



## Executive Committee Minutes

November 27, 2024

9:30 a.m.

Council Chamber, 2nd floor, City Hall

Present: A. Sohi, T. Cartmell, K. Principe, K. Tang

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### 1. Call to Order and Related Business

#### 1.1 Call to Order and Land Acknowledgement

Mayor A. Sohi called the meeting to order at 9:38 a.m., Wednesday, November 27, 2024, and acknowledged that Executive Committee meets on the traditional land of Treaty 6 Territory and the Métis homeland. The Chair also acknowledged the diverse Indigenous peoples whose ancestors' footsteps have marked this territory for centuries such as: Cree, Dene, Sauteaux, Blackfoot, Nakota Sioux, as well as Métis and Inuit, and now settlers from around the world.

#### 1.2 Roll Call

Mayor A. Sohi conducted roll call and confirmed the attendance of Members of Executive Committee.

Councillor A. Paquette was absent with notice.

Councillors M. Janz, J. Rice, E. Rutherford, A. Salvador, A. Stevenson and J. Wright; and N. Jacobsen, Meeting Clerk, B. Tyson and T. Orbell, Office of the City Clerk, were also in attendance.

#### 1.3 Adoption of Agenda

**Moved by:** K. Tang

That the November 27, 2024, Executive Committee meeting agenda be adopted with the following changes:

Addition:

- 7.5 Sustainable Procurement Policy - Subcontractor Compliance

Replacement attachment:

- 7.6 Sale of Land Below Market Value - Chappelle  
- Attachment 1

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

**1.4 Approval of Minutes**

**Moved by:** K. Principe

That the October 30, 2024, Executive Committee meeting minutes be approved.

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

**1.5 Protocol Items**

**1.5.1 Housing Month (A. Sohi)**

Mayor A. Sohi, on behalf of Executive Committee, recognized November as Housing Month. Every year throughout November, Homeward Trust Edmonton leads the campaign to raise awareness about the need for and importance of safe and equitable affordable housing.

**1.5.2 Jan Reimer School (A. Sohi)**

Mayor A. Sohi, on behalf of Executive Committee, welcomed the Grade 6 classes from Jan Reimer School in Ward Karhiio and their teachers, M. Robinson and L. Huber.

**1.5.3 Lauri-Ann Lines Visit (K. Tang)**

Councillor K. Tang, on behalf of Executive Committee, welcomed Lauri-Ann Lines from the Yellowknife Dene First Nation in the Northwest Territories.

#### **1.5.4 Recognition of the City Manager's Employee Engagement Team (A. Sohi)**

Mayor A. Sohi, on behalf of Executive Committee, welcomed the City Manager's Employee Engagement (CMEE) Team, an advisory body to the City Manager. The CMEE Team staff deliver a variety of services across the organization, and they bring diverse perspectives about the work of the City.

## **2. Items for Discussion and Related Business**

### **2.1 Select Items for Debate**

The following items were selected for debate: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7 and 7.11.

### **2.2 Vote on Reports not Selected for Debate**

**Moved by:** K. Tang

That the recommendations in the following reports be approved:

- 5.1 Capital City Downtown Community Revitalization Levy End Date Extension
- 5.2 The Quarters and Belvedere Community Revitalization Levies Boundary and End Date Review
- 7.8 Bylaw 20985 - To Designate Alexander Circle as a Municipal Historic Resource
- 7.9 Edmonton Business Improvement Areas 2025 Boards of Directors
- 7.10 Edmonton Business Improvement Areas 2025 Budgets

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

### **2.3 Requests to Speak**

**Moved by:** K. Tang

That Executive Committee hear from the following speakers, in panels when appropriate:

