

Bylaw 17686 Community Standards and Licence Appeal Committee Bylaw Amendment Number 8

Amendments to Solve Scheduling Issues

Purpose

Bylaw 15166 amends the Community Standards and Licence Appeal Committee Bylaw to solve some scheduling issues relating to late withdrawal of appeals leading to empty agendas as well as difficulties with scheduling Weed Control hearings in a short timeframe. It also allows Administration and the recipient of a Weed Control Notice to agree to the return of an appeal fee without the Committee's involvement. Finally, it allows the Committee to adopt or amend its own hearing and adjudicative procedures, which ensures that these procedures can be amended by the Committee to quickly adapt to any emerging issues.

Readings

Bylaw 17686 is ready for three readings.

This Bylaw is authorized under the *Municipal Government Act*. A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, Council must unanimously agree "That Bylaw 17686 be considered for third reading."

Position of Administration

Administration supports this Bylaw

Report Summary

The proposed amendment will allow Community Standards and Licence Appeal Committee Administration to cancel a Community Standards and Licence Appeal Committee meeting if there are no items on the agenda. It will also allow the Committee to adopt or amend any of its procedures and it will allow the Committee to address procedures for appeals of a Weed Control Notice.

Previous Council/Committee Action

At the July 6/7, 2016, Executive Committee meeting, Bylaw 17686 was forwarded to City Council for the appropriate readings.

Report

Removing the hearing and adjudicative procedures from the bylaw and allowing the Committee to adopt its own procedures will allow the Committee to quickly adopt new

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procedures as necessary, without having to do an amendment to the Community Standards and Licence Appeal Committee Bylaw.

The Bylaw allows the City Manager to cancel any Community Standards and Licence Appeal Committee meetings by 4 p.m. of the day prior to the meeting, if there are no appeals remaining on the agenda of the Committee. It details the process that must occur when a meeting is cancelled.

In addition, it allows the City Manager, on behalf of the Committee, to deal with the issue of attempting to schedule a Weed Control hearing within 5 days by moving the hearing to the next scheduled date that the Committee meets. Finally, it eliminates the requirement to have a hearing before the Committee about returning an appeal fee on a Weed Control appeal when the Appellant and Administration have already reached an agreement about the return of the fee.

Corporate Outcomes

This Bylaw contributes to the conditions of success of *The Way Ahead* as it is sound management practice to comply with legislative requirements.

Justification of Recommendation

Bylaw 17686 Amendment No. 8 to the Community Standards and Licence Appeal Committee Bylaw is required to address procedures for appeals of a Weed Control Notice, to cancel Community Standards and Licence Appeal Committee meetings if there are no items on the agenda and to allow the Committee to adopt or amend any of its procedures.

Attachments

1. Bylaw 17686