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**Reply to Edmonton Office**

March 3, 2016

Civil Property Services, City of Edmonton  
Sustainable Development Real Estate and Housing  
Century Place Building  
9803 102A Avenue  
Edmonton, AB T5J 3A3

Attention: Tim McCargar

Dear Sir:

**Re: Surplus School Site for New School Development- Request for Site**

I have been instructed to propose this formal request for a surplus school site for the purposes of a new school development on behalf of Headway School Society of Alberta.

Headway School Society of Alberta, incorporated on July 20, 1999, is a not for profit organization which has been successfully operating a separate school since 2001 with a dedicated mission of providing students with curriculum focused on helping students achieve academic excellence along with programs to help students develop confidence, compassion, integrity and self-discipline.

As the operations have been expanding over the past 15 years, Headway School is formally requesting the Kiniski Gardens South site in order to develop a new school which would include pre school/kindergarten to Grade 12. This location would be a preference as it is located near the community within which many of our current and future students reside along with a community with which Headway is dedicated to building stronger and deeper ties. It has always been our focus to build substantial partnerships with the communities where we have been located and is our intention to continue that.

Yours truly,

**SHOURIE BHATIA LLP**

PER: 

**HARMAN S. KANDOLA**

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cc:Headway School Society of Alberta