



Work Plan

Mandate of Energy Transition Climate Resilience Committee (ETCRC)

The mandate of ETCRC will be to:

- (a) promote the City's climate change plans and energy transition strategy to each member's professional and community networks;
- (b) share with, and receive from the City Manager, information regarding the implementation of the City's climate change plans and energy transition strategy;
- (c) provide broad independent advice to Council about the City's climate change plans and energy transition strategy; and
- (d) assist Council in developing performance measures for the City's climate change plans and energy transition strategy.

ETCRC Goals for 2024

The following are the Committee's top three goals for 2024, although further actions will be added within the Committee's priority areas as opportunities emerge and if Council requests.

Work Plan

Goals	Timeline	Action Items	Expected Outcomes	Partners/ Stakeholders
1. Ensuring Council is provided with the best and balanced information to make climate decisions	April 2024	<ul style="list-style-type: none"> Host expert webinar on hydrogen, including both positive and negative uses in Alberta Send memo summarizing key points 	A shift in City strategy and approach towards hydrogen	Administration, transportation-related business areas, Edmonton Transit Services
	2024	Recommend specific metrics related to energy and climate, and work to have these included in Council reports to support evidence-based decision making	Metrics are included on all related Council reports and used in Council's decision making	Planning and Environment Services and all business areas supporting energy and climate goals
	February 2024	Attend UPC on February 27 to support the District Energy Strategy and the reports related to energy codes and labelling	Council considers the ETCRC's recommendation in their decision making	Planning and Environment Services, Integrated Infrastructure Services, Council
	Q2 2024	Provide memo to Council regarding their role in supporting the energy transition	Council is aware of the ETCRC's opinion of Council's role in the supporting the energy transition	Council

2. Continue to support culture change, both within City Administration and the Community	2024	Meet with the Climate Task Force and Chief Climate Officer (once selected) to provide feedback and suggestions related to culture; review steps being taken to implement change and identify gaps and improvements	<ul style="list-style-type: none"> • A visible change in culture throughout Administration, in communication, excitement, focus, etc. • Visible leadership related to climate culture and push from City Manager 	City Manager’s Office, Climate Task Force, Chief Climate Officer
	2024	Meet with the Change 4 Climate Team to identify ways the Committee can support their work to change community culture	Increased awareness and support for climate work by Edmontonians	Climate Task Force, Planning and Environment Services, community members
	2024	Work towards Administration providing open and accessible local data related to climate and energy	A common set of data and facts is available for Administration, businesses, and community to use and act upon	Climate Task Force, Planning and Environment Services, Administration, businesses and community members
3. Continue to provide feedback to Administration on energy and climate-related work	2024	Respond to and proactively engage Council on topics related to the energy transition as they emerge (for example, federal funding)	Council feels the Committee has provided value	City Council Administration
	2024	Respond to Council requests	Council feels the	City Council

		for input, including providing feedback to Administration on their work on behalf of Council. For example, substantial completion, nature-based solutions, rapid transit line	Committee has provided value	Administration
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Sub-Committees for Council’s Consideration

Name of the Sub-Committee	<i>Rationale</i>	<i>Composition of the Sub-Committee</i>
Action and Response Subcommittee	<p>There are times when the Committee needs to meet in addition to regular Committee meetings. For example, writing a memo to address a specific timely subject, or to spend focused time on Committee work.</p> <p>The subcommittee will support any work within the Committee’s mandate.</p> <p>While additional meetings could be added to the ETCRC’s annual calendar, a smaller sub-committee will allow for a more nimble approach to completing both regular and emergent work.</p>	<p>All members may not be able to attend a sub-committee meeting with short notice. The ETCRC would like the flexibility to have half of the Committee’s members participate (i.e., eight of the total 15 members) at a sub-committee meeting (with a quorum of four) to increase the ETCRC’s ability to make decisions and respond to situations quickly. Other members who wish to attend beyond the 8 may do so and will be included in voting.</p> <p>Membership of this subcommittee will be limited to ETCRC members, although key guests may be invited to participate (but not vote).</p>

	<p>This Action and Response Subcommittee, if approved, will require the same resources from the Administration as for regular ETCRC meetings to ensure public access and recorded minutes.</p>	
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