

Side-by-side Comparison - Council Procedure C575D and C575E - Agencies, Boards, Committees and Commissions

Clerical changes have not been included in this document.

Action	Current wording of Council Procedure C575D	Recommended wording for Council Procedure C575E	Rationale
Updates to Implement Governance Review			
Removed	<p>Powers of City Agencies</p> <p>4(a)(ii) establish sub-committees to address any matter within their mandate, but may not delegate the City Agency's decision making power to them;</p>		<p>To reduce duplication, as the process for Council Committees to establish sub-committees is addressed in Bylaw 18156 - Council Committees Bylaw. For other City agencies this is at the discretion of the individual agency.</p>
Removed	<p>Powers of City Agencies</p> <p>4(a)(iii) appoint non-members to sub-committees when it is necessary to obtain outside expertise and input on a particular matter within the Committee's mandate;</p>		
Added		<p>Advisory Committees Membership - Additional Guidelines</p> <p>11(a) Advisory Committees may approve short term leave of absence requests from members.</p>	<p>Provides clarification.</p>

Added		<p>Member Recruitment and Selection Process</p> <p>15(c) Members appointed to Advisory Committees must be residents of the City of Edmonton.</p> <p>15(d) City employees are eligible for appointment to Advisory Committees [with due consideration given to potential conflicts of interest].</p>	Provides clarification.
Replaced	<p>Schedule 1: Advisory - General Appointment Principles</p> <p>Bullet #2: Will often include experts, individuals or advocates who can present a unique stakeholder perspective</p>	<p>Schedule 1: Advisory - General Appointment Principles</p> <p>Bullet #2: Will often include experts or individuals who can present a unique stakeholder perspective</p>	Provides clarification that Advisory Committees have an advisory rather than advocacy function.
Updates to Streamline Bylaw			
Replaced	Procedure Number: C575D	Procedure Number: C575E	To indicate and implement revisions to the Council Procedure.
Replaced	<p>Next Scheduled Review</p> <p>July 5, 2024</p>	<p>Next Scheduled Review</p> <p>December 12, 2027</p>	Provides a timeline where Administration is required to review the Procedure and make updates where necessary to ensure it continues to remain current. Best practice for review periods is four years.
Replaced	<p>Definitions</p> <p>1(h) "Standing Committee" means a Standing</p>	<p>Definitions</p> <p>1(h) "Standing Committee" means a Standing Committee of</p>	City's Procedures and Committees Bylaw, Bylaw 12300 has been replaced

	Committee of Council established under Bylaw the City's Procedures and Committees Bylaw, Bylaw 12300	Council established under Bylaw 18156 - Council Committees Bylaw.	with Bylaw 18155 - Council Procedures Bylaw and Bylaw 18156 - Council Committees Bylaw.
Replaced	<p>Principles</p> <p>2(a) The opportunity to participate in agencies is an important aspect of public engagement and should reflect the principle of "Honouring People and Citizen Engagement" as expressed in the City's Public Involvement Policy C513. <i>(Supports The Way We Live, Policy Direction 1.6.2 - The City of Edmonton provides opportunities for citizens to participate on boards and agencies that advise City Council and Administration.)</i> .</p>	<p>Principles</p> <p>2(a) The opportunity to participate in agencies is an important aspect of public engagement.</p>	The Way We Live, Policy Direction 1.6.2, has been replaced with ConnectEdmonton: Edmonton's Strategic Plan for 2019-2028.
Replaced	<p>Principles</p> <p>2(b) Volunteer participation in Agencies will be guided by the principles stated in the City's Volunteerism Policy C504, which includes respecting the contribution of volunteers and ensuring that standardized and fair structures are in place that provide opportunities for meaningful participation. <i>(Supports The Way We Live, Policy Direction 6.1.10 - The City of Edmonton promotes volunteerism and provides volunteers with formal recognition).</i></p>	<p>Principles</p> <p>2(b) Volunteer participation in Agencies will be guided by the principles stated in the City's Volunteerism Policy C504, which includes respecting the contribution of volunteers and ensuring that standardized and fair structures are in place that provide opportunities for meaningful participation.</p>	The Way We Live, Policy Direction 1.6.2, has been replaced with ConnectEdmonton: Edmonton's Strategic Plan for 2019-2028.
Removed	<p>Creation of City Agencies</p> <p>3(a) Under the <i>Municipal Government Act</i>, Council may, by bylaw, establish City Agencies and delegate</p>		Does not apply to all City Agencies.

