



Executive Committee Minutes

June 19, 2024

9:30 a.m.

Council Chamber, 2nd floor, City Hall

Present: A. Sohi, A. Salvador, S. Hamilton, M. Janz, J. Wright

1. Call to Order and Related Business

1.1 Call to Order and Land Acknowledgement

Councillor A. Salvador called the meeting to order at 9:32 a.m., Wednesday, June 19, 2024, and acknowledged that Executive Committee meets on the traditional land of Treaty 6 Territory and the Métis homeland. The Vice-Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

1.2 Roll Call

Councillor A. Salvador conducted roll call and confirmed the attendance of Members of Executive Committee.

Mayor A. Sohi was absent with notice for a portion of the meeting.

Councillors T. Cartmell, A. Knack, A. Paquette, K. Principe, J. Rice, E. Rutherford, A. Stevenson and K. Tang; and K. Stolarz, Deputy City Clerk, B. Tyson and T. Orbell, Office of the City Clerk, were also in attendance.

1.3 Adoption of Agenda

Moved by: S. Hamilton

That the June 19, 2024, Executive Committee meeting agenda be adopted with the following changes:

Additions:

- 7.1 Budget Update - Non-residential Tax Base Growth Challenges
- 7.2 Industrial Investment Action Plan - 2024 Update
- 7.6 Financial Loss During Major Construction Projects - Draft Policy
- 9.1 Emergent Option Agreement Update
(Private pursuant to sections 16, 24, 25 and 27 of the *Freedom of Information and Protection of Privacy Act*)

In Favour (5): A. Sohi, A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (5 to 0)

1.4 Approval of Minutes

Moved by: J. Wright

That the May 23, 2024, Executive Committee meeting minutes be approved.

In Favour (5): A. Sohi, A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (5 to 0)

1.5 Protocol Items

1.5.1 National Indigenous Peoples Day (A. Salvador)

Councillor A. Salvador, on behalf of Executive Committee, acknowledged that June 21 is National Indigenous Peoples Day, and June is National Indigenous History Month. This day provides the opportunity to both celebrate and reflect on the contributions of First Nations, Inuit and Métis peoples.

2. Items for Discussion and Related Business

2.1 Select Items for Debate

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.9 and 9.1.

2.2 Vote on Reports not Selected for Debate

Moved by: A. Salvador

That the recommendations in the following reports be approved:

- 5.1 Multi-year Transit Funding Plan
- 5.2 Capital and Operating Funding Shortfall Analysis
- 7.8 Single Source Request - Industrial Scientific Canada ULC

In Favour (5): A. Sohi, A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (5 to 0)

2.3 Requests to Speak

Moved by: S. Hamilton

That Executive Committee hear from the following speakers, in panels when appropriate:

- 7.1 Budget Update - Non-residential Tax Base Growth Challenges
- 7.2 Industrial Investment Action Plan - 2024 Update
 1. A. Pye, NAIOP Edmonton
- 7.3 Living Wage and Sustainable Procurement Updates
 1. G. Mady, Edmonton & District Labour Council
 2. S. Crichton, IBEW Local 424
 3. G. Savard, The Greater Edmonton Alliance for the Common Good
- 7.4 Research Park Economic Development Opportunities - Next Steps
 1. R. Gupta

7.5 Biotech Leasing, Applied Pharmaceutical Innovation - Lease Approval

1. A. MacIsaac, Applied Pharmaceutical Innovation

7.6 Financial Loss During Major Construction Projects - Draft Policy

1. T. Janes, Stony Plain Road Business Improvement Area
2. B. Whidden, The Canadian Federation of Independent Business
3. J. Rocher, Floc Boutique & Fellow by Floc
4. P. Wiredu

7.7 Reallocation of National Housing Co-Investment Repair Fund

1. G. Johnston, Civida
2. L Munn, Civida
3. J. Lay, HomeEd
4. N. Lilley, HomeEd

In Favour (5): A. Sohi, A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (5 to 0)

Moved by: M. Janz

That Executive Committee hear from the following additional speaker:

- 7.3 Living Wage and Sustainable Procurement Updates
 1. T. Shipman

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

2.4 Requests for Specific Time on Agenda

There were no requests for items to be dealt with at a specific time on the agenda.

3. Councillor Inquiries

There were no Councillor Inquiries.

4. Reports to be Dealt with at a Different Meeting

4.1 Sub-committee Resource Requirements for Council’s Energy Transition Climate Resilience Committee

This report was dealt with at the June 11/12, 2024, City Council meeting.

4.2 Sub-committee Resource Options for Council’s Edmonton Transit Service Advisory Board

This report was dealt with at the June 11/12, 2024, City Council meeting.

5. Requests to Reschedule Reports

5.1 Multi-year Transit Funding Plan

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That the revised due date of October 9, 2024, Executive Committee, for the Financial and Corporate Services report FCS02093, Multi-year Transit Funding Plan, be approved.

