

Attachment 1

Common Travel Plan Council Engagement

Total Common Travel & Conferences Budget: **\$73,002**

Previously Approved by Council Services Committee January 24, 2023					
Board or Association	Meeting	Date(s)	Location	Attendee(s)	Estimated Cost ¹
Alberta Municipalities	Annual Convention	Sept 27-29	Edmonton	All are eligible (Councillors Tang and Knack are Directors)	\$8,500 ²
Alberta's Industrial Heartland Association	Board Meetings	Various	Fort Sask.	Councillor Rice	\$400
Canadian Urban Transit Association	Spring Summit and AGM	May 7-9	Saskatoon	Councillor Knack	\$2,650
	Policy Forum	Sept 19-20	Ottawa	Councillor Knack	\$1,975
	Annual Conference	Nov 12-15	Edmonton	Councillor Knack	\$1,200
Federation of Canadian Municipalities	Sustainable Communities Conference	Feb 7-10	Ottawa; Hybrid	Councillor TBD Councillor Salvador and Councillor Paquette - Virtual Option	\$3,000 \$1,700
	Board Meeting	Feb 20-24	Virtual	Councillor Hamilton	n/a - virtual option
	Board Meeting	March 7-9	Durham; Hybrid	Councillor Hamilton	n/a - virtual option

¹ Final cost may vary due to actual registration and travel costs

² Note: there is no registration cost to the City for Alberta Municipalities Board of Directors, Councillor Knack and Councillor Tang

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	Board Meeting	Sept 12-15	Yellowknife	Councillor Hamilton	\$2,025
	Advocacy Days	Fall	Ottawa	Councillor Hamilton	\$2,500
	Annual Conference	May 25-28	Toronto	All are eligible	\$44,445
Inter-City Forum on Social Policy	Board Meetings	Various	Calgary; Various	Councillor Wright	\$800
Total Estimated Cost for 2023					\$69,195
Total Budget Remaining for 2023					\$3,807
Revert cost of (in-person) FCM Sustainable Communities Conference back into the budget					\$3,000
Total Estimated Costs for 2023 - Revised					\$66,195
Total Budget Remaining for 2023					\$6,807

New Requests for 2023					
Board or Association	Meeting	Date(s)	Location	Attendee(s)	Estimated Cost ³ per Person
Alberta Municipalities	President's Summit and Spring Leaders' Caucus	March 29-31	Edmonton	To be confirmed	\$350
Alberta Recreation and Parks Association	Annual Conference	October 26-28	To be confirmed	To be confirmed	\$2,000
Bloomberg CityLab	Conference for Public	To be confirmed	To be confirmed	To be confirmed	\$3,000

³ Final cost may vary due to actual registration and travel costs

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	Sector Innovation				
Calgary Stampede	Calgary Stampede	July 7-16	Calgary	To be confirmed	\$2,000
Canadian Urban Transit Association	Spring Summit and AGM	May 7-9	Saskatoon	To be confirmed	\$2,650
	Policy Forum	Sept 19-20	Ottawa	To be confirmed	\$1,975
	Annual Conference	Nov 12-15	Edmonton	To be confirmed	\$1,200
Federation of Canadian Municipalities	Big City Mayors' Caucus Reconciliation Circle	To be confirmed	Ottawa	To be confirmed	\$3,000
Participatory Canada Learning Community	Study Trip	To be confirmed	Halifax	To be confirmed	\$2,000
Total Estimated Costs of New Requests					\$18,175

Summary

Previously Approved Total Costs	\$66,195
New Requests	\$18,175
Total Estimated Costs if Approved	\$84,370
Total Budget Available	\$73,002
Budget Shortfall	(\$11,368)