Council Report **Governance**



2023 COUNCIL AND COMMITTEE CALENDAR CHANGE

RECOMMENDATION

That the following changes to the 2023 Council and Committee calendar, be approved:

New Meeting Added:

• That a December 1, 2023, Special City Manager and City Auditor Performance Evaluation Committee meeting from 2 p.m. to 3 p.m. be scheduled.

Meeting Cancellation:

• That the August 1, 2023, Agenda Review Committee meeting be cancelled.

Orders of the Day Adjustments to Existing Meetings

- That the September 5, 2023, Agenda Review Committee meeting orders of the day be changed from 8:30 a.m. to 9:30 a.m. to 9:00 a.m.
- That the September 19, 2023, Agenda Review Committee meeting orders of the day be changed from 8:30 a.m. to 9 a.m. to 8:30 a.m. to 9:30 a.m.
- That the December 5, 2023, Agenda Review Committee meeting order of the day be changed from 8:30 a.m. to 9 a.m. be changed to 8:30 a.m. to 9:30 a.m.

Date Change and Orders of the Day Adjustment

• That the September 6, 2023, Council Services Committee meeting from 9:30 a.m. to 12 p.m. be rescheduled to September 15, 2023 and that orders of the day be from 1:30 p.m. to 5:00 p.m.

<u>Fall 2023 Supplemental Operating Budget Adjustment and Supplemental Capital Budget Adjustment:</u>

That the Council and Committee calendar changes, as outlined in Attachment ____ of the
Office of the City Clerk report OCC01941, be approved.

Report Purpose

Council decision required.

2023 COUNCIL AND COMMITTEE CALENDAR CHANGE

REPORT

This report proposes changes to the 2023 Council and Committee calendar to address scheduling requirements and conflicts. This report also recommends a number of changes for the Fall 2023 Supplemental Operating Budget Adjustment and the Supplemental Capital Budget Adjustment so that they could both be approved by the end of November. The following changes are recommended:

New Meeting Added:

- That a December 1, 2023, Special City Manager and City Auditor Performance Evaluation Committee meeting from 2 p.m. to 3:00 p.m. be scheduled.
 - This meeting is required to start the 2023/2024 performance evaluation process.

Meeting Cancellation:

- That the August 1, 2023, Agenda Review Committee meeting from 8:30 a.m. to 9:00 a.m. be cancelled.
 - This meeting is not required due to recess.

Order of the Day Adjustments to Existing Meetings:

- That the September 5, 2023, Agenda Review Committee meeting from 8:30 a.m. to 9:30 a.m. be changed to 8:30 a.m. to 9:00 a.m.
 - This change is to move the quarterly review of agendas to September 19, 2023.
- That the September 19, 2023, Agenda Review Committee meeting from 8:30 a.m. to 9 a.m. be changed to 8:30 a.m. to 9:30 a.m.
 - This change is to facilitate the quarterly review of agendas.
- That the December 5, 2023, Agenda Review Committee meeting from 8:30 a.m. to 9 a.m. be changed to 8:30 a.m. to 9:30 a.m.
 - This change is to facilitate the quarterly review of agendas.

Date Change and Orders of the Day Adjustment:

- That the September 6, 2023, Council Services Committee meeting from 9:30 a.m. to 12 p.m. be rescheduled to September 15, 2023 from 1:30 p.m. to 5 p.m.
 - This meeting will reschedule the September 6, 2023, Council Services Committee for Integrity Commissioner and Ethics Advisor participation.

<u>Fall 2023 Supplemental Operating Budget Adjustment and Supplemental Capital Budget Adjustment:</u>

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2023 COUNCIL AND COMMITTEE CALENDAR CHANGE

- Council and Committee calendar changes are also required if Council wishes to complete the Fall 2023 Supplemental Operating Budget Adjustment and Supplemental Capital Budget Adjustment by the end of November 2023.
 - Two options are provided for Council's consideration in Attachment 1 and Attachment 2.

ATTACHMENTS

- 1. OCC01941 Option 1: Fall 2023 Supplemental Operating Budget Adjustment and Supplemental Capital Budget Adjustment Council and Calendar Changes
- 2. OCC01941 Option 2: Fall 2023 Supplemental Operating Budget Adjustment and Supplemental Capital Budget Adjustment Council and Calendar Changes

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