Revised Due Date: October 9, 2024, Executive Committee

5.2 Capital and Operating Funding Shortfall Analysis

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That the revised due date of October 9, 2024, Executive Committee, for the Financial and Corporate Services report FCS02218, Capital and Operating Funding Shortfall Analysis, be approved.

Revised Due Date: October 9, 2024, Executive Committee

5.3 Sub-committee Resource Requirements for Council’s Energy Transition Climate Resilience Committee

This item was rescinded at the June 11/12, 2024, City Council meeting - see line 22 of Attachment 3 of item 8.1 of that agenda.

5.4 Sub-committee Resource Options for Council’s Edmonton Transit Service Advisory Board

This item was rescinded at the June 11/12, 2024, City Council meeting - see line 12 of Attachment 3 of item 8.1 of that agenda.

6. Unfinished Business

There was no Unfinished Business on the agenda.

7. Public Reports

7.1 Budget Update - Non-residential Tax Base Growth Challenges

Items 7.1 and 7.2 were dealt with together.

The following members of Administration's delegation made a presentation:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- M. Petigara, Financial and Corporate Services
- K. Petrin, Deputy City Manager, Urban Planning and Economy
- A. Laliberte, Urban Planning and Economy

The following public speaker made a presentation and answered questions:

- A. Pye, NAIOP Edmonton

The following members of Administration's delegation answered questions:

- K. Petrin, Deputy City Manager, Urban Planning and Economy
- A. Laliberte, Urban Planning and Economy
- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- C. Hodgson, Financial and Corporate Services
- C. Watt, Financial and Corporate Services
- M. Petigara, Financial and Corporate Services
- O. Green, Urban Planning and Economy
- I. Gallagher, Urban Planning and Economy

Moved by: S. Hamilton

Industrial Investment Action Plan 2025 Update

1. That Administration provide a report that includes an update on the Industrial Investment Action Plan, including what steps have been taken to progress key levers, and return to Executive Committee, and

Due Date: First Quarter 2025, Executive Committee

2. That Administration bring forward an unfunded service package for consideration by Council during the Spring 2025 Supplemental Operating Budget Adjustment deliberations to deliver on key metrics and deliverables in the Industrial Investment Action Plan over a three year period.

Due Date: Spring 2025 Supplemental Operating Budget Adjustment

In Favour (5): A. Sohi, A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (5 to 0)

7.2 Industrial Investment Action Plan - 2024 Update

Items 7.1 and 7.2 were dealt with together (see Item 7.1)

7.3 Living Wage and Sustainable Procurement Updates

The following members of Administration's delegation made a presentation:

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- S. Sohrabi, Financial and Corporate Services

The following public speaker made a presentation:

- T. Shipman

The following public speakers made presentations and answered questions:

- G. Mady, Edmonton & District Labour Council
- S. Crichton, IBEW Local 424
- G. Savard, The Greater Edmonton Alliance for the Common Good

The following members of Administration's delegation answered questions:

- S. Sohrabi, Financial and Corporate Services

- S. Padbury, Chief Financial Officer and Deputy City Manager, Financial and Corporate Services
- J. Smid, Financial and Corporate Services

Moved by: M. Janz

That the June 19, 2024, Financial and Corporate Services report FCS02346, be referred back to Administration to enhance the requirements for living wage under the Council Policy C556C - Sustainable Procurement.

Not put to vote

Councillors A. Salvador and M. Janz requested the June 19, 2024, Financial and Corporate Services report FCS02346 be requisitioned to City Council without a Committee Recommendation.

7.4 Research Park Economic Development Opportunities - Next Steps

The following member of Administration's delegation made a presentation:

- A. Laliberte, Urban Planning and Economy

The following member of the delegation made a presentation:

- A. MacIsaac, Applied Pharmaceutical Innovation

The following public speaker made a presentation and answered questions:

- R. Gupta

The following member of Administration's delegation answered questions:

- A. Laliberte, Urban Planning and Economy

The following member of the delegation answered questions:

- A. MacIsaac, Applied Pharmaceutical Innovation

Moved by: S. Hamilton

That the June 19, 2024, Urban Planning and Economy report UPE01837, be received for information.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

7.5 Biotech Leasing Program, Applied Pharmaceutical Innovation - Lease Approval

Moved by: A. Salvador

1. That the lease agreement between The City of Edmonton and Applied Pharmaceutical Innovation on the terms and conditions outlined in Attachment 1 of the June 19, 2024, Financial and Corporate Services report FCS02378, be approved, and that the lease agreement be in form and content acceptable to the City Manager.
2. That Attachment 3 of the June 19, 2024, Financial and Corporate Services report FCS02378, remain private pursuant to section 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

7.6 Financial Loss During Major Construction Projects - Draft Policy

Moved by: A. Salvador

That the June 19, 2024, Integrated Infrastructure Services report IIS02125, be postponed to the August 14, 2024, Executive Committee meeting.

