



Edmonton Design Committee (EDC) | 2024 Work Plan

Mandate of Edmonton Design Committee (EDC)

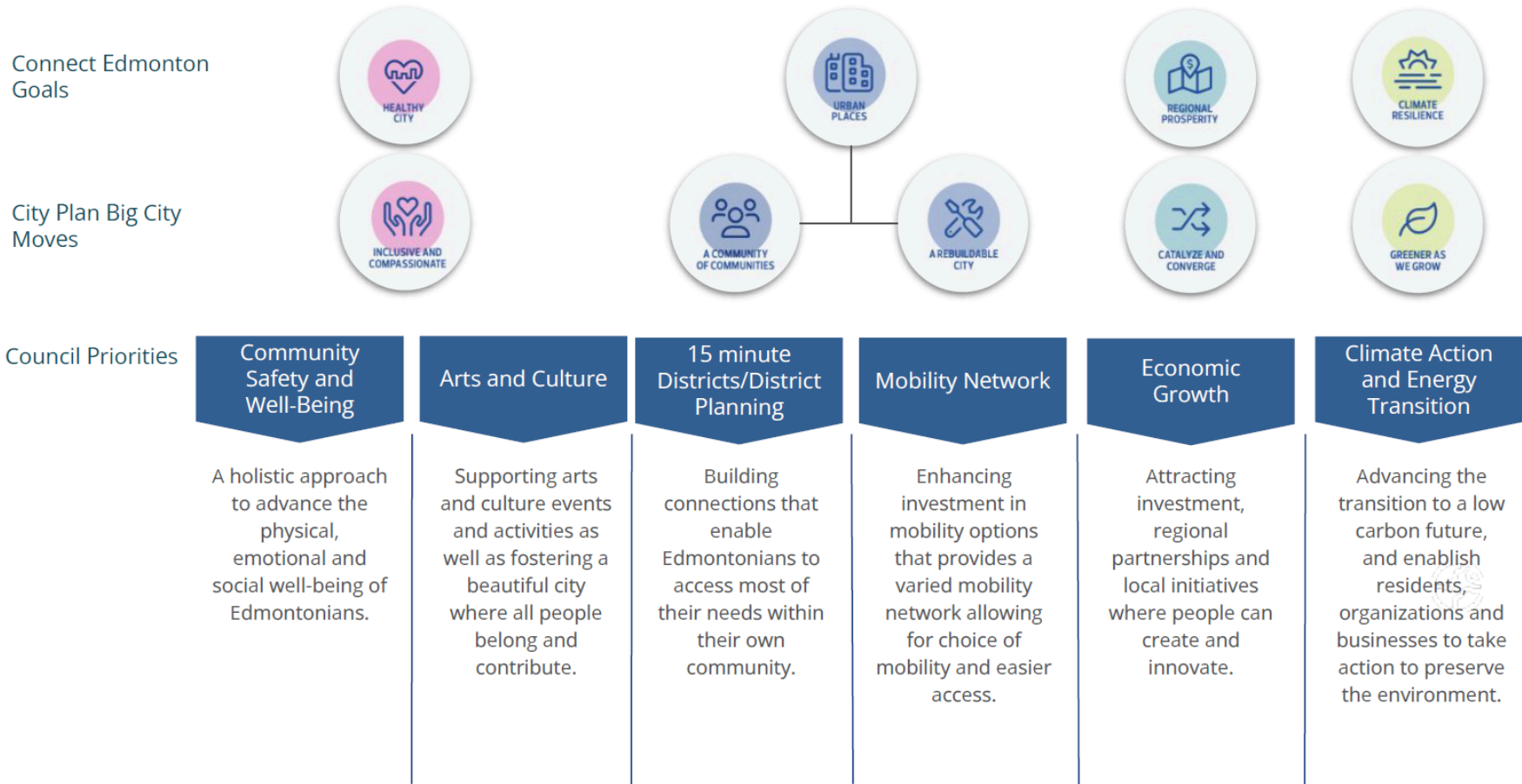
The mandate of EDC will be to improve the quality of the City's urban design by providing:

- (a) recommendations regarding development applications; and
- (b) advice regarding urban design policies and principles.

