



## **Special Council Services Committee Minutes**

December 8, 2023

9:30 a.m.

River Valley Room, 1st floor, City Hall

Present: A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, J. Wright

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### **1. Call to Order and Related Business**

#### **1.1 Call to Order and Land Acknowledgement**

Councillor A. Knack called the meeting to order at 9:32 a.m., Friday, December 8, 2023, and acknowledged that Council Services Committee meets on the traditional land of Treaty 6 Territory and Métis Homelands. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

#### **1.2 Roll Call**

Councillor A. Knack conducted roll call and confirmed the attendance of Members of Council Services Committee.

Councillor A. Stevenson was absent with notice for a portion of the meeting.

Councillor M. Janz was absent without notice for a portion of the meeting.

A. Corbould, City Manager; and A. Giesbrecht, City Clerk, K. Stolarz, Deputy City Clerk, T. Day, and C. Martin, Office of the City Clerk, were also in attendance.

#### **1.3 Adoption of Agenda**

**Moved by:** E. Rutherford

That the December 8, 2023, Special Council Services Committee meeting agenda be adopted with the following change:

Addition:

- 3.3 Invitations to Events

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (11 to 0)**

#### **1.4 Protocol Items**

There were no Protocol Items.

### **2. Items for Discussion and Related Business**

#### **2.1 Select Items for Debate**

The following items were selected for debate: 3.1, 3.2, 3.3 and 3.4.

#### **2.2 Vote on Reports not Selected for Debate**

All items were selected for debate.

#### **2.3 Requests to Speak**

There were no Requests to Speak.

#### **2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

### **3. Public Reports**

#### **3.1 Ward Boundary Design Criteria**

The following members of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk

- T. Ward, Office of the City Clerk

**Moved by:** A. Salvador

That Council Services Committee meet in private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 3.1.

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

Council Services Committee met in private at 9:48 a.m., Friday, December 8, 2023.

The following member of Administration's delegation answered questions:

- A. Giesbrecht, City Clerk

**Moved by:** A. Stevenson

That Council Services Committee meet in public.

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (11 to 0)**

Council Services Committee met in public at 10:08 a.m., Friday, December 8, 2023

**Moved by:** J. Wright

That the December 8, 2023, Office of the City Clerk report OCC02196, be received for information.

In Favour (11): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (11 to 0)**

### **3.2 Councillors' Common Budget - Verbal report**

The following member of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk

The following members of Administration's delegation made a presentation:

- O. Zakoc, Financial and Corporate Services
- V. Hinderks, Office of the City Clerk

**Moved by:** A. Stevenson

That Council Services Committee meet in private pursuant to section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 3.2.

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

Council Services Committee met in private at 10:33 a.m., Friday, December 8, 2023.

The following members of Administration's delegation answered questions:

- A. Giesbrecht, City Clerk
- V. Hinderks, Office of the City Clerk

**Moved by:** A. Stevenson

That Council Services Committee meet in public.

In Favour (12): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, M. Janz, A. Paquette, K. Principe, J. Rice, A. Salvador, A. Stevenson, K. Tang, and J. Wright

**Carried (12 to 0)**

Council Services Committee met in public at 10:48 a.m., Friday, December 8, 2023.

**Moved by:** A. Stevenson

That Administration:

1. solicit feedback from Councillors' offices on key drivers of workload, and
2. collate data on these factors, establish averages, and identify brackets of deviation,

and report back as part of the work detailed in Attachment 2 of the Office of the City Clerk report OCC01933 dealt with as item 9.1 at the September 15, 2023 Council Services Committee meeting.

In Favour (4): A. Knack, M. Janz, A. Salvador, and A. Stevenson

Opposed (8): E. Rutherford, T. Cartmell, S. Hamilton, A. Paquette, K. Principe, J. Rice, K. Tang, and J. Wright

**Defeated (4 to 8)**

### **3.3 Invitations to Events**

The following members of Administration's delegation answered questions:

- A. Giesbrecht, City Clerk
- V. Hinderks, Office of the City Clerk

- N. Jacobsen, Employee and Legal Services
- L. Holmes, Mayor's Office

Councillors A. Paquette and J. Wright requested the December 8, 2023, Office of the City Clerk report OCC02213 be requisitioned to City Council without a Committee Recommendation.

### **3.4 Evacuation Procedures Review - Verbal report**

The following members of Administration's delegation made a presentation and answered questions:

- A. Giesbrecht, City Clerk
- A. Corbould, City Manager

**Moved by:** A. Knack

That the December 8, 2023, Office of the City Clerk verbal report OCC02214, be received for information.

In Favour (10): A. Knack, E. Rutherford, T. Cartmell, S. Hamilton, A. Paquette, K. Principe, J. Rice, A. Salvador, K. Tang, and J. Wright

**Carried (10 to 0)**

### **4. Responses to Councillor Inquiries**

There were no Responses to Councillor Inquiries on the agenda.

### **5. Private Reports**

There were no Private Reports on the agenda.

### **6. Motions Pending**

There were no Motions Pending on the agenda.

### **7. Adjournment**

The meeting adjourned at Noon, Friday, December 8, 2023.

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Chair

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City Clerk