



## Special Audit Committee Minutes

December 14, 2023

3 p.m.

River Valley Room, 1st floor, City Hall

Present: A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, C. Burrows

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### 1. Call to Order and Related Business

#### 1.1 Call to Order and Land Acknowledgement

Mayor A. Sohi called the meeting to order at 3:02 p.m., Thursday, December 14, 2023, and acknowledged that Audit Committee meets on the traditional land of Treaty 6 Territory and Métis Homelands. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

#### 1.2 Roll Call

Mayor A. Sohi conducted roll call and confirmed the attendance of Members of Audit Committee.

Public Member M. Madamombe was absent with notice.

Councillors A. Paquette and J. Rice; and K. Stolarz, Deputy City Clerk, J. Shearer and G. Goodin, Office of the City Clerk, were also in attendance.

#### 1.3 Adoption of Agenda

**Moved by:** J. Wright

That the December 14, 2023, Special Audit Committee meeting agenda be adopted with the following change:

Addition:

- 4.1 External Auditor - Non-audit Service Request

In Favour (6): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, and C. Burrows

**Carried (6 to 0)**

**1.4 Protocol Items**

There were no Protocol Items.

**2. Items for Discussion and Related Business**

**2.1 Select Items for Debate**

The following item was selected for debate: 4.1.

**2.2 Vote on Reports not Selected for Debate**

All items were selected for debate.

**2.3 Requests to Speak**

There were no Requests to Speak.

**2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

**3. Public Reports**

There were no Public Reports on the agenda.

**4. Private Reports**

**4.1 External Auditor - Non-audit Service Request**

**Moved by:** J. Wright

That Audit Committee meet in private pursuant to sections 16 (disclosure harmful to business interests of a third party) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 4.1.

In Favour (6): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, and C. Burrows

**Carried (6 to 0)**

Audit Committee met in private at 3:05 p.m., Thursday, December 14, 2023.

The following member of Administration's delegation made a presentation:

- M. Clonfero, Financial and Corporate Services

The following member of Administration's delegation made a presentation and answered questions:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services

**Moved by:** A. Knack

That Audit Committee meet in public.

In Favour (6): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, and C. Burrows

**Carried (6 to 0)**

Audit Committee met in public at 3:11 p.m., Thursday, December 14, 2023.

**Moved by:** J. Wright

1. That the request from KPMG to submit a proposal for consulting services as outlined in Attachment 1 of the December 14, 2023, Financial and Corporate Services report FCS02239, be approved.
2. That the December 14, 2023, Financial and Corporate Services report FCS02239, remain private pursuant to sections 16 (disclosure harmful to business interests of a third party) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (6): A. Sohi, J. Wright, A. Knack, K. Principe, E. Rutherford, and C. Burrows

**Carried (6 to 0)**

## **5. Motions Pending**

There were no Motions Pending on the agenda.

**6. Adjournment**

The meeting adjourned at 3:13 p.m., Thursday December 14, 2023.

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Chair

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City Clerk