- 7.1 Indigenous Housing Grant Program - Fall 2024 Grant Award Recommendations
  1. M. Shugarman, Shugarman Architecture and Design Inc.
  2. S. Lee
  3. K. Pilkington
  4. K. Griffin
  5. K. Cardinal, Niginan Housing Ventures
  6. G. Hui
  7. B. Bonneau, Métis Capital Housing Corporation
- 7.2 Cost Benefit Analysis and Cost Drivers on Comparative Capital Projects
- 7.3 Capital Project Planning and Design - Processes and Resources
  1. J. Komar, Revolve Engineering Inc.
  2. L. Butterfield, BILD Edmonton Metro
  3. S. Keating, BILD Edmonton Metro
  4. R. Roopnarine, BILD Edmonton Metro
  5. D. Cepeda Montufar
- 7.7 Edmonton Community Development Company Update
  1. B. Hanewich, Edmonton Community Development Company
  2. L. Scott, Edmonton Community Development Company
  3. E. Estrada
  4. D. Plamondon, Alberta Avenue Business Association
  5. J. Gonzalez
  6. C. Morin, Arts on the Ave

7. A. Bolstad, Alberta Avenue Community League
8. M. Henderson, Theatre Prospero
9. A. McBride, Thousand Faces Festival Association
10. J. Mayne, Arts Habitat Edmonton
11. E. Shale
12. R. Ritz, Arts on the Ave
13. D. Davies, Arts on the Ave
14. W. Vandervelde, Arts On The Ave

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

**Moved by:** K. Tang

That Executive Committee hear from the following additional speakers:

- 7.7 Edmonton Community Development Company Update
  1. M. Roa
  2. R. Andrews, Landrex Developers
  3. M. Belcourt Moses
  4. S. Chakrabarty, Thousand Faces Festival Association

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

## **2.4 Requests for Specific Time on Agenda**

There were no requests for items to be dealt with at a specific time on the agenda.

## **3. Councillor Inquiries**

There were no Councillor Inquiries.

#### **4. Reports to be Dealt with at a Different Meeting**

There were no Reports to be Dealt with at a Different Meeting.

#### **5. Requests to Reschedule Reports**

##### **5.1 Capital City Downtown Community Revitalization Levy End Date Extension**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That the revised due date of March 5, 2025, Executive Committee, for the Urban Planning and Economy report UPE02445, Capital City Downtown Community Revitalization Levy End Date Extension, be approved.

**Revised Due Date: March 5, 2025, Executive Committee**

##### **5.2 The Quarters and Belvedere Community Revitalization Levies Boundary and End Date Review**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That the revised due date of March 5, 2025, Executive Committee, for the Urban Planning and Economy report UPE02446, The Quarters and Belvedere Community Revitalization Levies Boundary and End Date Review, be approved.

**Revised Due Date: March 5, 2025, Executive Committee**

#### **6. Unfinished Business**

There was no Unfinished Business on the agenda.

#### **7. Public Reports**

##### **7.1 Indigenous Housing Grant Program - Fall 2024 Grant Award Recommendations**

The following members of Administration's delegation made a presentation:

- J. Flaman, Deputy City Manager, Community Services
- H. Quan, Community Services

The following public speaker made a presentation:

- B. Bonneau, Métis Capital Housing Corporation

The following public speaker made a presentation and answered questions:

- K. Cardinal, Niginan Housing Ventures

The following public speaker answered questions:

- K. Griffin

**Moved by:** A. Sohi

That Executive Committee recommend to the December 10/11, 2024, City Council meeting:

1. That \$1,649,360 of Pay-As-You-Go funding be transferred from Capital Profile 19-90-4100 Affordable Housing Land Acquisition & Site Development to the 2024 Social Development branch operating budget to fund the projects outlined in Attachments 2, 4 and 6 of the November 27, 2024, Community Services report CS02589.
2. That a grant funding affordable housing agreement between the City of Edmonton and 2452743 Alberta Ltd. for an amount not to exceed \$5,250,000 as outlined in Attachment 2 of the November 27, 2024, Community Services report CS02589, be approved, and that the agreement be in form and content acceptable to the City Manager.
3. That a grant funding affordable housing agreement between the City of Edmonton and Métis Capital Housing Corporation for an amount not to exceed \$498,000 as outlined in Attachment 4 of the November 27, 2024, Community Services report CS02589, be approved, and that the agreement be in form and content acceptable to the City Manager.
4. That a grant funding affordable housing agreement between the City of Edmonton and Niginan Housing Ventures Inc. for an amount not to exceed \$2,520,000 as outlined in Attachment 6 of the November 27, 2024, Community Services report CS02589, be approved, and that the agreement be in form and content acceptable to the City Manager.

