



## **Council Services Committee Minutes**

September 15, 2023

1:30 p.m.

River Valley Room, 1st floor, City Hall

Present: A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, J. Wright

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### **1. Call to Order and Related Business**

#### **1.1 Call to Order and Land Acknowledgement**

Councillor A. Knack called the meeting to order at 1:31 p.m., Friday, September 15, 2023, and acknowledged that Council Services Committee meets on the traditional land of Treaty 6 Territory and Métis Homelands. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

#### **1.2 Roll Call**

Councillor A. Knack conducted roll call and confirmed the attendance of Members of Council Services Committee.

Councillors K. Principe, A. Salvador and A. Stevenson were absent with notice for a portion of the meeting.

Councillor A. Paquette was absent with notice.

Councillor M. Janz was absent without notice.

A. Giesbrecht, City Clerk; and C. Martin, B. Tyson and R. Zheng, Office of the City Clerk, were also in attendance.

#### **1.3 Adoption of Agenda**

**Moved by:** E. Rutherford

That the September 15, 2023, Council Services Committee meeting agenda be adopted.

In Favour (8): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, K. Principe, J. Rice, K. Tang, and J. Wright

**Carried (8 to 0)**

#### **1.4 Approval of Minutes**

**Moved by:** K. Tang

That the May 10, 2023, Council Services Committee meeting minutes be approved.

In Favour (8): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, K. Principe, J. Rice, K. Tang, and J. Wright

**Carried (8 to 0)**

#### **1.5 Protocol Items**

There were no Protocol Items.

### **2. Items for Discussion and Related Business**

#### **2.1 Select Items for Debate**

The following item was selected for debate: 9.1.

#### **2.2 Vote on Reports not Selected for Debate**

**Moved by:** J. Wright

That the recommendation in the following report be approved:

- 7.1 Summary of Consolidated Feedback on Bylaw 18483 - Council Code of Conduct - Revised

In Favour (8): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, K. Principe, J. Rice, K. Tang, and J. Wright

**Carried (8 to 0)**

#### **2.3 Requests to Speak**

There were no Requests to Speak.

#### **2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

### **3. Councillor Inquiries**

There were no Councillor Inquiries.

### **4. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

### **5. Requests to Reschedule Reports**

There were no Requests to Reschedule Reports.

### **6. Unfinished Business**

There was no Unfinished Business on the agenda.

### **7. Public Reports**

#### **7.1 Summary of Consolidated Feedback on Bylaw 18483 - Council Code of Conduct - Revised**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

1. That Administration prepare draft amendments to Bylaw 18483 - Council Code of Conduct that incorporate the consolidated feedback as outlined in Attachment 1 of the September 15, 2023, Office of the City Clerk report OCC01805rev.
2. That Attachment 1 of the September 15, 2023, Office of the City Clerk report OCC01805rev remain private subject to sections 23 (local public body confidences) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

### **8. Responses to Councillor Inquiries**

There were no Councillor Inquiries.

### **9. Private Reports**

#### **9.1 Office Of The Councillors Budget Review Task Force: Final Report**

**Moved by:** J. Wright

That Council Services Committee meet in private pursuant to sections 17 (disclosure harmful to personal privacy), 24 (advice from officials) and 27 (privileged information) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 9.1.

In Favour (8): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, K. Principe, J. Rice, K. Tang, and J. Wright

**Carried (8 to 0)**

Council Services Committee met in private at 1:37 p.m., Friday, September 15, 2023.

The following member of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk

The following members of Administration's delegation answered questions:

- R. Smith, Employee and Legal Services
- N. Jacobson, Employee and Legal Services

**Moved by:** K. Tang

That Council Services Committee meet in public.

In Favour (8): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, J. Rice, A. Salvador, A. Stevenson, and K. Tang

**Carried (8 to 0)**

Council Services Committee met in public at 4:40 p.m., Friday, September 15, 2023.

**Moved by:** K. Tang

1. That Attachment 2 be added to the July 4, 2023, Office of the City Clerk report OCC01933.
2. That the actions in Attachment 2 of the July 4, 2023, Office of the City Clerk report OCC01933 be approved.
3. That the July 4, 2023, Office of the City Clerk report OCC01933 and its attachments remain private pursuant to sections 17 (disclosure harmful to personal privacy), 24 (advice from officials)

and 27 (privileged information) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (8): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, J. Rice, A. Salvador, A. Stevenson, and K. Tang

**Carried (8 to 0)**

**10. Motions Pending**

There were no Motions Pending on the agenda.

**11. Notices of Motion and Motions without Customary Notice**

Councillor A. Knack asked whether there were any Notices of Motion. There were none.

**12. Adjournment**

The meeting adjourned at 4:42 p.m., Friday, September 15, 2023.

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Chair

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City Clerk