



*Office of the City Clerk*

Edmonton

**Item 7.5 | Revised Council  
Policy/Procedure - Agencies, Boards,  
Committees and Commissions -  
Governance Review Implementation**

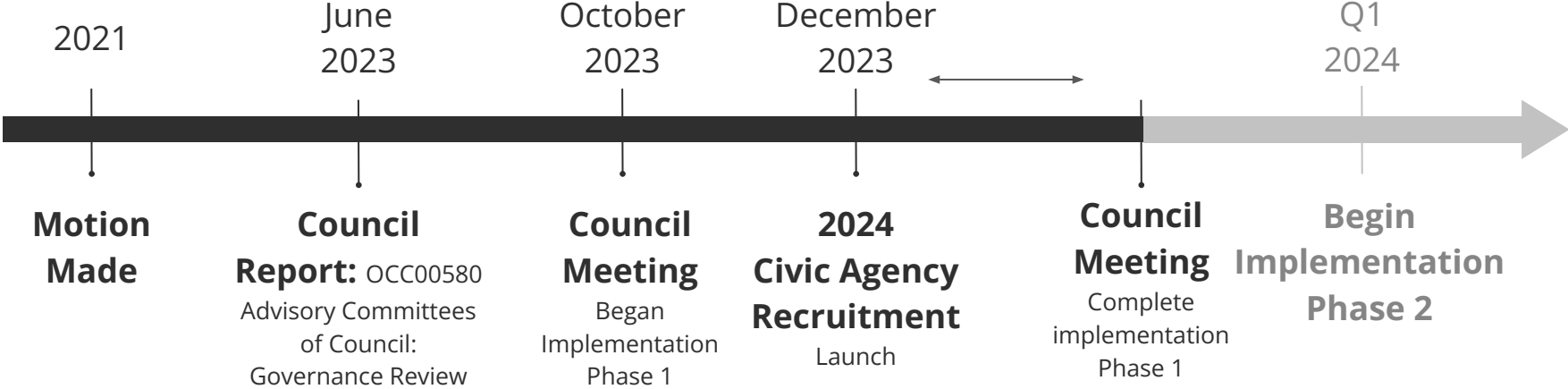
**Implementation Phase 1**

*City Council  
December 12, 2023*

# Delegation

- Office of the City Clerk
  - Aileen Giesbrecht, City Clerk and Returning Officer
  - Kristin Stolarz, Director of Governance and Legislative Services
  - Mollie Everett, Manager of Civic Agency Governance

# Governance Review Implementation Timeline



# Council Policy/Procedure - Agencies, Boards, Committees and Commissions

- Guidelines for creation, maintenance and dissolution of City agencies.
- Powers and duties of City agencies.
- Duties of members and Chairs.
- Responsibilities of City Manager.
- General appointment and recruitment and selection process guidelines for City and external agencies.
- A member evaluation summary.
- Classification structure.

## Council Policy C575E - Agencies, Boards, Committees and Commissions

- Update next scheduled review to December 12, 2027, in keeping with best practice.
- “Citizen(s)” has been replaced throughout with “public members”.

# Council Procedure C575E - Agencies, Boards, Committees and Commissions

- Requirement for Advisory Committee members to be residents of Edmonton.
- Clarify that City of Edmonton employees are eligible to serve as Advisory Committee members.
- A process for leave of absence.
- Clarify that Advisory Committees have an advisory and not an advocacy function.
- Update next scheduled review to December 12, 2027, in keeping with best practice.
- Updates to reduce duplication with Bylaw 18156 - Council Committees Bylaw and to remove reference to repealed bylaws.

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# Thank you

Office of the City Clerk

The logo for the City of Edmonton, featuring the word "Edmonton" in white text on a blue square background. The background of the slide is a dark blue image of a modern building with a glass facade, possibly the Edmonton Convention Centre, with a curved walkway in the foreground.

Edmonton