Alignment with Council Priorities

Key strategic direction of relevance to the Edmonton Design Committee includes:

- **ConnectEdmonton** and its goals of Healthy City, Urban Places, Regional Prosperity, Climate Resilience
- **The City Plan Big City Moves** - Inclusive and Compassionate, Community of Communities, Rebuildable City, Catalyze and Converge, Greener as we Grow
- **Council Priorities** of Community Safety and Well-being, Arts and Culture, 15 Minute Districts, Mobility Network, Economic Growth, Climate Action and Energy Transition



EDC Goals for 2024

Goal 1: Reviewing Development Applications (Ongoing)

The ongoing review of development applications (rezoning applications, development permits and City projects) is central to the mandate of EDC as set out by Council. EDC conducts its work in accordance with EDC Bylaw 20673 and other applicable City policies and procedures, with the goal of ensuring the efficiency, effectiveness and relevance of the Committee.

In the interests of continual improvement, the Committee and Administration regularly identify potential refinements to the EDC Standards and Procedures that will improve the efficiency of the Committee and the effectiveness and relevance of its recommendations.

Goal 2: Updating EDC Standards and Procedures

EDC, in collaboration with City Administration, developed standards and procedures to provide clear direction on the day-to-day functions of EDC, and clearly define the roles and responsibilities of Administration, Committee members and Applicants. The standards and procedures were approved by the City Manager in February 2022.

At the end of this project, EDC committed to future engagement with industry stakeholders to ensure the standards and procedures were meeting their intended function.

Updating the standards and procedures as part of the 2024 work plan fulfills this commitment to industry, and at the same time improves the day-to-day function of the Committee as it meets its Council mandate of providing recommendations on development applications.

Goal 3: Completing the Update of the EDC Principles of Urban Design

The EDC principles of urban design guide the Committee's ongoing review of development approvals, and were originally established during the formation of the Edmonton Design Committee in 2005. The review of these principles was identified by industry stakeholders as a key action during the preparation of the EDC standards and procedures in 2020-22.

As part of its 2023 work plan the Committee drafted new principles of urban design, which reflect current best practice while aligning with Council priorities. These principles now require testing and review by stakeholders prior to their formal adoption by EDC

Completing the update of the principles of urban design as part of the 2024 work plan responds to the input from industry, and ensures that recommendations on development approvals reflect current best practice and align with Council priorities.

Goal 4: Initiating a Review of the EDC Boundary

Bylaw 20673 - Edmonton Design Committee Bylaw, describes a geographic boundary which is a key trigger for the review of development applications by EDC. The review of this boundary was identified by industry during the preparation of the EDC standards and procedures in 2020-22.

Due to resource constraints within the Committee and Administration, it is proposed that the scope of this work for 2024 will be limited to the review of the current boundary, and as appropriate, the identification of potential boundary changes (or potential methodologies for triggering an EDC review). The selection of a preferred boundary and / or methodology, its refinement and ultimate adoption will be the focus of the Committee in 2025.

Reviewing the EDC boundary as part of the 2024 work plan responds to the input from industry, and allows the Committee to examine models such as the nodes and corridors network of The City Plan as potential candidates for a new EDC boundary.

Should the nodes and corridors network be selected as the new EDC boundary, this would improve alignment with Council Priorities (i.e. The City Plan) and further support the implementation of Connect(ed)monton.

Work Plan

Goals	Timeline	Action Items	Expected Outcomes	Partners/ Stakeholders
<p>Goal 1: Reviewing Development Applications (ongoing)</p>	<p>Ongoing EDC meets twice monthly</p>	<ul style="list-style-type: none"> • Conduct the work of the Committee in accordance with applicable bylaws, policies and procedures. • Identify minor improvements and adjust processes as necessary. 	<ul style="list-style-type: none"> • Establish mechanisms to ensure feedback from internal and external stakeholders 	<ul style="list-style-type: none"> • Administrative support provided by Urban Planning and Economy (Urban Design)
<p>Goal 2: Updating EDC Standards and Procedures</p>	<p>Start Date: May 2024</p> <p>Initial engagement with stakeholders complete: End July 2024</p> <p>Draft revisions complete:</p>	<ul style="list-style-type: none"> • Conduct an internal review of standards and procedures developed in 2022 to identify potential revisions. • Engage with internal and external stakeholders to identify potential revisions. 	<ul style="list-style-type: none"> • Establish mechanisms to ensure feedback from internal and external stakeholders. • Provide an update to City Council through the 2025 Annual Report. 	<ul style="list-style-type: none"> • Internal Stakeholders include COE Development Services. • External Stakeholders include AAA, AALA, APPI, UDI, BILD, ULI, CHBA, IDEA. • Internal project

