



Work Plan

Mandate of Community Services Advisory Board (CSAB)

The mandate of CSAB will be to provide advice regarding grant funding allocations and to have a key role in developing a long term plan for community services in the City.

CSAB Goals for 2024

1. Priority 1: Affordable Housing and Prevention of Homelessness (Council Priority)
2. Priority 2: Community Safety and Well-being (Council Priority)
3. Priority 3: Family and Community Support Services (FCSS)
4. Priority 4: Community Investment and Operating Grant (CIOG)

Work Plan

DATES	DISCUSSION TOPIC	OUTCOME	TIMELINE ITEMS
January 23 (virtual)	Strategic Planning: <ul style="list-style-type: none"> • Work plan development • Identify learning opportunities 	Identify priority work that the Community Services department would like advice / support from CSAB to develop the 2024 work plan.	

	Council Report Discussion: Public Spaces Bylaw	Decision of whether to advise Council in regards to this new Public Spaces Bylaw.	
	Community Investment Operating Grant: 2024 proposed changes (Kim Turcotte, Lise Baden)	Decide on changes for 2024 and review for 2025.	
February 27	Council Report Presentation & Discussion: Safe & Inclusive Public Spaces Report (Matthew Cheung)	Learn about the report, connection to Public Spaces Bylaw. Decision of whether to advise Council.	
March 26	Priority 1: Affordable Housing & Prevention of Homelessness	Understand the work that is taking place, how can CSAB support and help advance.	<ul style="list-style-type: none"> • Annual Report presentation at Council • Safe and Inclusive Public Spaces Council Report
April 23	Priority 1: Affordable Housing & Prevention of Homelessness	Discussion topic includes: How can digital platforms support community efforts to connect individuals with affordable housing options and support services. (L.Statt)	<ul style="list-style-type: none"> • CIOG Recommendations • Last meeting for those whose terms have ended.
May 28	New Board Member Orientation	New board members are more aware of the work in the next year.	<ul style="list-style-type: none"> • Transition of new board members
	Learning Opportunity	Opportunity to meet and engage with the other board members.	

June 25	Priority 1: Affordable Housing & Prevention of Homelessness	Focused discussion.	
July			No Meeting - Summer Break
August 27	Learning Opportunity	Opportunity to learn together on a topic of interest for the entire Board.	
September 24	Priority 2: Community Safety & Well-being	Understand the WellBeing Pillar and advise on how the City can work to increase outcomes in this area of work. Identify specific areas of work to focus on.	<ul style="list-style-type: none"> • FCSS recommendation on process for 2026-2028 funding cycle
October	Board Recognition Event	Recognition event for both CSAB board members and FCSS sub-committee members to acknowledge contributions.	
October 22	Priority 2: Community Safety & Well-being	Discussion topic includes Data-Driven Wellbeing Initiatives: Is there consideration of leveraging analytics to identify and address community wellbeing needs effectively. (L.Statt)	
November 26	Priority 2: Community Safety & Well-being	Focused discussion.	
December	No Meeting - Christmas Break	No Meeting - Christmas Break	No Meeting - Christmas Break

ONGOING WORK	
Priority 3	Family & Community Support Services (FCSS): Work continues throughout the year including visits to funded programs, presentations and strategic discussions on the next funding cycle.
Priority 4	Community Investment Operating Grant: Review to clarify the social service organization eligibility requirements for implementation in 2025.

****This plan will be adjusted as topics of interest, or CSAB perspective is required throughout the year.**

Sub-Committees for Council’s Consideration

Name of the Sub-Committee	Rationale	Composition of the Sub-Committee
Family and Community Support Services (FCSS) Sub-Committee	<p>This sub-committee is required to complete the action items listed under Priority 3: Family and Community Support Services (FCSS) Program.</p> <p>The sub-committee will provide advice to the CSAB about the allocation of funds as required under the Family and Community Support Services (FCSS) legislation, support the monitoring and evaluation of the programs and provide advice and knowledge of the social environment in Edmonton as required.</p> <p>As well, the FCSS sub-committee will bring recommendations on funding allocations to CSAB before the final recommendations are approved.</p>	<p>The sub-committee must consist of a minimum of six members that will be responsible for the goal and action items of this sub-committee.</p> <p>A minimum of four Council appointed CSAB members will be required on the sub-committee. Additionally, the Committee would like to invite non-board members to join the sub-committee to support the work.</p> <p>Currently, the majority of all community members on the FCSS sub-committee are</p>

	<p>A FCSS sub-committee has existed for the past 18 years of the Community Services Advisory Board. This sub-committee ensures the ongoing support for the substantial workload of the FCSS program, while providing time in Committee meetings to focus on discussing other priorities of the Committee.</p>	<p>past CSAB board members. Whereas, the other sub-committee members were included for their specific community expertise and funder representation.</p>
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