of Audit Committee.

Councillors T. Cartmell and J. Rice; and C. Martin, T. Orbell and J. Vizbar, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: J. Wright

That the September 22, 2023, Audit Committee meeting agenda be adopted.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

1.4 Approval of Minutes

Moved by: A. Knack

That the minutes from the following meetings be approved:

- June 27, 2023, Audit Committee
- June 29, 2023, Special Audit Selection Committee
- July 13, 2023, Special Audit Committee

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

1.5 Protocol Items

1.5.1 National Day for Truth and Reconciliation/Orange Shirt Day (A. Sohi)

Mayor A. Sohi, on behalf of Audit Committee, recognized National Day for Truth and Reconciliation and Orange Shirt Day, both taking place on Saturday, September 30 to honour the children who never returned home from residential schools and the survivors that did, as well as their families and communities. In observing this day, we acknowledge the historical and ongoing trauma that colonialism, discrimination and genocide has on Indigenous Peoples.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 9.1.

2.2 Vote on Reports not Selected for Debate

All items were selected for debate.

2.3 Requests to Speak

There were no Requests to Speak.

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

There were no Reports to be Dealt with at a Different Meeting.

5. Requests to Reschedule Reports

There were no Requests to Reschedule Reports.

6. Unfinished Business

There was no Unfinished Business on the agenda.

7. Public Reports

7.1 Office of the City Auditor Recommendation Follow-up Dashboard Report - As at September 1, 2023

Items 7.1 and 7.2 were dealt with and voted on together.

The following member of the delegation made a presentation and answer questions:

- J. Mryglod, Acting City Auditor

The following member of Administration's delegation answered questions:

- J. Flaman, Deputy City Manager, Community Services

Moved by: J. Wright

1. That the September 22, 2023, Office of the City Auditor report OCA02045, be received for information.
2. That the September 22, 2023, Office of the City Manager report OCM02049, be received for information.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.2 Administrative Update on the Auditor's Dashboard

Items 7.1 and 7.2 were dealt with and voted on together (see 7.1).

7.3 Valley Line LRT P3 and Delivery Audit

Items 7.3 and 7.4 were dealt with and voted on together.

The following member of the delegation made a presentation and answered questions:

- J. Mryglod, Acting City Auditor

The following member of Administration's delegation made a presentation and answered questions:

- A. Laughlin, Deputy City Manager, Integrated Infrastructure Services

The following member of Administration's delegation answered questions:

- B. Ferguson, Integrated Infrastructure Services

Moved by: J. Wright

1. That the September 22, 2023, Office of the City Auditor report OCA02048, be received for information.
2. That the September 22, 2023, Integrated Infrastructure Services report IIS02020, be received for information.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.4 Administrative Response to Valley Line LRT Audit

Items 7.3 and 7.4 were dealt with and voted on together (see 7.3).

7.5 Capital Asset Management Audit

Items 7.5 and 7.6 were dealt with and voted on together.

The following member of the delegation made a presentation and answered questions:

- J. Mryglod, Acting City Auditor

The following member of Administration's delegation made a presentation and answered questions:

- C. Yong, Integrated Infrastructure Services

The following members of Administration's delegation answered questions:

- P. Ladouceur, Integrated Infrastructure Services
- A. Laughlin, Deputy City Manager, Integrated Infrastructure Services
- C. Hotton-MacDonald, City Operations

Moved by: K. Principe

1. That the September 22, 2023, Office of the City Auditor report OCA02046, be received for information.
2. That the September 22, 2023, Integrated Infrastructure Services report IIS02011, be received for information.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.6 Administrative Response to Capital Asset Management Audit

Items 7.5 and 7.6 were dealt with and voted on together (see item 7.5).

7.7 IT Asset Management Audit

Items 7.7 and 7.8 were dealt with and voted on together.

The following member of the delegation made a presentation and answered questions:

- J. Mryglod, Acting City Auditor

The following member of Administration's delegation answered questions:

- D. Croft, Financial and Corporate Services

Moved by: J. Wright

1. That the September 22, 2023, Office of the City Auditor report OCA02047, be received for information.

2. That the September 22, 2023, Financial and Corporate Services report FCS02017, be received for information.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

7.8 Administration Response to IT Asset Management Audit

Items 7.7 and 7.8 were dealt with and voted on together (see item 7.7).

8. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries on the agenda.

9. Private Reports

9.1 External Auditors - Annual Performance and Non-Audit Services Update

Moved by: K. Principe

That Audit Committee meet in private pursuant to sections 16 (disclosure harmful to business interests of a third party) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 9.1.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

Audit Committee met in private at 11:35 a.m., Friday, September 22, 2023.

The following members of Administration's delegation answered questions:

- H. Rai, Financial and Corporate Services
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

Moved by: K. Principe

That Audit Committee meet in public.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

Audit Committee met in public at 12:02 p.m., Friday, September 22, 2023.

Moved by: A. Sohi

1. That the September 22, 2023, Financial and Corporate Services report FCS01918, be received for information
2. That the September 22, 2023, Financial and Corporate Services report FCS01918 remain private pursuant to sections 16 (disclosure harmful to business interests of the third party) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (7): A. Sohi, A. Knack, K. Principe, E. Rutherford, J. Wright, C. Burrows, and M. Madamombe

Carried (7 to 0)

10. Motions Pending

There were no Motions Pending on the agenda.

11. Notices of Motion and Motions without Customary Notice

Mayor A. Sohi asked whether there were any Notices of Motion. There were none.

12. Adjournment

The meeting adjourned at 12:04 p.m., Friday, September 22, 2023.

Chair

City Clerk