	<p>End October 2024</p> <p>Final engagement with stakeholders complete: Mid-December 2024</p> <p>Finalize standards and procedures for approval by City Manager April 2025</p>	<ul style="list-style-type: none"> • Draft revised Standards and Procedures for review by stakeholders. • Finalize standards and procedures for approval by City Manager. 		<p>support will be required from COE Communications and Engagement.</p>
<p>Goal 3: Completing the update of the EDC Principles of Urban Design</p>	<p>Start Date: May 2024</p> <p>'Test' principles End Dec 2024</p> <p>Finalize principles - to be referenced in EDC standards and procedures March 2025</p>	<ul style="list-style-type: none"> • Engage with (inform) external stakeholders (i.e. post principles to EDC website and 'test'). • Finalize principles and incorporate / reference in EDC standards and procedures. 	<ul style="list-style-type: none"> • Establish mechanisms to ensure feedback from internal and external stakeholders. • Provide an update to City Council through the 2025 Annual Report. 	<ul style="list-style-type: none"> • Internal Stakeholders include COE Development Services. • External Stakeholders include AAA, AALA, APPI, UDI, BILD, ULI, CHBA, IDEA. • Internal project support will be required from COE Communications and Engagement.
<p>Goal 4: Initiating a</p>	<p>Start Date:</p>	<ul style="list-style-type: none"> • Engage with internal 	<ul style="list-style-type: none"> • Establish 	<ul style="list-style-type: none"> • Internal

<p>review of the EDC Boundaries</p>	<p>May 2024</p> <p>Initial engagement with stakeholders complete: End July 2024</p> <p>Potential boundaries / methodologies: End October 2024</p> <p>Engagement with stakeholders complete: Mid-December 2024</p> <p>Preferred boundaries / methodologies: April 2025</p>	<p>and external stakeholders to review current boundaries</p> <ul style="list-style-type: none"> • Identify potential boundary / methodology scenarios, and test as needed. • Review with stakeholders to identify preferred scenarios for future review • Finalize preferred scenarios for further refinement in 2025. 	<p>mechanisms to ensure feedback from internal and external stakeholders.</p> <ul style="list-style-type: none"> • Provide an update to City Council through the 2025 Annual Report. 	<p>Stakeholders include COE Development Services.</p> <ul style="list-style-type: none"> • External Stakeholders include AAA, AALA, APPI, UDI, BILD, ULI, CHBA, IDEA. • Internal project support will be required from COE Communications and Engagement. • Support may be required from COE Planning and Environment Services (testing and mapping) - TBD.
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Sub-Committees for Council’s Consideration

Row	Name of the Sub-Committee	<i>Rationale</i>	<i>Composition of the Sub-Committee</i>
1.	EDC Work Plan Sub-committee	<p>The EDC work plan sub-committee is required to complete the action items listed under Goals 2, 3 & 4 (above).</p> <p>The present workload and composition (i.e. size) of the Committee does not allow this work to be undertaken in an efficient manner; establishing the sub-committee allows these actions to be undertaken in a much more focused and expedient manner.</p> <p>This work of the sub-committee will further enhance the ability of EDC to deliver on its Council mandate of providing recommendations on development approvals.</p> <p>This work is anticipated to take approximately 200 hours (40 hours x 5 sub-committee members), with members of the sub-committee meeting with Administration on a monthly basis. Members of the sub-committee will provide strategic direction to the work and be actively involved in the preparation of deliverables (e.g. reports) and engagement activities. Project management, engagement and other support of 0.1 - 0.2 FTE will be provided by City Administration</p>	<p>The work plan sub-committee is envisioned to include up to 5 Committee members. The Committee may allow former EDC members - particularly those with recent experience with the standards and procedures project - to join or otherwise contribute to the sub-committee.</p>

		(Planning and Environment Services, Communications and Engagement) using existing resources.	
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