



Edmonton Historical Board (EHB) | 2024 Work Plan

Work Plan

Mandate of Edmonton Historical Board (EHB)

The mandate of the Edmonton Historical Board (EHB) will be to:

- (a) provide advice to Council regarding matters relating to City of Edmonton historical issues and civic heritage policies; and
- (b) encourage and promote the preservation and safeguarding of historical properties, resources, communities, and documentary heritage.

EHB Goals for 2024

1. Goal 1: Advising Council on historic resources that should be added to the Inventory as well as building greater awareness of City of Edmonton historical issues and civic heritage policies while communicating about emergent issues and priorities with Council.
2. Goal 2: Supporting the preservation and promotion of built heritage in Edmonton.
3. Goal 3: Promoting Edmonton's history.

Work Plan

Goals	Timeline	Action Items	Expected Outcomes	Partners/ Stakeholders
<p>Goal 1: Advising Council on historic resources that should be added to the Inventory as well as building greater awareness of City of Edmonton historical issues and civic heritage policies while communicating about emergent issues and priorities with Council.</p>	<p>Start Date: May 2024 Completion Date: Ongoing</p>	<ul style="list-style-type: none"> - Scheduling and attending regular meetings with Councillors. - Communicating and meeting informally with the designated EHB Councillor Liaison (currently Councillor Anne Stevenson). - Sending advisory letters to Council. 	<ul style="list-style-type: none"> - Continue to maintain and establish new professional rapports with Council members. - Maintaining regular communication with Council through regular meetings with EHB Councillor Liaison. - Submitting annual reports, briefings, and letters. 	<ul style="list-style-type: none"> - City Council - City of Edmonton Archives staff - City of Edmonton Heritage Planning Unit staff. - City of Edmonton Naming Committee. - Edmonton Heritage Council. - Appointed members of sub-committees. - Edmonton and District Historical Society. - Northern Alberta Pioneers and Descendants Association.
<p>Goal 2: Supporting the preservation and promotion of built heritage in Edmonton.</p>	<p>Start date: May 2024 Completion Date: Ongoing</p>	<ul style="list-style-type: none"> - Make recommendations to City Council on additions to the Inventory of Historic Places to better 	<ul style="list-style-type: none"> - Recommending the addition of resources to the Inventory of Historic Places. 	<ul style="list-style-type: none"> - Owners of buildings being considered for or added to the Inventory. - City of Edmonton Archives staff.

		<p>preserve Edmonton's historic resources.</p> <ul style="list-style-type: none"> - Review application submissions or conduct independent research to identify historic resources to be considered for inclusion on the Inventory. - Collaborating with owners of buildings being considered for or added to the Inventory. 		<ul style="list-style-type: none"> - City of Edmonton Heritage Planning Unit staff. - Any members of the community who bring forwards potential additions to the Inventory.
<p>Goal 3: Promoting Edmonton's history.</p>	<p>Start Date: April 2024 Completion Date: Ongoing</p>	<ul style="list-style-type: none"> - Overseeing the work to write and install the historic plaques through the Historic Plaques Committee (HPC). - Coordinating annual Historic Plaques Ceremony events (46 ceremonies to date). - Overseeing and updating the award winning Edmonton's 	<ul style="list-style-type: none"> - Historic plaques are manufactured and installed onto historic resources. - The number of attendees at the annual Historic Plaques Ceremony event. - The number of online visitors to Edmonton's Architectural Heritage website and social 	<ul style="list-style-type: none"> - Owners of historic resources. - Appointed members of sub-committees. - City of Edmonton Heritage Planning Unit staff. - Plaque manufacturers and installers. - Event hosting partners such as venues, catering, and

		<p>Architectural Heritage website through the HPC that provides local historical information for Edmontonians, Canadians, and international online visitors.</p> <ul style="list-style-type: none"> - Support Edmonton’s Historian Laureate Program - the first program introduced in a Canadian municipality. - Ensuring continued dialogue with Historian Laureates and the community through social media platform(s). 	<p>media platform(s).</p> <ul style="list-style-type: none"> - Creation of a new website for Edmonton’s Architectural Heritage. - Online engagement and dialogue with the Historian Laureates and the community is held through social media platform(s). - The Historian Laureate’s Annual Report. 	<p>transportation.</p> <ul style="list-style-type: none"> - Edmonton’s Historian Laureate(s). - City of Edmonton Archives staff. - City of Edmonton Heritage Planning Unit staff. - David Panzarella, President of Devenio, for the new website - Edmonton Heritage Council. - Edmonton and District Historical Society.
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Sub-Committees for Council’s Consideration

