

REVISED Attachment 1

Table 1: 2025 Common Travel Plan - January - October

Organization/Event	Meeting	Date(s)	Location	Attendee(s)	Estimated Cost¹
Alberta Municipalities	Annual Spring Summit/Spring Leaders Caucus	March TBD	Edmonton	Councillor Tang and Councillor Knack ²	\$0
	Annual Convention*	Anticipated post -October 2025	Calgary	All are eligible	See table 2
Alberta's Industrial Heartland Association	Board Meetings	Various	Fort Sask.	Councillor Rice	\$600 ³
	Conference	September	Edmonton	Councillor Rice Councillor Cartmell	\$300 ⁴
Canadian Urban Transit Association⁵	Spring Summit and AGM	May 11-13	Vancouver	Councillor Rutherford	\$4,800
	Policy Forum	TBD	Ottawa	Councillor Rutherford	\$2,700
	Annual Conference	November 2-5	Montreal		See table 2
Federation of Canadian	Board Meeting	February 17 and May 26	Virtual	Councillor Hamilton and	\$0

¹ Estimated costs include travel to the location, hotel accommodation, registration and per diems unless otherwise specified. Final cost may vary.

² Councillors Tang and Knack are directors for Alberta Municipalities so their registration in the conference is complimentary.

³ Estimated cost increased at the request of Councillor Rice.

⁴ Councillor Rice is a board member with the Alberta Industrial Heartland Association so her participation is complimentary.

⁵ At time of writing only Councillor Rutherford has been appointed to the Canadian Urban Transit Association.

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Municipalities⁶				Councillor Paquette	
	Board Meeting	March 18-20	Dorval	Councillor Hamilton and Councillor Paquette	\$5,200
	Board Meeting	September	TBD	Councillor Hamilton and Councillor Paquette	\$4,000 ⁷
	Advocacy Days	November 2025	Ottawa		See table 2
	Sustainable Communities Conference	Feb 13-15	New Brunswick	Councillor Hamilton, Councillor Paquette, Councillor Knack, and Councillor Tang ⁸	\$14,800
	Annual Conference*	May 29 - June 1	Ottawa	All are eligible (estimate based on 8 Councillors attending)	\$36,000
Calgary Stampede	Annual Event	July 4-13	Calgary	Councillor Cartmell and Councillor	\$6,000

⁶ At the September 11, 2024, City Council Meeting up to \$10,000 was allocated for Councillor Paquette’s costs associated with attendance at FCM Standing Committee Meetings for use until October 20, 2025.

⁷ No details have been provided by the organizer so this estimated cost is based on two attendees attending the board meetings in person, based on costs from 2024.

⁸ Note: this is not an annual conference or board meeting of an Organization that Councillor Knack and Councillor Tang have been appointed to as official representatives of the City of Edmonton or where the City of Edmonton is entitled to voting delegates through its membership.

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				Tang ⁹	
Accelerating Canada's Hydrogen Future	Conference	April 22 - 24	Edmonton	Councillor Cartmell	\$1,900
Total Estimated Cost Common Travel January - October					\$76,300

Table 2: 2025 Common Travel Plan - Post-October

While no details have been provided by the organizers, an average cost of participation for 2022, 2023 and estimates for 2024 has been provided, rounded to the nearest hundred.

Organization/Event	Meeting	Date(s)	Location	Attendee	Estimated Cost¹⁰
Alberta Municipalities	Annual Convention*	Anticipated post -October 2025	Calgary	All are eligible	\$17,000
Canadian Urban Transit Association	Annual Conference	November 2-5	Montreal	One representative	\$4,600
Federation of Canadian Municipalities	Advocacy Days	November 2025	Ottawa	Two representatives	\$9,000 ¹¹
Total Estimated Cost Post-October					\$30,600
Total Estimated Cost of Common Travel January - October					\$76,300
Combined Total Cost					\$106,900

⁹ Note: this is not an annual conference or board meeting of an Organization that Councillor Cartmell has been appointed to as an official representative of the City of Edmonton or where the City of Edmonton is entitled to voting delegates through its membership.

¹⁰ Estimated costs include travel to the location, hotel accommodation, registration and per diems. Final cost may vary.

* Council Policy C618B Councillors Budget and Expenses Policy states "If funds are not available for all Councillors wishing to attend the Alberta Urban Municipalities Association and the Federation of Canadian Municipalities conferences, then the budget will be prorated to provide equal funding."

¹¹ No details have been provided by the organizer so this estimated cost is based on costs from 2024.