



## Urban Planning Committee - Non-Regular Minutes

March 6, 2024

9:30 a.m.

Virtual Meeting

Present: A. Stevenson, K. Tang, T. Cartmell, E. Rutherford

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### 1. Call to Order and Related Business

#### 1.1 Call to Order and Land Acknowledgement

Councillor A. Stevenson called the meeting to order at 9:32 a.m., Wednesday, March 6, 2024, and acknowledged that Urban Planning Committee meets on the traditional land of Treaty 6 Territory and Métis Homelands. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

#### 1.2 Roll Call

Councillor A. Stevenson conducted roll call and confirmed the attendance of Members of Urban Planning Committee.

E. Norton, J. Shearer and T. Orbell, Office of the City Clerk, were also in attendance.

#### 1.3 Adoption of Agenda

**Moved by:** K. Tang

That the March 6, 2024, Urban Planning Committee - Non-Regular meeting agenda be adopted with the following change:

Replacement attachment:

- 6.4 Subdivision and Development Appeal Board - 2024 Recruitment  
- Attachment 4  
(Private pursuant to sections 17 and 24 of the *Freedom of Information and Protection of Privacy Act*)

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

**1.4 Protocol Items**

There were no Protocol Items.

**2. Items for Discussion and Related Business**

**2.1 Select Items for Debate**

The following items were selected for debate: 6.1, 6.2, 6.3 and 6.4.

**2.2 Vote on Reports not Selected for Debate**

All items were selected for debate.

**2.3 Requests to Speak**

There were no Requests to Speak.

**2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

**3. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

**4. Requests to Reschedule Reports**

There were no Requests to Reschedule Reports.

**5. Public Reports**

There were no Public Reports on the agenda.

**6. Private Reports**

**Moved by:** A. Stevenson

That Urban Planning Committee meet in private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of items 6.1, 6.2, 6.3 and 6.4.

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

Urban Planning Committee met in private at 9:34 a.m., Wednesday March 6, 2024.

**Moved by:** A. Stevenson

That Urban Planning Committee meet in public.

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

Urban Planning Committee met in public at 11:41 a.m., Wednesday, March 6, 2024.

### **6.1 Edmonton Transit Service Advisory Board - 2024 Recruitment**

The following member of Administration's delegation made a presentation:

- M. Everett, Office of the City Clerk

The following member of the delegation made a presentation and answered questions:

- G. General, Edmonton Transit Service Advisory Board

The following member of Administration's delegation answered questions:

- M. Everett, Office of the City Clerk

**Moved by:** K. Tang

1. That the March 6, 2024, Office of the City Clerk report OCC02312, be referred back to Administration to complete recruitment actions outlined in Attachment 1 and return to the April 16, 2024, Urban Planning Committee - Non-Regular meeting.

2. That the Edmonton Transit Service Advisory Board Chair Recommended Shortlist, as set out in Attachment 3 of the March 6, 2024, Office of the City Clerk report OCC02312, be revised to reflect the in-private discussion at the March 6, 2024, Urban Planning Committee - Non-Regular meeting, and be approved.
3. That the Edmonton Transit Service Advisory Board draft interview questions, as set out in Attachment 4 of the March 6, 2024, Office of the City Clerk report OCC02312, be approved.
4. That the March 6, 2024, Office of the City Clerk report OCC02312 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 16, 2024, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

## **6.2 Edmonton Design Committee - 2024 Recruitment**

The following member of Administration's delegation made a presentation:

- M. Everett, Office of the City Clerk

The following member of the delegation made a presentation and answered questions:

- J. Mills, Edmonton Design Committee

The following member of Administration's delegation answered questions:

- M. Everett, Office of the City Clerk

**Moved by:** K. Tang

1. That the March 6, 2024, Office of the City Clerk report OCC02311, be referred back to Administration to complete the recruitment actions outlined in Attachment 1 of the March 6, 2024, Office of the City Clerk report OCC02311, and return to the April 16, 2024, Urban Planning Committee - Non-Regular meeting.

2. That the Edmonton Design Committee Chair recommended shortlist, as set out in Attachment 3 of the March 6, 2024, Office of the City Clerk report OCC02311, be approved.
3. That the Edmonton Design Committee draft interview questions, as set out in Attachment 4 of the March 6, 2024, Office of the City Clerk report OCC02311, be approved.
4. That the March 6, 2024, Office of the City Clerk report OCC02311 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 16, 2024, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

### **6.3 Naming Committee - 2024 Recruitment**

The following member of Administration's delegation made a presentation:

- M. Everett, Office of the City Clerk

The following member of the delegation made a presentation and answered questions:

- E. McDonald, Naming Committee

The following member of Administration's delegation answered questions:

- M. Everett, Office of the City Clerk

**Moved by:** K. Tang

1. That the March 6, 2024, Office of the City Clerk report OCC02313, be referred back to Administration to complete the recruitment actions outlined in Attachment 1 of the March 6, 2024, Office of the City Clerk report OCC02313, and return to the April 16, 2024, Urban Planning Committee - Non-Regular meeting.
2. That the Naming Committee Chair recommended shortlist, as set out in Attachment 3 of the March 6, 2024, Office of the City Clerk report OCC02313, be approved.

3. That the Naming Committee draft interview questions, as set out in Attachment 4 of the March 6, 2024, Office of the City Clerk report OCC02313, be revised to reflect the in-private discussion at the March 6, 2024, Urban Planning Committee - Non-Regular meeting, and be approved.
4. That the March 6, 2024, Office of the City Clerk report OCC02313 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 16, 2024, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

#### **6.4 Subdivision and Development Appeal Board - 2024 Recruitment**

The following member of Administration's delegation made a presentation and answered questions:

- M. Everett, Office of the City Clerk

The following member of delegation made a presentation and answered questions:

- R. Handa, Subdivision and Development Appeal Board

The following member of Administration's delegation answered questions:

- M. Freethy, Office of the City Clerk

**Moved by:** K. Tang

1. That the March 6, 2024, Office of the City Clerk report OCC02314, be referred back to Administration to complete the recruitment actions outlined in Attachment 1 the March 6, 2024, Office of the City Clerk report OCC02314, and return to the April 16, 2024, Urban Planning Committee - Non-Regular meeting.
2. That the Subdivision and Development Appeal Board recommended shortlist, as set out in Attachment 3 of the March 6, 2024, Office of the City Clerk report OCC02314, be approved.

3. That the Subdivision and Development Appeal Board draft interview questions, as set out in Attachment 4 of the March 6, 2024, Office of the City Clerk report OCC02314, be revised to reflect the in-private discussion at the March 6, 2024, Urban Planning Committee - Non-Regular meeting, and be approved.
4. That the March 6, 2024, Office of the City Clerk report OCC02314 remain private pursuant to sections 17 (disclosure harmful to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**Due Date: April 16, 2024, Urban Planning Committee - Non-Regular**

In Favour (4): A. Stevenson, K. Tang, T. Cartmell, and E. Rutherford

**Carried (4 to 0)**

**7. Motions Pending**

There were no Motions Pending on the agenda.

**8. Notices of Motion and Motions without Customary Notice**

Councillor A. Stevenson asked whether there were any Notices of Motion. There were none.

**9. Adjournment**

The meeting adjourned at 11:46 a.m., Wednesday March 6, 2024.

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Chair

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City Clerk