Row	Name of the Sub-Committee	<i>Rationale</i>	<i>Composition of the Sub-Committee</i>
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1	Historic Resources Review Panel	<p>The Historic Resources Review Panel (HRRP) supports the goal of reviewing applications to the Municipal Inventory of Historic Places. The sub-committee meets monthly for approximately 2 hours, and makes recommendations for the Board to pass at regular meetings. The sub-committee frees up time at regular Board meetings to allow the Board to focus on other priorities. Resources from administration to run these meetings include the EBH coordinator, the City Archivist, and a representative from the City Heritage Planning Unit. The HRRP grew out of the Heritage Sites Selection Committee (established in 1977), and has operated in its current configuration since the mid-1990s.</p>	<p>Yes</p> <p>There are four members of the EHB on the HRRP (one who serves as chair). Other members include Dorothy Field (Alberta Historic Places Stewardship Section representative), Ian Morgan (architect), Dane Ryksen (historian), and Joe Friedel (community member).</p>
2	Historical Plaques Committee	<p>The Historic Plaques Committee supports the goal of plaques creation. Since 1974 the EHB has prepared and installed interpretive plaques on buildings, building fragments, and sites of historic significance on the land on which the City of Edmonton resides.</p> <p>The Historic Plaques Committee oversees the work required to complete the EHB's plaques. They met five times in 2023 - the frequency and length of meetings determined by the number of municipal designations which occur in any given year.</p>	N/A

		<p>The sub-committee frees up time at regular Board meetings to allow the Board to focus on other priorities. Resources from administration to run these meetings include the EBH coordinator and the City Archivist.</p>	
<p>3</p>	<p>Policy and Planning Committee</p>	<p>The Policy and Planning Committee (PPC) was established in 2021 to actively support the EHB’s advisory role to City Council. The Committee’s primary focus is to assist the EHB in coordinating and conducting research, synthesizing and articulating a proactive policy agenda and platform of recommendations on heritage policy and planning matters.</p> <p>The Committee also:</p> <ul style="list-style-type: none"> ● Assesses city planning and policy reports for alignment to the Heritage Resource Management Plan (HRMP), ● Develops and maintains an EHB Heritage Policy Agenda and platform of recommendations, ● Coordinates policy research activities and engagement with heritage partners and other stakeholders, as needed. 	<p>Yes</p> <p>While the main body of the sub-committee is composed of members of the EHB, membership has been opened up to members of the community who have a particular interest and relevant background that make them useful additions to the sub-committee. Currently the only member of the community sitting on the PPC is Jared Althouse, who formerly worked for the Heritage Planning Unit as a Graduate Heritage Planner.</p>

		<p>The PPC meets monthly for up to two hours, and brings recommendations to the Board. The sub-committee frees up time at regular Board meetings to allow the Board to focus on other priorities. Resources from administration to run these meetings include the EBH coordinator and the City Archivist.</p>	
<p>4</p>	<p>Engagement Committee</p>	<p>The Engagement Committee was established in 2021, after the Edmonton Historical Board (EHB) completed an extensive review of the mandate, activities, and committees.</p> <p>The Committee’s primary focus is for communicating Board positions, recommendations, feedback, and coordinating formal advice to City Council, Council Committees and City of Edmonton Administration, as well as coordinating communications and engagement with stakeholders and the media when required.</p> <p>The Committee also:</p> <ul style="list-style-type: none"> ● Coordinates and shares Board strategy ● Participates in City of Edmonton engagement activities and consultations on behalf of EHB as required, ● Participates in stakeholder engagement 	<p>N/A</p>

		<p>activities on behalf of EHB as required,</p> <ul style="list-style-type: none"> • Convenes heritage policy stakeholders meeting, at minimum annually. <p>The sub-committee frees up time at regular Board meetings to allow the Board to focus on other priorities. Resources from administration to run these meetings include the EBH coordinator and the City Archivist.</p>	
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