	powers, duties or functions to them, and prescribe codes of conduct for them.		
Removed	<p>Creation of City Agencies</p> <p>3(g) The names of City Agencies created solely to provide advice to Council will include the words “Advisory Committee.”</p>		Does not align with the current practice; not all Advisory Committees have “advisory” in name.
Removed	<p>Powers of City Agencies</p> <p>4(a)(vi) establish their own procedural rules provided that they do not conflict with the rules established for Council committees under the City’s Procedures and Committees Bylaw, Bylaw 12300, or administrative law requirements for decision-making or quasi-judicial functions.</p>		Does not apply to all City Agencies. Additionally, Bylaw 12300 has been replaced with Bylaw 18155 - Council Procedures Bylaw and Bylaw 18156 - Council Committees Bylaw.
Removed	<p>Duties of City Agencies</p> <p>5(b) City Agencies will annually report to a City Council meeting with the following information:</p> <ul style="list-style-type: none"> (i) activities; (ii) annual work plan aligned to strategic objectives and mandate; and, (iii) budget information. 		To reduce duplication, as annual reporting requirements for Council Committees are included in Bylaw 18156 - Council Committees Bylaw.

<p>Replaced</p>	<p>SCHEDULE 1 - AGENCY CLASSIFICATIONS</p> <p>Classification - Advisory Advisory Committees are used to provide citizen or expert input and advice to Council on issues relevant to council's priorities as defined in the Agency's mandate</p> <p>Classification - Advisor or Liaison Bullet #3: Citizens will not be appointed</p> <p>Classification - Corporate Body Bullet #5: Unless required by legislation, citizens will not be appointed</p> <p>Classification - Funding Bullet #4: Unless required by legislation, citizens will not be appointed</p> <p>Classification - Intergovernmental Bullet #3: Unless required by legislation, citizens will not be appointed</p> <p>Classification - Management Bullet #3: Unless required by legislation, citizens will not be appointed</p>	<p>SCHEDULE 1 - AGENCY CLASSIFICATIONS</p> <p>Classification - Advisory Advisory Committees are used to provide public or expert input and advice to Council on issues relevant to council's priorities as defined in the Agency's mandate</p> <p>Classification - Advisor or Liaison Bullet #3: Public members will not be appointed</p> <p>Classification - Corporate Body Bullet #5: Unless required by legislation, public members will not be appointed</p> <p>Classification - Funding Bullet #4: Unless required by legislation, public members will not be appointed</p> <p>Classification - Intergovernmental Bullet #3: Unless required by legislation, public members will not be appointed</p> <p>Classification - Management Bullet #3: Unless required by legislation, public members will not be appointed</p>	<p>Citizen/Citizens have been replaced with public/public members to align with current language.</p>
-----------------	--	---	---

<p>Replaced</p>	<p>SCHEDULE 1 - AGENCY CLASSIFICATIONS</p> <p>Quasi-Judicial Boards - General Appointment Principles</p> <p>Bullet #1: Except for being appointed to the Community Standards and License Appeal Board, Councillors should not be appointed to these Agencies to ensure that Councillors do not have a conflict between their duty to follow Council's perspective on the matter, and the duty to make impartial decisions</p>	<p>SCHEDULE 1 - AGENCY CLASSIFICATIONS</p> <p>Quasi-Judicial Boards - General Appointment Principles</p> <p>Bullet #1: Councillors should not be appointed to these Agencies to ensure that Councillors do not have a conflict between their duty to follow Council's perspective on the matter, and the duty to make impartial decisions</p>	<p>To reduce duplication; Bylaw 19003 - Community Standards and License Appeal Committee (CSLAC) Bylaw, states that Councillors are ineligible as members of CSLAC.</p>
-----------------	--	--	---