Due Date: August 14, 2024, Executive Committee

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

7.7 Reallocation of National Housing Co-Investment Repair Fund

Moved by: S. Hamilton

That Executive Committee recommend to City Council:

1. That \$3,000,000 of Canada Mortgage and Housing Corporation's National Housing Co-Investment Fund be transferred from the 2024 Social Development branch operating budget to capital profile 23-90-4101 - Social Housing Capital Renewal Project (City-Owned Sites) to fund the project outlined in Attachment 2 of the June 19, 2024, Community Services report CS02442.
2. That an amendment to the affordable housing capital improvement agreement between the City of Edmonton and Civida, for an amount not exceeding \$23,300,000, as outlined in Attachment 2 of the June 19, 2024, Community Services report CS02442, be approved, and that the agreement be in form and content acceptable to the City Manager.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

7.8 Single Source Request - Industrial Scientific Canada ULC

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

1. That an amendment to the agreement between the City of Edmonton and Industrial Scientific Canada ULC for the provision of gas monitoring hardware, software, and maintenance services, as outlined in Attachment 1 of the June 19, 2024, Office of the City Manager report EFRS02459, be approved, and that the amendment be in a form and content acceptable to the City Manager.
2. That Attachment 2 of the June 19, 2024 Office of the City Manager report EFRS02459 remain private pursuant to Section 27 (privileged information) of the *Freedom of Information and Protection of Privacy Act*.

7.9 2023 Business Improvement Area Annual Reports and Audited Financial Statements

The following member of Administration's delegation made a presentation:

- A. Laliberte, Urban Planning and Economy

The following member of the delegation made a presentation and answered questions:

- T. Janes, Stony Plain Road and Area Business Association

The following members of the delegation answered questions:

- C. Klassen, Old Strathcona Business Association
- L. Viarobo, North Edge Business Association
- P. McBryan, Edmonton Downtown Business Association
- W. Wang, Chinatown and Area Business Association

The following members of Administration's delegation answered questions:

- C. Zerebeski, City Operations
- C. Gordon, Urban Planning and Economy
- K. Petrin, Deputy City Manager, Urban Planning and Economy

Moved by: A. Salvador

That Administration provide a memo to Council on the current Business Improvement Area tax levy arrangement and potential changes to provincial legislation on the levy structure.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

8. Responses to Councillor Inquiries

There were no Responses to Councillor Inquiries on the agenda.

9. Private Reports

9.1 Emergent Option Agreement Update

Moved by: A. Salvador

That Executive Committee meet in private pursuant to sections 16 (disclosure harmful to business interests of a third party), 24 (advice from officials), 25 (disclosure harmful to economic and other interests of a

public body) and 27 (privileged information) of the *Freedom of Information and Protection of Privacy Act* for the discussion of item 9.1.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

Executive Committee met in private at 4:40 p.m., Wednesday, June 19, 2024.

The following member of Administration's delegation made a presentation and answered questions:

- C. Hodgson, Financial and Corporate Services

The following members of Administration's delegation answered questions:

- D. Johnston, Urban Planning and Economy
- B. Jarocki, Financial and Corporate Services
- K. Thurston, Employee and Legal Services

Moved by: A. Salvador

That Executive Committee meet in public.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

Executive Committee met in public at 5:07 p.m., Wednesday, June 19, 2024.

Moved by: A. Salvador

1. That the June 19, 2024, Financial and Corporate Services report FCS02512, be received for information.
2. That the June 19, 2024, Financial and Corporate Services report FCS02512, remain private pursuant to sections 16 (disclosure harmful to business interests of a third party), 24 (advice from officials), 25 (disclosure harmful to economic and other interests of a public body) and 27 (privileged information) of the *Freedom of Information and Protection of Privacy Act*.

In Favour (4): A. Salvador, S. Hamilton, M. Janz, and J. Wright

Carried (4 to 0)

10. Motions Pending

There were no Motions Pending on the agenda.

11. Notices of Motion and Motions without Customary Notice

11.1 Change to July 2024 Committee Calendar (A. Salvador)

Councillor J. Wright requested permission to make a motion without notice regarding changes to the July 2024 Council Calendar.

Moved by: J. Wright

That Executive Committee waive the rules on providing notice of motion as set out in section 32 of Bylaw 18155 - Council Procedures Bylaw to allow Councillor A. Salvador to make a motion without notice regarding adjustments to the 2024 Committee Calendar.

In Favour (3): A. Salvador, S. Hamilton, and J. Wright

Carried (3 to 0)

Moved by: A. Salvador

That a Special Executive Committee meeting be held on Tuesday, July 2, 2024, from 8:30 a.m. - 8:45 a.m. for the voting of Vice-Chair.

In Favour (3): A. Salvador, S. Hamilton, and J. Wright

Carried (3 to 0)

**Clerk's note: The voting requirement to waive the rules on providing notice of motion requires a Special Resolution (4 out of 5 Committee members). As only three members of Executive Committee were present, the above-noted votes were invalid.*

12. Adjournment

The meeting adjourned at 5:10 p.m., Wednesday, June 19 2024.

Chair

City Clerk