**Not put to vote**

Mayor A. Sohi and Councillor T. Cartmell requested the November 27, 2024, Community Services report CS02589 be requisitioned to the December 10/11, 2024, City Council meeting without a Committee Recommendation.

## **7.2 Cost Benefit Analysis and Cost Drivers on Comparative Capital Projects**

Items 7.2 and 7.3 were dealt with and voted on together.

The following members of Administration's delegation made a presentation:

- C. Walbaum, Acting Deputy City Manager, Integrated Infrastructure Services
- P. Ladouceur, Integrated Infrastructure Services
- J. Meliefste, Integrated Infrastructure Services

The following public speaker made a presentation:

- D. Cepeda Montufar

The following public speakers made presentations and answered questions:

- L. Butterfield, BILD Edmonton Metro
- R. Roopnarine, BILD Edmonton Metro
- J. Komar, Revolve Engineering Inc.
- S. Keating, BILD Edmonton Metro

The following members of Administration's delegation answered questions:

- J. Meliefste, Integrated Infrastructure Services
- C. Walbaum, Acting Deputy City Manager, Integrated Infrastructure Services
- P. Ladouceur, Integrated Infrastructure Services
- K. Petrin, Deputy City Manager, Urban Planning and Economy
- D. Lazenby, Office of the City Manager

**Moved by:** T. Cartmell



That the November 27, 2024, Integrated Infrastructure Services reports IIS02537 - Cost Benefit Analysis and Cost Drivers on Comparative Capital Projects and IIS02538 - Capital Project Planning and Design - Processes and Resources be referred back to Administration to:

- establish baseline operational and capital costs for the selected projects outlined in the November 27, 2024, Integrated Infrastructure Services report IIS02537;
- provide the incremental cost and expected operational efficiencies associated with each cost driver outlined in Attachment 2 of the November 27, 2024, Integrated Infrastructure Services report IIS02537

**Due Date: June 18, 2025, Executive Committee**

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

### **7.3 Capital Project Planning and Design - Processes and Resources**

Items 7.2 and 7.3 were dealt with and voted on together (see item 7.2).

### **7.4 Capital Infrastructure - Project Delivery Policy Update**

The following member of Administration's delegation answered questions:

- C. Walbaum, Acting Deputy City Manager, Integrated Infrastructure Services

Councillors K. Tang and T. Cartmell requested the November 27, 2024, Integrated Infrastructure Services report IIS02543 be requisitioned to the December 10/11, 2024, City Council meeting without a Committee Recommendation.

### **7.5 Sustainable Procurement Policy - Subcontractor Compliance**

**Moved by:** A. Sohi

That the November 27, 2024, Financial Corporate Services report FCS02488, be postponed to the January 22, 2025, Executive Committee meeting.

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

## **7.6 Sale of Land Below Market Value - Chappelle**

The following members of Administration's delegation made a presentation:

- C. Hodgson, Financial and Corporate Services
- H. Rai, Financial and Corporate Services

**Moved by:** A. Sohi

That the sale of surplus road right-of-way, as set out in Attachment 1 of the November 27, 2024, Financial and Corporate Services report FCS02585, on the terms and conditions outlined in Attachment 2 of the November 27, 2024, Financial and Corporate Services report FCS02585, be approved, and that the agreement be in form and content acceptable to the City Manager.

