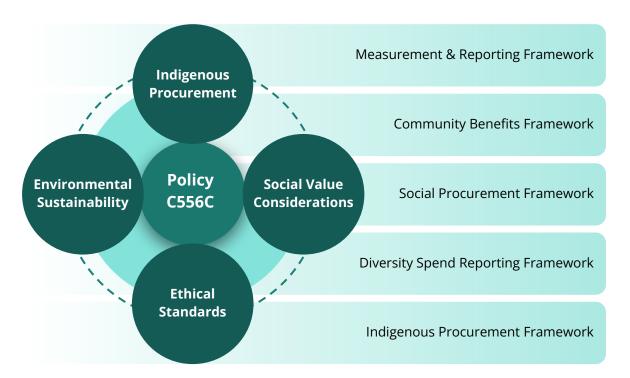


Sustainable Procurement Framework



City, Contractor and Subcontractor Relationship

The City of Edmonton

Enters into a contract with a contractor

Issues are addressed directly with the contractor

Contractor

May use subcontractors to carry out the work in accordance with the contract

Contractor is responsible for addressing or relaying issues to its subcontractors

Subcontractor

Must be in compliance with obligations under the primary contractor's contract

Subcontractor is responsible for addressing issues

There is no contractual relationship between the City and subcontractors, but the mechanisms in place to ensure contractor compliance apply to all subcontractors associated with the contract.

Contract life cycle

Procurement

- Procurement Menu Augmentation
- Market Research

Performance Evaluation

- Supplier Performance Management Program
- Contractors and Subcontractors Suspension Options

Contract Management

- Supplier Code of Conduct Augmentation
- City Audit Provisions in Contracts
- Contractors' Compliance Reporting

Transparency and guidance on how and where to report concerning observations

Procurement

Including **subcontractor-specific criteria** to the <u>Sustainable</u>

<u>Procurement Menu</u> requiring **contractors to report** their compliance

Conducting **market research and engagement** to align City processes to best practices and industry standards

- → Request for Information (RFI)
- → Jurisdictional scans
- → Community and industry engagement
- → Selling to the City sessions



Contract Management

- → Augmenting the City's <u>Supplier Code of Conduct</u> to emphasize subcontractor compliance
- → Reaffirming the City's **audit provisions** in our contracts
- → Finalizing frameworks that collect, monitor and analyze performance
 - Measurement and Reporting Framework
 - Diversity Spend Reporting Framework
- → Formalizing a guideline to <u>navigate complaints</u>

Supplier Performance

Adding **sustainable procurement criteria** to Supplier Performance Management (SPM) evaluation

- → Rates and scores contractor performance and ability to deliver on obligations, including sustainability requirements
- → Performance rating applied to future procurement opportunities

Developing a guideline outlining all the circumstances under which a contractor may be considered for **probation or suspension** .



Thank you.