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

## **7.7 Edmonton Community Development Company Update**

The following member of Administration's delegation made a presentation:

- C. Hodgson, Financial and Corporate Services

The following public speakers made presentations:

- L. Scott, Edmonton Community Development Company
- E. Estrada
- D. Plamondon, Alberta Avenue Business Association
- A. Bolstad, Alberta Avenue Community League
- M. Henderson, Theatre Prospero
- A. McBride, Thousand Faces Festival Association

- J. Mayne, Arts Habitat Edmonton
- E. Shale
- R. Ritz, Arts on the Ave
- D. Davies, Arts on the Ave
- M. Roa
- W. Vandervelde, Arts On The Ave
- M. Belcourt Moses
- S. Chakrabartty, Thousand Faces Festival Association

The following public speakers made presentations and answered questions:

- B. Hanewich, Edmonton Community Development Company
- C. Morin, Arts on the Ave
- R. Andrews, Landrex Developers

Councillors K. Tang and T. Cartmell requested the November 27, 2024, Financial and Corporate Services report FCS02680 be requisitioned to the December 10/11, 2024, City Council meeting without a Committee Recommendation.

#### **7.8 Bylaw 20985 - To Designate Alexander Circle as a Municipal Historic Resource**

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That Executive Committee recommend to the December 10/11, 2024, City Council meeting:

That Bylaw 20985 be given the appropriate readings.

#### **7.9 Edmonton Business Improvement Areas 2025 Boards of Directors**

Items 7.9 and 7.10 were dealt with together.

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That Executive Committee recommend to the December 10/11, 2024, City Council meeting:

1. That the appointments of the Boards of Directors to the Business Improvement Area associations, as set out in Attachment 1 of the November 27, 2024, Urban Planning and Economy report UPE02299, be approved, and that the term of appointment be January 1, 2025, to December 31, 2025.
2. That Attachment 1 of the November 27, 2024, Urban Planning and Economy report UPE02299 remain private pursuant to section 29 (information that is or will be available to the public) of the *Freedom of Information and Protection of Privacy Act*.

#### **7.10 Edmonton Business Improvement Areas 2025 Budgets**

Items 7.9 and 7.10 were dealt with together.

This item was not selected for debate and was dealt with as part of item 2.2. The following motion carried:

That Executive Committee recommend to the December 10/11, 2024, City Council meeting:

That the following Edmonton Business Improvement Area Association 2025 Budgets, as outlined in Attachments 2 to 14 of the November 27, 2024, Urban Planning and Economy report UPE02300, be approved:

- 124 Street and Area Business Association
- Alberta Avenue Business Association
- Beverly Business Association
- Chinatown and Area Business Association
- Downtown Business Association of Edmonton
- Fort Road Business and Community Association
- French Quarter Business Association / Association des Entreprises du Quartier Francophone
- Kingsway District Association
- North Edge Business Association
- Northwest Industrial Business Association
- Old Strathcona Business Association
- Stony Plain Road and Area Business Association

- The Crossroads Business Improvement Area Association

**7.11 Bylaw 20950 - Edmonton Alberta Avenue Business Improvement Area Boundary Amendments**

**Moved by:** K. Tang

That Executive Committee recommend to the December 10/11, 2024, City Council meeting:

That Bylaw 20950 be given the appropriate readings.

In Favour (4): A. Sohi, T. Cartmell, K. Principe, and K. Tang

**Carried (4 to 0)**

**8. Responses to Councillor Inquiries**

There were no Responses to Councillor Inquiries on the agenda.

**9. Private Reports**

There were no Private Reports on the agenda.

**10. Motions Pending**

There were no Motions Pending on the agenda.

**11. Notices of Motion and Motions without Customary Notice**

Mayor A. Sohi asked whether there were any Notices of Motion. There were none.

**12. Adjournment**

The meeting adjourned at 4:53 p.m., Wednesday, November 27, 2024.

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Chair

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City Clerk